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COMMUNITY ENVIRONMENT CENTRE OPERATION AND HAULAGE CONTRACT

The Solid Waste Management Committee recommends the adoption of the recommendations contained in the following report, October 29, 2008, from the Commissioner of Environmental Services:

1. RECOMMENDATIONS

It is recommended that:

1. Regional Council award the McCleary Court Community Environment Centre (CEC) Operation and Haulage Contract to National Waste Services Inc. for a four-year term totalling \$3,063,821.60, inclusive of all taxes.
2. The Regional Chair and Regional Clerk be authorized to execute the contract, on behalf of the Region with National Waste Services Inc.

2. PURPOSE

The purpose of this report is to seek authorization to award the operation and haulage contract for the McCleary Court CEC to National Waste Services Inc. In accordance with the Region's purchasing by-law no. A-0353-2004-089 section 18.1, a report to Regional Council recommending to award is required when the contract duration is greater than four years and the contract value exceeds \$500,000.

3. BACKGROUND

On September 22, 2005, Regional Council adopted Clause 3 of Report No. 5 of the Solid Waste Committee directing Regional staff to work with the City of Vaughan to identify a site for the construction of a Community Environment Centre.

On June 21, 2007, Regional Council adopted Clause 3 of Report No. 7 of the Solid Waste Committee authorizing Regional staff to proceed with the acquisition of the McCleary Court property for the development of the Region's first Community Environment Centre, including the required approvals, public consultation and issuance of a construction tender.

On September 27, 2007, Regional Council authorized staff to proceed with the release of a Request for Proposal (RFP) for the provision of contract labour and haulage services required for the operations of the McCleary Court CEC in Vaughan in accordance with the Regional purchasing by-law and subject to 2008 budget approval.

4. ANALYSIS AND OPTIONS

On July 17, 2008, Regional staff issued a RFP for the provision of contract labour and haulage services for the McCleary Court CEC in Vaughan. The RFP P-08-63 closed on September 11, 2008 with proposals submitted from three proponents. All three firms met the mandatory requirements stipulated in the RFP and proceeded through the evaluation process.

Proposals were evaluated using the two-envelope system, with technical and financial information kept in separate envelopes. Technical proposals were evaluated prior to proceeding with opening the financial bids. Technical content was weighted at 60%, a minimum technical score of 36/60 was required prior to proceeding with the financial evaluation.

The technical evaluation was based on the following criteria:

Qualifications and Experience

- Experience and credentials of the firm
- Experience and qualifications (accreditation) of personnel assigned to the project
- Familiarity with business processes for municipal program delivery relevant to operation of the CEC solid waste transfer station and haulage of solid waste material.
- References indicating the competence and track record of the proponent in the marketplace with regard to the services required by the Region

Equipment

- Fleet characteristics and availability
- Adequate equipment to complete the work

Project Deliverables and Quality Assurance

- Ability to meet and/or exceed specifications
- Sufficient contingency plan in the event of service disruptions that meets and/or exceeds specifications

Financial scores were assigned the remaining 40% weight of the total evaluation. The recommended proposal was deemed to be the one achieving the highest total score.

A summary of the evaluations of the proposals is presented in Table 1 and includes the technical score, the corresponding financial score, and the total score for each proponent.

Table 1
Proposal Evaluation Summary

Respondents	Technical Score	Financial Score	Total Score
BFI	37.3	37.6	74.9
Miller Waste Systems	43.6	22.9	66.5
National Waste Services	38.5	40.0	78.5

The firm with the best overall score (combination of technical and financial) was National Waste Services Inc. National Waste Services Inc.'s technical proposal had a good combination of project management and technical staff that formed a competent team with a commitment to customer service and environmental initiatives to complete the work. Their proposal presented a sound understanding of the project requirements and a clear methodology to deliver quality services. Supplies and Services facilitated the consensus evaluation meeting, reviewed the evaluation summary and has issued a Preliminary Report recommending award to National Waste Services Inc.

National Waste Services Inc. is a regional based integrated waste services company that provides solid non-hazardous and hazardous waste collection, disposal and all recycling services. The company began operations in January 2000 servicing municipalities and the industrial, commercial and institutional sector.

5. FINANCIAL IMPLICATIONS

The total cost of the contract is \$3,063,821.60 inclusive of all taxes over a contract term of four years. Sufficient funding for this project is included in the 2008 approved operating budget and includes the three outlook years.

6. LOCAL MUNICIPAL IMPACT

The McCleary Court CEC in Vaughan will provide the public with local access to Regional waste management services. Services proposed to be provided at the CEC facility will augment existing curbside collection programs operated by the local municipality.

7. CONCLUSION

Proposals for the McCleary Court CEC operations and haulage services were called and evaluated in accordance with the Region's purchasing by-law. National Waste Services Inc. achieved the highest overall score and submitted the lowest price. It is recommended

that National Waste Services Inc. be retained to undertake the four year contract at a total cost of \$3,063,821.60, inclusive of all taxes.

For more information on this report, please contact Laura McDowell, Director Environmental Promotion and Protection at Ext. 5077.

The Senior Management Group has reviewed this report.