

4

SURPLUS PROPERTY DISPOSAL 2011

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report dated April 17, 2012, from the Commissioner of Finance.

1. RECOMMENDATION

It is recommended that this report be received for information.

2. PURPOSE

The purpose of this report is to advise Council of actions taken by the Commissioner of Finance through the Supplies and Services Branch of the Finance Department to dispose of surplus goods and equipment from January 1, 2011 to December 31, 2011, as provided for under Purchasing Bylaw 2009-41.

3. BACKGROUND

On November 19, 2009, Council amended the purchasing Bylaw to enhance the authority given to Regional Staff with the purpose of ensuring that the capital construction program is carried out in an efficient and timely manner. In addition, Section 19 of the bylaw also addresses the disposal of obsolete, damaged or surplus property as follows:

- 19.1 Commissioners shall submit to the Director of Supplies and Services reports of surplus stock including furniture, vehicles, equipment, supplies, and other goods which are no longer used or which have become damaged or obsolete.
- 19.2 The Director of Supplies and Services shall have the authority to transfer such surplus stock from one department to another department, or to an area municipality, and shall have the authority to sell or dispose of such surplus stock or to exchange or trade the same for replacement goods.
- 19.3 Where surplus stock is offered to but not required by any Regional department or area municipality, it shall be disposed of by means of public auction or advertised for public tender and sold to the bidder submitting the highest priced bid.
- 19.4 A report shall be submitted annually to Council to advise of the sale or disposition of surplus stock under this section.

4. ANALYSIS AND OPTIONS

Table 1
Surplus Equipment

January 1, 2011 to December 31, 2011

Description	Dept	Method of Disposal	Amount \$
1986 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,150.00
1988 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,150.00
1990 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,150.00
1990 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,150.00
1999 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,050.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
1997 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
1997 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
2002 Thomas-Dennis Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,200.00
1991 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
1991 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,300.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	1,950.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,400.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	3,500.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,300.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	3,500.00
1998 Orion Bus	Transit	Q-11-04 Beeton Truck & Auto Wreckers	2,300.00
54 IBM Tablets	EMS	Q-11-10 Samtack Inc.	7,280.00

2004 Ford T-3 Crestline	EMS	North Toronto Auction	4,500.00
2004 GM T-3 Crestline	EMS	North Toronto Auction	5,500.00
2002 Ford T-3 Crestline	EMS	North Toronto Auction	2,500.00
2006 Ford T-3 Crestline	EMS	North Toronto Auction	7,500.00
2006 Ford T-3 Crestline	EMS	North Toronto Auction	4,900.00
2006 Ford T-3 Crestline	EMS	North Toronto Auction	1,000.00
2006 Ford T-3 Crestline	EMS	North Toronto Auction	3,100.00
2006 Ford T-3 Crestline	EMS	North Toronto Auction	3,500.00
Total			104,730.00

Link to Key Council–approved Plans

This report is consistent with the 2011 to 2015 Strategic Plan’s objective of practicing sound fiscal management.

5. FINANCIAL IMPLICATIONS

Funds from disposal have been credited to various programs to offset replacement costs.

6. LOCAL MUNICIPAL IMPACT

Surplus equipment in 2011 was made available to Regional departments, local municipalities and agencies. Requests for reallocation were received by Supplies and Services from Regional departments and a small number of items were then reassigned.

Regional departments, local municipalities and agencies did not have any useful purpose for the equipment listed in this report. This equipment therefore was disposed of as surplus assets according to the Region’s policy.

All disposal requests and copies of the notices issued are retained in the Surplus Property file and reported annually to Committee and Council.

7. CONCLUSION

The Commissioner of Finance has been provided with the authority to dispose of surplus assets under Purchasing Bylaw No. 2009-41.

For more information on this report, please contact Stan Gal, Director, Supplies and Services, at Ext. 1650.

The Senior Management Group has reviewed this report.