

6

APPOINTMENT OF THE REGIONAL FIRE COORDINATOR

The Finance and Administration Committee recommends the adoption of the recommendations contained in the following report dated November 26, 2009, from the Chief Administrative Officer.

1. RECOMMENDATIONS

It is recommended that:

1. Regional Council confirm the appointment of Chief Bryan Burbidge, Township of King Fire Department as the Regional Fire Coordinator under the *Fire Prevention and Protection Act*, subject to receipt of the Ontario Fire Marshall's confirmation of appointment.
2. The Regional Solicitor be requested to prepare the appropriate by-law for adoption by Council to make the appointment effective January 1, 2010.

2. PURPOSE

Under the Provincial *Fire Prevention and Protection Act*, the Fire Marshall appoints a Regional Fire Coordinator and alternates. It is good business practice to have a Regional Fire Coordinator for the purposes of emergency planning and response.

3. BACKGROUND

Regional Fire Coordinator retires leaving position vacant

The position of the Regional Fire Coordinator was created in 1997. Council appointed John Molyneaux, Fire Chief, Central York Fire Service, as the Regional Fire Coordinator on January 1, 1997.

The Regional Fire Coordinator is a member of the Regional Emergency Control Group and plays an important role in developing and implementing emergency management program requirements.

Under the authority of the Regional Emergency Plan, the Regional Fire Coordinator is responsible for the administration of a mutual aid fire plan and inventory and provides advice, direction, and coordination of resources in the event of an emergency. The retirement of Chief John Molyneaux in 2009 leaves the Regional Fire Coordinator position vacant.

4. ANALYSIS AND OPTIONS

The process for appointment of a new Regional Fire Coordinator has been followed

There are a number of steps that need to be completed to fill the position of Regional Fire Coordinator. Firstly, the local municipal fire chiefs have discussed the vacancy and have put forward Chief Bryan Burbidge, Township of King, for approval.

A letter from the Township of King's Chief Administrative Officer, supporting the recommendations was sent to Chief John Molyneaux of Central York Fire Services, the current Regional Fire Coordinator.

The recommendation is then forwarded to the Ontario Fire Marshall who, by authority of the *Fire Prevention and Protection Act*, approves the recommendation. Regional Council is now confirming the appointment and adopting the appropriate by-law, subject to the receipt of the Ontario Fire Marshall's recommendation.

Acting Chief, Steven Kraft of the Richmond Hill Fire Department and Chief Greg Senay of the Vaughan Fire and Rescue Services continue to provide support as alternate Regional Fire Coordinators.

5. FINANCIAL IMPLICATIONS

Funding for the Regional Fire Coordinators position is in the approved 2009 budget in the form of an annual honorarium of \$3,400.

6. LOCAL MUNICIPAL IMPACT

The role of the Regional Fire Coordinator assists the Region and local municipalities during an emergency by ensuring resource support through the Regional Emergency Operations Centre. The Township of King is in agreement with this appointment.

7. CONCLUSION

As a result of a retirement, the position of Regional Fire Coordinator will be vacant effective December 31, 2009. In order to ensure that York Region continues to benefit from the key role that this position provides with emergency planning and response, it is necessary to fill this position immediately. The process to fill the position has been followed and Chief Bryan Burbidge, Township of King, will ensure the role is filled

before January 1, 2010. This report also authorizes the necessary by-law to put this into effect.

For more information on this report, please contact Morris Faccin, Acting Manager Emergency Management at Ext. 1212.

The Senior Management Group has reviewed this report.