5
TENDER AWARDS

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report, January 19, 2005, from the Chief Administrative Officer:

1. RECOMMENDATION

It is recommended that this report be received for information.

2. PURPOSE

The purpose of this report is to advise Regional Council of all tenders awarded by the Chief Administrative Officer from October 1, 2004 to December 31, 2004.

3. BACKGROUND

On November 18, 2004 Regional Council amended the purchasing by-law to delegate authority to Regional Staff to award contracts in an efficient and timely manner.

Section 7.6 to 7.13 of the Purchasing By-law requires purchases of goods and services exceeding $100,000 to be purchased through a request for proposal or tender. The by-law terms and conditions as approved by Regional Council are indicated below:

- The Director of Supplies and Services, in consultation with the Department Head, prepares the specifications for tender and advertises in one or more local publications or in the Daily Commercial News.
- The Regional Clerk receives all bids until the deadline specified in the advertisement.
- Bids are to be opened in public and a written record of all bids received is made.
- The Director of Supplies and Services and the departmental representatives evaluate all bids received, make a recommendation on the award to the Chief Administrative Officer.

The Chief Administrative Officer has the authority to award capital works projects provided that:

- The award was made to the lowest bidder.
- Total cost did not exceed the amount in the annual budget.
- No challenges to the tender processes were made.
- There was no irregularity or informality that was not resolved by the Bid Review Committee.

The Chief Administrative Officer and The Regional Chair, also have the authority to approve additional work over $100,000 that needs immediate approval to prevent the delay of work in progress. This approval for the additional work is facilitated through a Fast Track approval process identified in the attached tables.

The Purchasing By-law also provides that awards may be made for emergency purchases and reported subsequent to authorization of the work.

4. ANALYSIS AND OPTIONS

The procedures required in the Purchasing By-law state that a request for proposal or tender be issued for all projects identified in this report.

A total of eight (8) Construction contracts in the amount of $18,906,431.70; seven (7) Water and Wastewater contracts in the amount of $16,733,046.87; four (4) for York Region Transit in the amount of $1,210,302.44; two (2) for Corporate Services, Property Services in the amount of $314,209.25; one (1) for Corporate Services, Human Resources in the amount of $253,923.84 one (1) for Finance, IT Services in the amount of $286,488.00; one (1) for the Office of the CAO in the amount of $153,630.33; and one (1) for Tenders, Proposals Awarded Under Emergency Provisions of the Purchasing By-Law in the amount of $104,646.00, with a total value of $37,962,678.43 awarded under this by-law.

Tables 1– 8 provide a list of projects that were awarded by the Chief Administrative Officer between October 1, 2004 and December 31, 2004.

Table 1
Construction, Roads and Related Services
Tenders/Proposals Greater Than $100,000
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
T-04-58	Catch Basin and Curb Repairs at Various Locations	2	Road Savers 2000 Ltd.	$ 224,147.39
T-04-63A	Two Medium Duty Trucks	3	Shanahan Ford Lincoln Sales	114,374.40
T-04-55	Bridge and Culvert Repairs, Various Locations	1*	Underground Services (1983) Limited	643,545.08

04-102	New Construction, Major Mackenzie Drive, Town of Markham	9	Kapp Contracting Inc.	1,888,016.55
T-04-47	Repairs to Joe Kelley Bridge – Green Lane, Town of East Gwillimbury	2	Bob Hendricksen Construction Ltd.	314,387.40
T-04-59	Construction of Markham Pressure District 6 Reservoir	4	Kenaidan Contracting Ltd.	15,377,000.00
P-03-69	Contract Administration Support, Islington Ave. and Langstaff Road	4	Revay and Associates Ltd.	228,320.88
Q-03-39	Supply and Delivery of Sodium Chloride Brine	Contract Extension	C3 Chemicals Inc.	58,320.00 Add: 58,320.00 New Total 116,640.00
			Total	**$18,906,431.70**

* Six (6) bidders received tender documents. Price comparison was done by Transportation and Works and it is within estimates and comparable to previous like works.

