

	Work Program Task	Activities during June, July and August 2007
Program Management 93% complete	• Provide senior management support to York Region. • Maintain project scope, budget, schedule and contingency items. • Handle all project controls and administration for YC2002 • Undertake YRRTC office management.	Program Management • Continued providing York Region with a full team to resolve ridership, planning environmental, communications operations and maintenance, programming, facility design and engineering issues. Controls & Administration • Maintained and updated project work schedule. • Managed contingency tasks through continuation of bi-weekly meetings with York Region and Owners Engineer (OE) to determine work scope. • Prepared monthly progress reports, invoices and schedules. • Provided IT support and reception staffing. • Maintained cost control and accounting functions. • Updated and maintained the project's document control database. • Prepared contingency tasks as required. • Maintained the project office's network system software and hardware. • Maintained front desk reception, office supplies and rent for Viva project office. • Performed internal QA / QC follow-up reporting. • Continued implementation of formal NTP's and task orders to environmental facilities, engineering and project control sub-consultants. • Coordinated with York Region on auditing of past contract deliverables.
Transportation Planning Activities 77% complete	• Perform Transit Technology and Capacity Assessment for the rapid transit network.	Transit Capacity Requirements Assessment • Ongoing recalibration of 2006 and test recalibrated 2001 results with Owner's Engineer, as well as, retrieval of prior 2003 results for 2011. • Established new sets of network assumptions for 2011, 2021 and 2031 based on the 'MoveOntario 2020' transit funding announcement as input to additional modelling scenarios. • Held discussion with York Region's Owners Engineer in regards to next modeling steps and identified near-term requirements.

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		- Continued analysis of 2011 assignment of network characteristics that have yielded higher values than expected for 2011 on certain segments of the Viva system. - Added to and modified links in the year 2006 model network. - Awaiting receipt of trip tables representing the preliminary results of the Transportation Tomorrow Survey. Technology Roll-Out Plan - Reformulated approach to the task based on the need to incorporate the effects of the 'MoveOntario' transit funding program.
Communications Activities 93% Complete	- Support the Business Plan update. - Assist York Region with developing and implementing the Communications Plan. - Provide support to media releases, website updates, and newspaper articles.	Communications Management - Participated in the "Go Forward," "Design Criteria," "Communications Team" and "Team Leaders" meetings. - Arranged for preparation, approval and issuance of first and second demand letter to Hyundai regarding Hyundai's use of the Viva mark. - Commenced and completed development of revised Viva routes maps to reflect proposed service changes to Viva green and Viva purple routes being implemented at the York Region Transit (YRT) September board. - Completed a handout and posting to illustrate available alternate transit routes in lieu of Viva green service changes. - Arranged for printing and delivery of 100 additional copies of the Business Plan Update Report. Communications Plan - Completed draft of the Viva Phase 2 plan. - Summarized and distributed the results of the design questionnaire distributed at the Spring 2007 workshops. Media Releases, Fact Sheets and Newspaper Articles - Finalized animation to illustrate and demonstrate traffic movements – particularly left and u-turns – with the implementation of the Yonge Street rapidway.

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Communications Activities (cont'd)	Develop presentations.	- Finalized, printed and arranged for the distribution of the Viva Y1 Community Newsletter. - Completed revised draft of Viva's fall newsletter and forwarded to York Region Rapid Transit Corporation for approval. - Completed 3D rendering of pedestrian bridge and arranged posting. - Arranged logistics for video and photography of truss installation on Richmond Hill pedestrian bridge. YRRTC Presentations - Assisted with preparation of the GTTA presentation, which was presented on July 19, 2007. - Commenced preparation of Ontario Professional Planners Institute (OPPI) Conference presentation, which will be presented on October 5, 2007. Meeting Minutes - Recorded minutes for the "Go Forward" and "Design Criteria" meetings. Website Updates - Continued daily monitoring of vivayork.com "contact us" e-mails. - Removed online design elements questionnaire from vivayork.com, which was designed to solicit public input. - Prepared summary for Design Workshop questionnaire results. - Updated graphic content on vivayork.com homepage. - Continued updating website content to reflect activities related to preliminary engineering, public meetings and property strategies on Y1. - Added and edited website content including copy and posting of all South Yonge and the Conditions of Approval for the Highway 7 and Vaughan North-South Link environmental assessments (EA's). - Posted copy and links to Notice of Submission for Yonge Street South Compliance Monitoring Program. - Posted route map changes to reflect service changes to Viva purple and green routes.

