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TENDER AWARDS REPORT
JANUARY 1, 2012 – MARCH 31, 2012

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report dated May 9, 2012, from the Commissioner of Finance.

1. RECOMMENDATION

It is recommended that this report be received for information.

2. PURPOSE

The purpose of this report is to advise Council of all tenders awarded by the Chief Administrative Officer from January 1, 2012 to March 31, 2012.

3. BACKGROUND

On November 19, 2009, Council amended the purchasing bylaw and delegated staff authority to award contracts meeting specific criteria in an efficient and timely manner.

Section 7.6 to 7.13 of the Purchasing Bylaw requires purchases of goods and services exceeding $100,000 to be procured through a request for proposal or tender. The bylaw's provisions are:

- The Director of Supplies and Services, in consultation with the Department Head, prepares the specifications for tenders and proposals.
- The call for tenders and proposals documentation shall be circulated and advertised in as wide and extensive a manner as will ensure the most competitive responses.
- The Regional Clerk receives tender and proposal submissions until the deadline specified in the tender/proposal documents.
- Every tender and proposal received within the time specified in the tender or proposal documents will be opened in public by a Tender/Proposal Opening Committee and a written record of all bids received is made.
- The Director of Supplies and Services and the departmental representatives evaluate all tenders and proposals received over $100,000.00 and make a recommendation on the award to the Chief Administrative Officer.

The Chief Administrative Officer has the authority to award capital works projects provided that:

- The award was made to the lowest bidder
- Total cost did not exceed the amount in the annual budget
- No challenges to the tender processes were made
- There was no irregularity or informality that was not resolved by the Bid Review Committee.

The Chief Administrative Officer and the Regional Chair also have the authority to approve additional work over $100,000 that needs immediate approval to prevent the delay of work in progress that could result in incurring additional unnecessary costs. Approval for additional work is facilitated through a Fast Track approval process identified in the attached tables.

The Purchasing Bylaw also provides that awards may be made for emergency purchases and reported subsequent to authorization of the work.

Contracts awarded due to single bid responses to calls for bids are reviewed by staff to determine that costs are consistent with staff assessment of the scope of work and budgeting provisions.

4. ANALYSIS AND OPTIONS

Tenders issued in the first quarter equal $22,149,121.14

The total value of the thirty-two proposals or tenders issued in this quarter is $22,149,121.14

- 3 for Transportation Services, Roads in the amount of $1,393,537.14
- 6 for Transportation Services, Transit in the amount of $6,428,945.30
- 1 for Transportation Services, Community Planning Development in the amount of $179,350.00
- 13 for Environmental Services, Water and Wastewater in the amount of $12,309,124.06
- 2 for Finance in the amount of $307,017.60
- 5 for Corporate Services in the amount of $1,162,288.90
- 2 for Community and Health Services in the amount of $368,858.14

Attachment 1 provides a list of projects that were awarded by the Chief Administrative Officer from January 1, 2012 to March 31, 2012.

Link to Key Council–approved Plans

This report is consistent with the 2011 to 2015 Strategic Plan's objective of practicing sound fiscal management.

5. FINANCIAL IMPLICATIONS

All items awarded were within the approved budgets. There are no other financial implications.

6. LOCAL MUNICIPAL IMPACT

There is no local municipal impact associated with this report.

7. CONCLUSION

The Chief Administrative Officer and, for Fast Track situations, the Chief Administrative Officer and the Regional Chair, have delegated authority to award contracts in excess of $100,000 under Purchasing Bylaw No. 2009-41, provided that certain conditions are met. A report is submitted quarterly to advise Council of contract awards under this authority.

The total value of the thirty-two proposals or tenders issued in this quarter is $22,149,121.14

- 3 for Transportation Services, Roads in the amount of $1,393,537.14
- 6 for Transportation Services, Transit in the amount of $6,428,945.30
- 1 for Transportation Services, Community Planning Development in the amount of $179,350.00
- 13 for Environmental Services, Water and Wastewater in the amount of $12,309,124.06
- 2 for Finance in the amount of $307,017.60
- 5 for Corporate Services in the amount of $1,162,288.90
- 2 for Community and Health Services in the amount of $368,858.14

Attachment 1 provides a list of contract awards by the Chief Administrative Officer from January 1, 2012 to March 31, 2012.

These awards were in compliance with the Purchasing Bylaw and the authority delegated by Council.