Table 2
Water and Wastewater
Tenders/Proposals Greater Than $100,000
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
T-04-40	Construction of York Peel Odour Control Facility	6	Yukon Construction Inc.	$3,189,921.45
T-04-54	Supply and Installation of in-line Concrete Pressure Pipe Chlorine Contact Tank	3	Advice Contracting Limited	463,310.00

T-04-48	Construction of Markham PD6 Water Supply Main	11	Pachino Construction Co. Ltd.	9,994,709.50
T-04-72	North Don Collector Sewer Rehabilitation	2	SARP Sewer-Matic Inc.	927,229.90
T-04-70	Site Preparation and Services for Household Hazardous Waste Depot, City of Vaughan	5	Gentile Contracting Ltd.	441,375.00
T-04-66	Supply and Delivery of Liquid Aluminum Sulfate	2	General Chemical Performance Products Ltd.	1,196,517.17
T-04-64	Supply and Delivery of Sodium Silicate "N"	1**	National Silicates Partnership	519,983.85
			Total	**$16,733,046.87**

** Two (2) bidders received tender documents. The other bidder stated that they do not have the capacity to bid on our quantities at this time. The unit price bid by National Silicates Partnership was found to be comparable to the previous year's price and is in line with pricing received by the Regions of Durham and Peel for the same product.

Table 3
York Region Transit
Tenders/Proposals Greater Than $100,000
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
T-04-68	Installation of Concrete Passenger Standing Areas and Shelter Pads	4	614128 Ontario Ltd. O/A Trisan Construction	$142,967.84
T-04-50	Refurbishment of Nine (9) Transit Buses	2	Mississauga Truck & Bus	717,547.10
Q-04-41	Software Enhancements for YRT Mobility Plus	Sole source	Versyss Transit Solutions	100,740.00

B7698	Provide Services for Verifying and Auditing Invoices submitted by Rapid Transit Consortium from October, 2002 to February 2003	Contract Extension	Brook Laker Associates Limited	228,450.00 Add: 20,597.50 New Total249,047.50
			Total	**$1,210,302.44**

Table 4
Corporate Services – Property Services
Tenders/Proposals Greater Than $100,000
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
T-04-45	Provision of Janitorial Services, Regional Facilities, Various Locations	9	C&G Maintenance & Sanitary Products	$187,692.00
B8528	Supply/Installation Vehicle Lift Equipment	3	Toronto Garage Equipment Inc.	126,517.25
			Total	**$314,209.25**

Table 5
Corporate Services – Human Resources
Tenders/Proposals Greater Than $100,000
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
P-04-16	Employee Assistance Program	5	Family Guidance Group Inc.	253,923.84
			Total	**$253,923.84**

Table 6
Finance Department - IT Services
Tenders/Proposals Greater Than $100,000

October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
Q-04-50	Purchase of Citrix Metal Frame XPE-FR3 Licenses	Sole Source	Charon Systems Inc.	$286,488.00
			Total	**$286,488.00**

Table 7
Office of the CAO
Tenders/Proposals Greater Than $100,000
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
B8380	Infrastructure – Government Relations	Contract Extension	Navigator Ltd.	$60,000.00 Add: 93,630.33 New Total 153,630.33
			Total	**$153,630.33**

Table 8
Tenders, Proposals Awarded Under Emergency Provisions of the Purchasing By-Law
October 1, 2004 to December 31, 2004

Contract	Description	No. Of Bids	Contractors	Amount
03-108	Intersection Improvements, Lloydtown/Aurora Road & Jane Street	Fast Track	Fermar Paving Ltd.	104,646.00
			Total	**$104,646.00**

5. FINANCIAL IMPLICATIONS

All of the above contracts were awarded to the lowest responsive and responsible bidder and the total cost of each project did not exceed the amount approved by Regional Council in the annual budget.

6. LOCAL MUNICIPAL IMPACT

There is no local municipal impact associated with this report.

7. CONCLUSION

The Chief Administrative Officer has been delegated the authority to award tender contracts in excess of $100,000 under Purchasing By-law No. A-0353-2004-089 provided that certain conditions are met. A report is submitted quarterly to advise Council of the Transportation and Works contract awards under this authority.

A total of eight (8) Construction contracts in the amount of $18,906,431.70; seven (7) Water and Wastewater contracts in the amount of $16,733,046.87; four (4) for York Region Transit in the amount of $1,210,302.44; two (2) for Corporate Services, Property Services in the amount of $314,209.25; one (1) for Corporate Services, Human Resources in the amount of $253,923.84 one (1) for Finance, IT Services in the amount of $286,488.00; one (1) for the Office of the CAO in the amount of $153,630.33; and one (1) for Tenders, Proposals Awarded Under Emergency Provisions of the Purchasing By-Law in the amount of $104,646.00, with a total value of $37,962,678.43 awarded under this by-law.

The Senior Management Group has reviewed this report.