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PROGRESS REPORT YORK RAPID TRANSIT PLAN

The Rapid Transit Public/Private Partnership Steering Committee recommends the adoption of the recommendations contained in the following report, September 10, 2003, from the Executive Co-ordinator, York Rapid Transit Plan:

1. RECOMMENDATION

It is recommended that:

1. The Monthly Progress Report for the months of June through August and schedule of work activities be received.

2. PURPOSE

This report provides a detailed description of the progress made in delivering the York Rapid Transit Plan from June to August 2003.

3. BACKGROUND

The June 27th contract required York Consortium 2002 to file monthly progress reports with York Region. The May report was distributed at the Steering Committee meeting of June 19, 2003.

Table 1
YRTP Project – Stage 1 – Year One

	Cost (excluding GST)	% of Budget
Paid to April 2003	\$6,094,000	72.0%
May - June - Under Review	\$901,000	10.6%
Current (July/Aug) est.	\$800,000	9.4%
Total Cost to Date	\$7,495,000	92.0%
Total Project Budget	\$8,500,000	100%

York Consortium 2002 incurred anticipated expenses in accordance with the agreement between the Region of York and York Consortium 2002 dated June 27, 2002. The Consortium's April to June 2003 invoices have been received and are under review. Tables 1 to 3 summarize the financial status of the project.

Table 2

YRTP Project – Preliminary Design

	Cost (excluding GST)	% of Budget
Total Cost to June 30, 2003	\$1,292,000	40.7%
Current (July/Aug) est.	\$1,300,000	41.9%
Total Cost to Date	\$2,592,000	83.6%
Authorized Amount	\$3,100,000	100%

Table 3
YRTP Project – Year Two Work Plan

	Cost (excluding GST)	% of Budget
Total Cost to June 30, 2003		
Quick Start	\$362,000	15.7%
Full-build	\$64,000	2.8%
Current (Jul-Aug) est.		
Quick Start	\$1,020,000	44.3%
Full-build	\$80,000	7.8%
Total Cost to Date		
Quick Start	\$1,382,000	60.0%
Full-build	\$244,000	10.6%
Authorized Amount	\$2,300,000	100%

4. ANALYSIS AND OPTIONS

4.1 Year One Work Plan

The original Stage One (Year One) agreement entered into between The Region of York and York Consortium 2002 in June 2002 is on budget and on schedule. The majority of the Stage 1 work plan components are nearing completion and a list of the major deliverables and outstanding work is provided in Table 4.

Table 4
Summary Stage One - Major Tasks (June 30 to August 30, 2003)

Task	Task Completion	Major Deliverable
Program Management	100%	Fully operational office with expansion underway
Communications Plan/Events	97%	Nearing Completion
Data Collection	100%	Complete
Network Configuration	100%	Network Configuration Report complete
<i>Quick Start</i>	100%	<i>Quick Start</i> Program complete
Transportation Planning	100%	Ridership analysis complete
Ridership Peer Review	100%	Peer Review complete
Environmental Assessments		
- Yonge Street	90%	Draft Yonge Street EA complete
- Highway 7 / Vaughan NS Link	71%	Final Alignment Recommendation complete
- Markham N/S Link	53%	Terms of Reference complete
Program Implementation Plan	100%	<i>Quick Start</i> / Network Plan complete
Construction Feasibility	30%	Yonge EA Complete
Financial Planning and Analysis	80%	Financial modeling nearing completion
Transition Plan	100%	Amended and Restated Agreement ready for execution
Overall Completion	92%	

4.1.1 Funding Agreements

Quick Start funding agreements were negotiated with both the federal and provincial governments during the summer.

4.1.2 Communications

The communications group was active during the summer supporting the Environmental Assessment process and preparing the Urban Transportation Showcase presentation and collateral materials as part of the Year One Work Plan. A more Year One communications activities is the subject of a separate report on this agenda.

4.1.3 Program-Wide Transportation Planning

The preliminary Network Configuration Plan was presented to Council in June. Refinements were made as a result of completion of the Network Ridership Model, and final adjustments were made following a peer review. The network report was reviewed with our Technical Advisory Group which includes representation from the TTC, GO Transit and York Region municipalities. Financial models were completed and the final network and ridership inputs were run and were the subject of presentations to Committee in August. The Business Plan and Final Network Plan are the subject of a separate report on this agenda.

4.1.4 Quick Start Program

The *Quick Start* Program report was completed during the summer and this Stage 1 component is now complete. The *Quick Start* Program is now being implemented. The current status of the *Quick Start* Program is the subject of a separate report on this agenda.

4.1.5 Environmental Assessments

Work on the three environmental assessment studies is now approximately 70% complete with the final public consultation activities scheduled for September and late November this year. The status of each corridor study is summarized below.

