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TENDER AWARDS REPORT
OCTOBER 1, 2006 TO DECEMBER 31, 2006

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report, January 12, 2007, from the Commissioner of Finance:

1. RECOMMENDATION

It is recommended that this report be received for information.

2. PURPOSE

The purpose of this report is to advise Regional Council of all tenders awarded by the Chief Administrative Officer from October 1, 2006 to December 31, 2006.

3. BACKGROUND

On November 18, 2004 Regional Council amended the purchasing by-law to delegate authority to Regional Staff to award contracts in an efficient and timely manner.

Section 7.6 to 7.13 of the Purchasing By-law requires purchases of goods and services exceeding $100,000 to be purchased through a request for proposal or tender. The by-law terms and conditions as approved by Regional Council are indicated below:

- The Director of Supplies and Services, in consultation with the Department Head, prepares the specifications for tender and advertises in one or more local publications or in the Daily Commercial News.
- The Regional Clerk receives all bids until the deadline specified in the advertisement.
- Bids are to be opened in public and a written record of all bids received is made.
- The Director of Supplies and Services and the departmental representatives evaluate all bids received, make a recommendation on the award to the Chief Administrative Officer.

The Chief Administrative Officer has the authority to award capital works projects provided that:

- The award was made to the lowest bidder.
- Total cost did not exceed the amount in the annual budget.
- No challenges to the tender processes were made.

- There was no irregularity or informality that was not resolved by the Bid Review Committee.

The Chief Administrative Officer and the Regional Chair, also have the authority to approve additional work over $100,000 that needs immediate approval to prevent the delay of work in progress. This approval for the additional work is facilitated through a Fast Track approval process identified in the attached tables.

The Purchasing By-law also provides that awards may be made for emergency purchases and reported subsequent to authorization of the work.

4. ANALYSIS AND OPTIONS

The procedures required in the Purchasing By-law state that a request for proposal or tender be issued for all projects identified in this report which have a total value of $58,988,751.02 as follows:

- (7) for Road Construction contracts in the amount of $12,208,165.17
- (4) for Water and Wastewater contracts in the amount of $45,190,923.22
- (4) for Corporate Services contracts in the amount of $572,920.78
- (1) for Health Services, EMS in the amount of $113,080.02
- (2) for Fast Track & Emergency in the amount of $903,661.83

Tables 1– 5 provide a list of projects that were awarded by the Chief Administrative Officer between October 1, 2006 to December 31, 2006.

Table 1
Construction, Roads and Related Services
Tenders/Proposals Greater Than $100,000
October 1, 2006 to December 31, 2006

Contract	Description	No. Of Bids	Contractors	Amount
CT-06-05	Supply and Delivery and Early Fill of Sodium Chloride (Highway Coarse Salt) (2 years)	2	Sifto Canada Inc.	$7,659,360.00
P-06-47	Design Services for Roadwork, Dufferin Street, South of Steeles Ave., to Glen Shields Ave. North	3	Morrison Hershfield Ltd.	$458,518.90

T-06-69	Supply and Delivery of Airless Line Painting Equipment	1*	Linetech Design and Manufacturing Limited	315,643.20
CT-06-01	Supply and Deliver Gasoline, Low Sulphur Diesel, Low Sulphur Diesel and Furnace Oil	4	Suncor Energy Products	2,179,846.70
	Supply and Delivery of Low Sulphur Dyed Diesel	4	FIBA Canning Inc.	47,972.99
T-06-68	Supply and Delivery of a Heavy Duty Tri-Axle Truck	1**	Mid-Ontario Truck Centre	144,643.20
T-06-37	Supply & Delivery of Five Four Wheel Drive Articulating Loaders	3	Toromont Industries Ltd.	1,077,432.10
T-06-61	Supply and Delivery of Personal Communication Services Client Processors for Transportation & Works Department	2	Integrys Limited	324,748.08
			Total	**12,208,165.17**

* Two (2) Bidders received bid document – Bid advertised on ETN Network
** Bidders invited from Bidders List and advertised on ETN Network