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Communications Activities (cont'd)		Media The Province's June transit funding announcement prompted a number of stories about subway expansion in to York Region in YRMG newspapers, the Toronto Star, the Toronto Sun and the Globe and Mail. Government Relations Staff continue to engage the Federal and Provincial Governments to negotiate a funding agreement for the construction of the Viva Phase 2 - Stage 1 project announced in March and are working with the GTTA to assist it in the prioritization of regional transit projects including the balance of Viva Phase 2, the Spadina Subway Extension and the Yonge Subway extension. On-going government relations activities include: • Continuing to keep local representatives informed and up-to-date. • Working with local political representatives at all levels to advocate for Viva capital funding. Continuing to work with staff at the federal and provincial level to ensure Viva Phase 2 is well understood in Ottawa and at Queen's Park.
Environmental Activities 72% Complete	• Complete the N. Yonge EA.	N. Yonge Analysis, Evaluation and Selection of Preferred Design • Updated draft of EA Report Chapter 5 as per network technology review. • Prepared alternate scenarios of station locations along Davis Drive (Newmarket). • Optimized options along Davis Drive as discussed at the meeting with the Town of Newmarket staff on August 1, 2007. • Coordinated the Davis Drive Class EA with this current EA and development of the process going forward. • Continue work on draft version of Chapter 8 – Development of Preferred Design Alternatives.

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Environmental Activities (cont'd)		N. Yonge Public Open House Displays and Presentations • Prepared the draft Public Consultation Centre (PCC) # 3 report and submitted to York Region for review and comment. • Reviewed comments received during PCC # 3 from those who attended the meetings. N. Yonge TAC, Steering Committee & Council Presentations / Reports • Held a meeting on July 31, 2007 with York Region (inc. York Region Rapid Transit Corporation) and NCE (York Region's consultant on the Davis Drive Class EA) to prepare for the meeting with the Town of Newmarket, which occurred August 1, 2007. • Met with the Town of Newmarket on August 1, 2007 to discuss Davis Drive and the coordination of both the individual and Class EA's. N. Yonge Assessment of Env. Effects & Description of Mitigation • Provided sub-consultants with alignment information so that they may proceed with effects analysis and subsequent mitigation for the preferred alternative. • Reviewed effects analysis from the sub-consultants. N. Yonge Preparation, Review, Updating and Circulation of EA Reports • Updated Chapter 5, incorporating the results of the revised technology report. • Submitted draft EA Chapter 6 to York Region for review and comment. • Continued work on Chapter 8. The recommended rapid transit route alignments and associated Yonge Street road capacity improvements were presented to municipal committees during May and the public in late June. Through the summer, development of the technically preferred designs will encompass rapid transit infrastructure on the recommended alignments and the Yonge Street (Mulock to Green Lane) road modifications. Input from the consultation with municipalities and the public will be incorporated. In parallel, assessment of the effects of the design solutions on the environment will be progressed towards presentation of the recommended design and its effects at the final public meeting in the fall. Following this meeting the EA report will be finalized for submission to MOE in January 2008.

