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PROCEDURAL BY-LAW

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report from the Commissioner of Finance:

1. RECOMMENDATION

It is recommended that:

1. The Regional Clerk be directed to give notice of the proposed adoption of a new procedural by-law at the November 15, 2007 meeting of Regional Council and that the Regional Solicitor prepare the new by-law for presentation to Council.

2. PURPOSE

The purpose of this report is to advise Council of the deferral of the presentation of the procedural by-law from the September to the November Council meeting.

3. BACKGROUND

At its meeting on June 21, 2007, Regional Council adopted Clause 12 of Report 6 of the Finance and Administration Committee recommending adoption of a new procedural by-law. Staff was directed to give notice of the by-law and prepare the new by-law for presentation at the September 2007 Council meeting.

Staff is currently working on several administrative policies which are required under the *Municipal Act, 2001*. Among these is a policy on notice requirements which may require further amendments to the procedural by-law. It is therefore recommended that the enactment of the procedural by-law be deferred pending consideration of these policies.

4. CONCLUSION

It is recommended that the new procedural by-law be presented concurrently with the new policies required under the Municipal Act and that the appropriate public notice be given prior to the November 2007 Council meeting.