Table 2
Water and Wastewater
Tenders/Proposals Greater Than $100,000
October 1, 2006 to December 31, 2006

Contract	Description	No. Of Bids	Contractors	Amount
T-06-02	Construction of PD6 Watermains, Major Mackenzie Drive from Pugsley Avenue to Woodbine Avenue, Towns of Markham and Richmond Hill	7	Clearway Construction Inc.	15,126,592.66

P-06-87	Water Storage Facility Asset Inventory and Condition Assessment	3	MacViro Consultants, a Division of Genivar Ontario Inc.	168,090.56
T-06-33	Construction of the Aurora Equalization Tank	5	Yukon Construction Inc.	13,780,000.00
T-06-52	Construction of Schomberg Water Pollution Control Plant	3	ASCO Construction Limited	16,116,240.00
			Total	**$45,190,923.22**

Table 3
Corporate Services
Tenders/Proposals Greater Than $100,000
October 1, 2006 to December 31, 2006

Contract	Description	No. Of Bids	Contractors	Amount
T-06-44	Supply and Installation of Duel Fuel Emergency Generator at EMS Centre, 520 Cane Parkway	4	Robert B. Somerville, a Division of Robert McAlpine	$199,656.54
Q-05-35	Winter Grounds Maintenance for approx. 40 sites in York Region	Contract Extension (2nd Year Option)	Sunshine Grounds Maintenance	50,350.00 Add: 50,350.00 New: 100,700.00
T-04-45	Supply of Labour, Equipment and Materials for Janitorial Services for Various Facilities	Contract Extension (3rd Year Option)	CG Maintenance & Sanitary Products	418,076.00 Add: 259,950.22 New: 678,026.22
T-05-40	Janitorial Services for Bales Road, East Gwillimbury	Contract Extension 2nd Year Option	Maximum Maintenance Services	62,964.00 Add: 62,964.02 New: 125,928.00
			Total	**$572,920.78**

Table 4
Health Services - EMS
Tenders/Proposals Greater Than $100,000
October 1, 2006 to December 31, 2006

Contract	Description	No. Of Bids	Contractors	Amount
VOR # 2005-24-01	One Replacement Ambulance, 2006	MOH Agreement	Crestline Coach Ltd.	$113,080.02
			Total	**$113,080.02**

Table 5
Fast Track and Emergency Provision of Purchasing By-law
Tenders/Proposals Greater Than $100,000
October 1, 2006 to December 31, 2006

Contract	Description	No. Of Bids	Contractors	Amount
B9241	Site Monitoring and Reporting at Highway #7 and Jane Street Road Repairs	Emergency Repair Site Monitoring	Revay and Associates Ltd.	46,728.97 Add: 193,271.03 New: 240,000.00
B9736	Emergency Purchase of Geotechnical Consultant Services, 16th Avenue Settlement Project	Emergency Repair of Site	Inspec-Sol Inc.	710,390.80
			Total	**$903,661.83**

5. FINANCIAL IMPLICATIONS

All items awarded were included within the budgets provided. There are no other financial implications.

6. LOCAL MUNICIPAL IMPACT

There is no local municipal impact associated with this report.

7. CONCLUSION

The Chief Administrative Officer has been delegated the authority to award tender contracts in excess of $100,000 under Purchasing By-law No. A-0353-2004-089 provided that certain conditions are met. A report is submitted quarterly to advise Council of the Transportation and Works contract awards under this authority as follows.

The procedures required in the Purchasing By-law state that a request for proposal or tender be issued for all projects identified in this report which have a total value of $58,988,751.02 as follows:

- (7) for Road Construction contracts in the amount of $12,208,165.17
- (4) for Water and Wastewater contracts in the amount of $45,190,923.22
- (4) for Corporate Services contracts in the amount of $572,920.78
- (1) for Health Services, EMS in the amount of $113,080.02
- (2) for Fast Track & Emergency in the amount of $903,661.83

The Senior Management Group has reviewed this report.