For more information on this report, please contact Stan Gal, Director, Supplies & Services at Ext. 1650.

The Senior Management Group has reviewed this report.

(The attachment referred to in this clause is attached to this report.)

Table 1
Transportation Services, Roads
January 1, 2012 - March 31, 2012

Contract & Description		
P-11-87 Professional Forestry Services (Term: 3 years with option to renew for 2 additional 1 year terms)	No. of Bids/ Contract Renewals	1*
	Contractor	Silv-Econ Ltd.
	Previously Approved	
	Amount	**$338,015.80**
T-11-50 For tree planting and related establishment activities including watering at various locations with the Regional Municipality of York. (Term: 1 year with an option to renew for 4 additional 1 year terms)	No. of Bids/ Contract Renewals	4
	Contractor	Lomco Limited
	Previously Approved	
	Amount	**$975,521.34**
A024979 For shared resources with EMS on existing contract B00011243 for the repair of Regional Fleet vehicles.	No. of Bids/ Contract Renewals	Contract Increase and Extension 4th year
	Contractor	Ray & Son's Automotive & The Tire Store
	Previously Approved	$186,293.25
	Amount	**$80,000.00**
Transportation Services, Roads TOTAL		**$1,393,537.14**

* A no-bid received from Urban Forest Innovations Inc. stating they could not bid due to current workload.

Table 2
Transportation Services, Transit
January 1, 2012 - March 31, 2012

Contract & Description		
T-11-64 Winter Maintenance and Spring Clean Up for YRT Facilities in the Town of Richmond Hill. (Term: Nov. 15/11 to May 31/12 with an option to renew for 4 additional 1 year terms)	No. of Bids/ Contract Renewals	4
	Contractor	Lomco Limited
	Previously Approved	
	Amount	**$521,829.00**

A0300036 For software support and maintenance of Viva Automated Fare Collection System Central and Equipment software currently installed at YRT. Cubic Transportation Systems Inc. has the original supply contract with Kiewit EllisDon. (Term: 3 years, Purchasing Bylaw Schedule "A", Section 5.1 "Restrictions and Exceptions")	No. of Bids/ Contract Renewals	VIVA Grandfathered Services from Kiewit EllisDon Design Build
	Contractor	Cubic Transportation Systems, Inc.
	Previously Approved	
	Amount	**$383,160.00**
T-11-73 Winter Maintenance and Spring Clean Up for YRT Facilities in the City of Vaughan and the Township of King. (Term: 3 years with an option to renew for up to 2 additional 1 year terms).	No. of Bids/ Contract Renewals	3
	Contractor	Aqua Tech Solutions Inc.
	Previously Approved	
	Amount	**$1,940,118.30**
T-11-75 Winter Maintenance and Spring Clean Up for YRT Facilities in the Town of East Gwillimbury. (Term: 3 years)	No. of Bids/ Contract Renewals	2
	Contractor	Aqua Tech Solutions Inc.
	Previously Approved	
	Amount	**$261,750.00**
A0300035 For Software and Hardware Maintenance and Support of Viva/YRT Computer-Aided Dispatch (CAD) and Automatic Vehicle Location (AVL) systems. (Term: 5 years, Purchasing Bylaw Schedule "A", Section 5.1 "Restrictions and Exceptions")	No. of Bids/ Contract Renewals	Contract Extension (5 Years)
	Contractor	INIT Inc.
	Previously Approved	
	Amount	**$3,252,488.00**
P-10-110 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with Map Design for YRT/Viva. (Term: 1 year with an option to renew for up to 4 additional 1 year terms.)	No. of Bids/ Contract Renewals	Contract Increase and Extension 2nd year
	Contractor	Mapmobility Corp.
	Previously Approved	69,600.00
	Amount	**$69,600.00**
Transportation Services, Transit TOTAL		**$6,428,945.30**

Table 3

Transportation Services, Community Planning Development
January 1, 2012 - March 31, 2012

Contract & Description		
P-11-92 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with the Lake to Lake Cycling Route Design.	No. of Bids/ Contract Renewals	6
	Contractor	MMM Group Limited
	Previously Approved	
	Amount	**$179,350.00**
TS - Community Planning Development TOTAL		**$179,350.00**

