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TRAFFIC CONTROL SIGNAL MAINTENANCE AND OPERATIONAL AGREEMENT TOWN OF NEWMARKET

The Transportation and Works Committee recommends the adoption of the recommendations contained in the following report, January 21, 2004, from the Commissioner of Transportation and Works:

1. RECOMMENDATIONS

It is recommended that:

1. The traffic control signals owned by the Town of Newmarket be operated and maintained by The Regional Municipality of York on a cost-recoverable basis.
2. The Regional Chair and Clerk be authorized to execute the Traffic Control Signal Operation and Maintenance Agreement with the Town of Newmarket.
3. The Regional Clerk forward a copy of this report to the Clerk of the Town of Newmarket.

2. PURPOSE

The purpose of this report is to formalize the Region's current practice of operating and maintaining the traffic control signals owned by the Town of Newmarket, on a cost-recoverable basis, and to obtain authority for the Regional Chair and Clerk to execute an agreement on behalf of the Region.

3. BACKGROUND

The Region has operated and maintained the traffic control signals at three intersections owned by the Town of Newmarket, on a cost-recoverable basis, for a number of years. While the Region has operated and maintained these traffic control signals, there has not been an agreement defining each jurisdiction's responsibility. Therefore, an agreement is required between the Region and the Town of Newmarket to formalize the costs, conditions and standards to be used to operate and maintain these traffic control signals on their behalf.

The signalized locations that are currently owned by the Town of Newmarket are as follows:

- Main Street at Botsford Street.
- Main Street at Bristol Road.
- Main Street at Queen Street.

4. ANALYSIS AND OPTIONS

It is proposed the Operation and Maintenance Agreement for this work be similar to those agreements previously executed with the Ministry of Transportation (MTO) for traffic control signals on Provincial Highways and the Canadian Highways Management Corporation (CHMC) for traffic control signals at the Highway 407 ramp terminals.

The following points outline the major terms of the proposed Operation and Maintenance Agreement with the Town of Newmarket:

- The Region will operate and maintain traffic control signals at specific locations.
- The Region's responsibility will include all necessary repairs, replacement, inspection, cleaning and re-lamping of the traffic control signals.
- The Town of Newmarket will reimburse the Region for operation and maintenance costs and expenses based on the costs and expenses attributable to the operation and maintenance of similar traffic control signals located in the Region.
- The Town of Newmarket will incur the costs for the communication connections of the traffic control signals to the Region's computerized centralized traffic control system (CTCS).
- The Region will submit invoices on a 90-day cycle to the Town of Newmarket, based on the estimated cost of operation and maintenance. Billings will be adjusted annually to reflect the actual costs to the Region.

Either party may terminate the agreement at any time, provided that the Town of Newmarket has made satisfactory alternative arrangements for the operation and maintenance of the traffic control signals.

5. FINANCIAL IMPLICATIONS

The agreement will allow the Region to recover all costs associated with the operation and maintenance of the Town of Newmarket traffic control signals. In addition, the Town will incur the costs for the connection and operation of the traffic control signals within the Region's CTCS.

6. LOCAL MUNICIPAL IMPACT

The Town of Newmarket staff has no objection to the formalization of the existing verbal agreement that exists with the Region to operate and maintain the traffic control signals

that they presently own. The operation and maintenance is currently undertaken on a cost-recoverable basis and will continue as such under the proposed legal agreement.

7. CONCLUSION

The Region has operated and maintained the traffic control signals owned by the Town of Newmarket, on a cost-recoverable basis, for a number of years. While the Region has operated and maintained these traffic control signals during this time, there is no agreement defining each jurisdiction's responsibility. Therefore, an agreement is required between the Region and the Town of Newmarket to formalize the costs, conditions and standards to be used to operate and maintain these traffic control signals on their behalf.

It is proposed that the Region enter into a cost-recovery agreement for the operation and maintenance of the traffic control signals owned by the Town of Newmarket. It is recommended that the Regional Chair and Clerk be authorized to sign on behalf of the Region.

The Senior Management Group has reviewed this report.