4.1.5.1 Yonge Corridor

All study analytical activities and the public consultation process were completed in June. The draft Environmental Assessment Report is complete (*see Appendix 2*) and is scheduled to be submitted to the MOE in mid-September for initial circulation to Government Review Agencies.

4.1.5.2 Markham N-S Corridor

Terms of Reference for this EA Study have been updated incorporating comments from the circulation of the draft to review agencies. MOE have requested that re-submission be delayed until the Ministry has resolved the implications of the Divisional Court ruling on the validity of the Terms of Reference scoping process at a recent hearing for a landfill EA in eastern Ontario. This delay may mean that the overall EA for the MNSL corridor cannot be completed by January 2004 as planned; however, notwithstanding this delay, work on the development and analysis of alignment options is continuing towards presentation of findings at the second open house in mid-September.

4.1.5.3 Highway 7 Corridor including Vaughan N-S Link

Highway 7 Corridor alignment alternatives were evaluated and preferred alignments selected for the four segments of the Highway 7 corridor and the Vaughan N-S Link. The summary Environmental Assessment report to Council was completed during the summer and is the subject of a separate report on this agenda. Preparation of evaluation findings for the final round of Public Open houses in mid-September is underway. The Highway 7 EA Report will be completed this fall and is the subject of a separate report on this agenda.

4.2 Preliminary Engineering

York Consortium 2002 is incurring anticipated expenses in accordance with Council's April 17, 2003, May 22, 2003 and June 26, 2003 endorsement of recommendations to expend \$3,100,000 to the point that a Guaranteed Maximum Price can be obtained. The Consortium commenced preliminary design activity on April 21, 2003. Preliminary Engineering activity is nearing completion and related activities that occurred over the summer are listed below:

- Vehicle procurement – Invitations to Negotiate (ITN) were issued, received and negotiations are underway.
- Drawing and design standards were completed.

- Design of running ways, stations and stops were completed (30% design).
- Design of Intelligent Transportation System (ITS) was completed (30% design).
- Development of Fare Collection concepts – draft fare policy paper was completed.
- Tendering for construction underway.

4.3 Year Two Work Plan

On June 26, 2003 Council endorsed the expenditure of \$2.3 million to advance the Year Two Work Plan. Year Two financial status is summarized in Table 3. The activities and accomplishments under the Year Two Work Plan are summarized in Table 5 and included:

- Preparation of revised office layout with furniture and equipment requirements.
- Negotiation of Design-Build Contract terms and conditions
- Full-build transportation planning, including O&M, and service integration concepts developed.
- Full-build financial analysis underway.
- Preparation of joint development models.

Table 5
Year Two - Major Tasks (June 30 to August 30, 2003)

Task	Status
Branding Consultant Procurement	Complete
Communications Plan	Complete
Community Events	Initiated
Business Plan Update	Complete
Operations & Maintenance Peer Review	Complete
Office Expansion Plan	On Track

The Year Two Work Plan continues to evolve and additional tasks will commence when funding is endorsed. The Amended and Restated Year Two agreement is the subject of a separate report on this agenda.

4.31 Communications

The communications group was very active during the summer with the Year Two Work Plan. A more complete description of those activities is the subject of a separate report on this agenda. Some of the more significant Year Two communications activities are itemized below:

- Developed and issued request for proposal, evaluated proposals and conducted interviews resulting in the selection of Gee Jeffery and Partners to enter into negotiations to undertake branding work for YRTP and Quick Start.
- Prepared presentations, briefing books and other materials to support funding negotiations with Federal and Provincial governments.
- Prepared Project Information Report in support of funding negotiations with Federal government.

- Refined YRTP communications strategy: developed media strategy, prepared press stories in readiness for appropriate timing to release, developed community outreach schedule.

5. FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

6. LOCAL MUNICIPAL IMPACT

There are no local municipal implications associated with this report.

7. CONCLUSION

York Consortium 2002 and York Region staff made significant advancements during the summer. The Stage 1 Work Plan, including completion of the *Quick Start* Program report, final submissions for Yonge Street, the 2021 Network Configuration Plan report and associated amended York Rapid Transit Business Plan, and final Highway 7 EA Report are significant milestones representing many months of work that has been kept on schedule and on budget. York Region staff have also been involved in lengthy negotiations with Peter Kiewit & Sons and EllisDon Corporation (members of York Consortium) to establish a Design-Build Agreement to implement the *Quick Start* Program that is being recommended to Committee in a separate report today.

A major milestone was achieved on June 4th when the province formally announced that it would commit \$50 million in funding support for the \$150 million *Quick Start* program, thus matching the previously announced federal funding commitment for \$50 million, and York Region's commitment to fund \$50 million. York Region staff have been involved in extensive negotiations with both senior levels of government. Federal agreement terms have been agreed to by the federal negotiators and are currently being reviewed by other federal departments prior to being forwarded to Treasury Board for approval.

The Senior Management Group has reviewed this report.