Table 4

Environmental Services, Water and Wastewater
January 1, 2012 - March 31, 2012

Contract & Description		
T-11-63 For the Supply of Labour, Material and Equipment necessary to carry out work associated with the Processing of Wood, Leaves and Yard Waste from the Asian Long-Horned Beetle Regulated Areas.	No. of Bids/ Contract Renewals	3
	Contractor	Miller Waste Systems
	Previously Approved	
	Amount	**$701,834.00**
T-11-89 For the Supply and Delivery of Various Treatment Chemicals, Liquid Chlorine to Various Locations in York Region. (Term: 1 year with an option to renew for up to 4 additional 1 year terms).	No. of Bids/ Contract Renewals	2
	Contractor	Cleartech Industries Inc.
	Previously Approved	
	Amount	**$1,223,769.50**
T-11-80 Cleaning of the Wet Wells at 5 Sanitary Sewage Pump Stations (SPS). Town of Aurora SPS, City of Vaughan - Black Creek SPS, City of Vaughan - Humber SPS, Town of Markham SPS and Town of Newmarket SPS. Including dewatering and haulage on the removed Material to a waste disposal site approved by the Ministry of the Environment (MOE). (Term: 3 years)	No. of Bids/ Contract Renewals	3
	Contractor	GFL Environmental East Corporation
	Previously Approved	
	Amount	**$249,400.00**

T-11-88 For the Supply and Delivery of Various Treatment Chemical, Sodium Silicate "N" to Various Locations in York Region. (Term: 1 year with an option to renew for 1 additional year).	No. of Bids/ Contract Renewals	1*
	Contractor	National Silicates
	Previously Approved	
	Amount	**$224,512.20**
T-10-106 Woodriver Bend Pumping Station Standby Power and South River Road Pumping Station Upgrades.	No. of Bids/ Contract Renewals	3
	Contractor	Robert B. Somerville Co. Limited
	Previously Approved	
	Amount	**$549,702.00**
P-11-78 For the Design, Supply, Delivery, Supervision of Installation, Commissioning, Testing, Training and Warranty of a Temporary Odour Unit for the Southeast Collector Trunk Sewer.	No. of Bids/ Contract Renewals	2
	Contractor	ENV Treatment Systems Ltd.
	Previously Approved	
	Amount	**$293,971.00**
P-11-103 Contract Administration and Site Inspection Services for the Supply and installation of Mainline and Manhole Rehabilitation Works for Sanitary Sewer Systems located in York Region and its local area municipalities.	No. of Bids/ Contract Renewals	3
	Contractor	Conestoga-Rovers & Associates
	Previously Approved	
	Amount	**$434,560.00**
T-11-11 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with the Operations of Municipal Hazardous and Special Waste (MHSW) Depots. (Term: 3 years)	No. of Bids/ Contract Renewals	1**
	Contractor	Hotz Environmental Services Inc.
	Previously Approved	
	Amount	**$3,947,153.22**
P-11-120 For the Supply of all Labour, Material and Equipment necessary to carry out the Rebate Management and Fulfilment Services for Water for Tomorrow rebate programs. (Term: 3 years)	No. of Bids/ Contract Renewals	3
	Contractor	CF&R Services Incorporated
	Previously Approved	
	Amount	**$209,979.60**

P-12-05 For the Feasibility Study for Rehabiliation of the York Durham Sanitary Sewer (YDSS) in the Town of Aurora, Town of Markham and the City of Vaughan.	No. of Bids/ Contract Renewals	4
	Contractor	AECOM Canada Ltd.
	Previously Approved	
	Amount	**$379,590.00**
P-11-129 For the Supply of all Labour, Material and Equipment necessary to carry out Consulting Services for Industrial Commercial and Institutional Water Audit and Capacity Buy Back Program. (Term: 3 years)	No. of Bids/ Contract Renewals	4
	Contractor	Enviro-Stewards Inc.
	Previously Approved	
	Amount	**$273,775.50**
T-11-81 Supply and Installation of Mainline and Manhole Rehabilitation Works for Sanitary Sewer System at Various Locations in the Towns of East Gwillimbury, Georgina and Whitchurch-Stouffville. (Term: 2 years)	No. of Bids/ Contract Renewals	3
	Contractor	Liqui-Force Services (Ont) Inc.
	Previously Approved	
	Amount	**$2,857,743.04**
T-11-68 For the Design, Supply, Delivery, Supervision of Installation, Commissioning, Testing, Training and Warranty of 44kV High Voltage Switchgear and Transformers for the Duffin Creek Water Pollution Control Plant, Stages 1 & 2 Upgrade and Refurbishment Project.	No. of Bids/ Contract Renewals	6
	Contractor	Black & McDonald Limited
	Previously Approved	
	Amount	**$963,134.00**
TS - Environmental Services TOTAL		**$12,309,124.06**

* T-11-88 A no-bid received from Brenntag Canada as they were unable to obtain sufficient supplies to fulfill this contract. Cleartech Industries was unable to quote competitively and the bid deposit vs. profit ratio was not worth their risk.