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Environmental Activities (cont'd)	Satisfy the conditions established in the Yonge Street EA.	S. Yonge EA Compliance Monitoring Program - Finalized Notice of Submission for the Compliance Monitoring report as well as the various distribution lists for the notice. - Assisted York Region with the submission of the final program report to the Ministry of the Environment and assisted York Region with responses to comments received. S. Yonge EA Support - Provided ongoing support during development of Design Criteria for rapidway cross-sections and facilities to ensure compliance with Environmental Assessment (EA) commitments. - Participated in weekly “Go Forward” meetings to provide EA context and commitments. - Participated in weekly “Design Criteria Development” workshops and meetings with York Region Rapid Transit Corporation. - Submitted updated CEAA Project Description for Yonge Street and Highway 7 EA’s to CEAA. Comments received back on these documents will be incorporated into the final draft. - Provided input to achieve the resolution of preferred routing from Highway 7 to Markham Centre. - Participated in responses to Council resolution regarding Yonge Street subway extension timing. - Participated in preparation of planning guideline document covering effects of rapidway implementation on property access and site plan approvals.
Engineering and Facilities Activities 94% Complete	Develop conceptual design alternatives for platforms, rapidways, terminals, stations, and Langstaff O&M facility.	Preliminary Engineering Management, Meetings, Correspondence - Continued to hold “Design Criteria” meetings. - Continued attendance at “Property Acquisition: and “Go Forward” meetings. - Held “Design Update” meetings with York Region Transit (YRT) to coordinate service and design requirements.

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Engineering and Facilities Activities (cont'd)	• Prepare technical reports (design criteria, outline specifications, pavement reports, geotechnical reports, drainage reports, traffic/intelligent transportation system). • Prepare PE drawings for Y1 and O&M Facility in sufficient detail to support the preparation of a Guaranteed Maximum Price (GMP). • Prepare Capital Cost Estimate and Risk Assessment. • Identify Utility Relocations and Property Impacts.	• Continued to hold "Preliminary Engineering Coordination" meetings. Implementation Schedule • Met with York Region to discuss implementation schedule. • Updated implementation schedule monthly. Contracted Out Work Items and Preferred Supplier • Provided summary listing of remaining consultants. Design Criteria • Continued research and analysis. • Submitted response to Owners Engineers (OE) comments on technical design criteria. • Continued design criteria development. • Continued to develop matrix for elements vs. criteria evaluation. • Submitted revised design basis report based on comments received. Utility Relocations • Continued to attend meetings with PowerStream and Giffels Associates to discuss relocation options and provided information. • Continued contact with Bell Canada, PowerStream and Enbridge Gas. • Continued work on utility relocation and drainage plans. • Obtained Bell Canada relocation cost estimate. • Submitted Utility Cost Basis paper as part of Design Criteria / Basis report. Yonge Street Design • Continued applying design criteria for intersection layouts. • Submitted Yonge Street design plan set. Property Requirements & Legal Descriptions • Attended "Property Acquisition" and "Right of Way" meetings. • Continued meeting with property owners. • Supported property acquisition team as required. Pavement Report • Submitted life cycle cost analysis.

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Engineering and Facilities Activities (cont'd)		- Continued refinement of life cycle cost analysis. - Drafted Preliminary Pavement Report provided as Appendix B in the Design Criteria report. Drainage Design Report - Updated draft Drainage Assessment report. - Completed drainage design criteria and incorporated into design criteria. - Submitted Drainage Design report with preliminary drainage recommendations, which are part of the Design Basis report (Appendix H). - Held meeting with TRCA to review requirements. - Scheduled meetings with other approving agencies. Preliminary Engineering Drawings (Busway, Platform, Terminals) - Prepared Preliminary Design drawings of Y1 and stations. - Responded and tracked questions and comments. Traffic Impact Analysis - Responded to traffic issues raised. ITS Deployment - Continued to investigate ITS deployment issues raised through the design criteria process. - Responded to comments on ITS Design Criteria Reports. Specifications - Submitted the draft design specifications to York Region. Capital Cost Estimate & Risk Assessment - Continued cost development approach. - Completed "Risk Assessment" workshops with York Region and the Owner's Engineer and submitted the Risk Assessment Matrix summarized proposed allocation of risk in July 2007. - Continued to prepare items, lists and quantity takeoffs. - Continued to work on cost library for the estimate comparison. - Continued review of utility conflicts and options for resolution.

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Engineering and Facilities Activities (cont'd)		• Finalized quantities and compared with York Region's Owner's Engineer. • Compared capital budget estimate and prepare to compare with York Region's Owner's Engineer in early September 2007.
Cost and GMP Negotiations		• On hold.
Contingency Tasks		• Responded to York Region as requested.