



*Office of the Regional Clerk
Corporate Services Department*

August 26, 2004

Mr. Brian E. Denney
Chief Administrative Officer
Toronto and Region Conservation Authority
5 Shoreham Drive
Downsview, ON M3N 1S4

Dear Mr. Denney:

**Re: Appointment of Representative to the Duffins Creek and Carruthers Creek
Watershed Resource Group: 2004 to 2006**

The Regional Chair has appointed Regional Councillor Jack Heath to the Duffins Carruthers Watershed Resource Group, for this term of Council, which ends November 30, 2006.

Regional Councillor Heath may be contacted at the following address and telephone number:

Regional Councillor Jack Heath
Town of Markham
101 Town Centre Boulevard
Markham, ON L3R 9W3

Telephone: 905-415-7506
Fax: 905-479-7763
Email: jheath@markham.ca

We will provide you with the name of the staff representative as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read 'Denis Kelly'.

Denis Kelly
Regional Clerk

DK:kp

Copy to: Regional Councillor Heath
Bryan Tuckey, Commissioner of Planning and Development Services

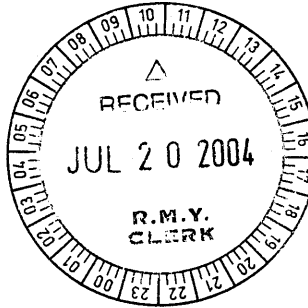
79607 P03/03 Appointments

*The Regional Municipality of York, 17250 Yonge Street, Newmarket, Ontario L3Y 6Z1
Tel: 905-830-4444 Ext. 1320, 1-877-464-9675, Fax: 905-895-3031
Internet: www.region.york.on.ca*

 TORONTO AND REGION
Conservation
for The Living City

July 6, 2004

Denis Kelly, Regional Clerk
Corporate Services Department
York Region Administration Building
17250 Yonge Street, 4th Floor
Newmarket, ON L3Y 6Z1



Chief
Administrative
Officer

REGION OF YORK
CLERK'S OFFICE

FILE No. - *P19 → chair*
K. Price

Dear Mr. Kelly:

Re: Appointment of Members to the Duffins Carruthers Watershed Resource Group: 2004 to 2006

At Authority Meeting #5/03, held on June 27, 2003, the Authority received *A Watershed Plan for Duffins Creek and Carruthers Creek* and adopted the plan as part of their watershed management planning process. In moving forward to implement the plan, the Toronto and Region Conservation Authority (TRCA) retained Sue Cumming of Cumming and Company to develop an effective implementation strategy. A number of potential strategies were discussed and, through over thirty stakeholder interviews and a full day workshop session, the Duffins Carruthers Watershed Resource Group (DCWRG) model was developed.

The DCWRG is a strategic group of community-based watershed partners who will work with TRCA towards resourcing the plan implementation through priority setting, advocacy, stewardship and outreach, applied research and experimental management, and education and science transfer. The DCWRG will work with local and regional municipalities and watershed residents and organizations to build community capacity through the creation of linkages with local initiatives and the recruitment of individuals and organizations to assist with the implementation of the watershed plan. As well, the DCWRG will be requested to serve as an advisory group to TRCA in the development of a source protection plan for the Duffins Creek and Carruthers Creek watersheds.

The Authority, at its meeting held on April 30, 2004, passed resolution #A130/04, in part, as follows:

...THAT staff continue to consult with federal and provincial agencies, local and regional municipalities and watershed residents to assign individuals to the DCWRG as outlined in the implementation model;

THAT staff work closely with municipal and regional councils and staff to build capacity within the local areas for the implementation of the watershed plan and to assist with the recruitment of local residents and organizations for involvement...



Section 3.2 .1 of the Terms of Reference states that:

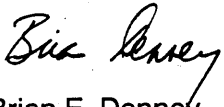
The regional and local municipalities will be requested by the TRCA to confirm the participation of a council member to the Duffins Carruthers Watershed Resource Group. A municipality may appoint a current Authority member. The appointed member should represent an electoral ward within the Duffins or Carruthers watersheds.

We would like to invite your municipality to appoint one municipal council member as well as one staff representative to the Duffins Carruthers Watershed Resource Group by July 30, 2004 so that we may confirm the membership and have an inaugural meeting in September, 2004. We realize that timing is tight on this request, especially given the lack of council meetings during the summer months, but we hope that this appointment will be made in time for a September meeting.

Enclosed please find the Duffins Carruthers Watershed Resource Group Terms of Reference for your information.

If you have any questions, please do not hesitate to contact either myself or Gary Bowen, Duffins-Carruthers Watershed Specialist at (416)661-6600, extension 5385.

Yours truly,



Brian E. Denney
Chief Administrative Officer
416-667-6290

/bb.

Encl.