** T-11-11 Three firms were contacted and inquired as to why no bid submitted. Responses were: bonding requirements too onerous, current workload and unable to provide the service outlined in the specifications.

Table 5
Finance
January 1, 2012 - March 31, 2012

Contract & Description		
P-11-115 A Corporate Budgeting System Solution - Phase II, Corporate Operating Budget Module.	No. of Bids/ Contract Renewals	1*
	Contractor	Deloitte Management Services LP
	Previously Approved	
	Amount	**$193,017.60**
T-11-06 For the Supply of goods and services necessary to carry out work required for software maintenance of existing VMWare licences.	No. of Bids/ Contract Renewals	Contract Increase and Extension 1 year
	Contractor	Compugen Inc.
	Previously Approved	135,246.84
	Amount	**$114,000.00**
Finance TOTAL		**$307,017.60**

* P-11-115 Three firms were contacted and inquired as to why no bid submitted. Two responded as follows: KPMG LLP had a conflict of interest and Direct IT Corp. thought the RFP was only for software.

Table 6
Corporate Services
January 1, 2012 - March 31, 2012

Contract & Description		
PR0000611 For the Printing of Tickets, Various Snap-Set/NCR Forms and Thermal Paper. The City of Toronto issued a formal competitive bid on behalf of York Region and other public agencies. The award was approved by the City of Toronto Bid Committee/Council. (Term: 2 year term with an option to renew for 3 additional 1 year terms)	No. of Bids/ Contract Renewals	
	Contractor	The Data Group of Companies
	Previously Approved	
	Amount	**$170,000.00**
T-11-54 For Appraisal Services 2nd Concession Road, Green Lane to Doane Road in the Town of East Gwilliumbury.	No. of Bids/ Contract Renewals	10
	Contractor	Metrix Realty Group Toronto Inc.
	Previously Approved	
	Amount	**$199,800.00**

RFP-11-110-RT To provide Environmental Services along Davis Drive from Yonge Street to Highway 404, in the Town of Newmarket.	No. of Bids/ Contract Renewals	8
	Contractor	Cole Engineering Group Ltd.
	Previously Approved	
	Amount	**$180,079.75**
T-11-61 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with the Replacement of the existing Parking Lot at the Maple Health Centre, 10424 Keele Street in the City of Vaughan.	No. of Bids/ Contract Renewals	24
	Contractor	Coco Paving Incorporated
	Previously Approved	
	Amount	**$318,665.15**
T-11-03 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with the Janitorial Services at various locations in York Region. (Term: 2nd year with 3 additional 1 year renewal options).	No. of Bids/ Contract Renewals	Contract Increase and Extension 2nd year
	Contractor	Kleenway Building Maintenance
	Previously Approved	291,744.00
	Amount	**$293,744.00**
Corporate Services TOTAL		**$1,162,288.90**

Table 7
Community and Health Services
January 1, 2012 - March 31, 2012

Contract & Description		
P-11-77 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with a Long Term Care Wander Alert System. (Term: 3 years with an option to renew for 2 additional 1 year terms)	No. of Bids/ Contract Renewals	7
	Contractor	UTC Fire and Security Canada
	Previously Approved	
	Amount	**$168,653.14**
T-10-38 For the Supply of all Labour, Material and Equipment necessary to carry out work associated with the West Nile Virus Surveillance, Abatement and Adult Mosquito Trapping Program. (Term: 3rd year with an option to renew for 2additional 1 year terms)	No. of Bids/ Contract Renewals	Contract Increase and Extension 3rd year
	Contractor	Canadian Centre for Mosquito Management
	Previously Approved	$400,410.00
	Amount	**$200,205.00**
Community and Health Services TOTAL		**$368,858.14**