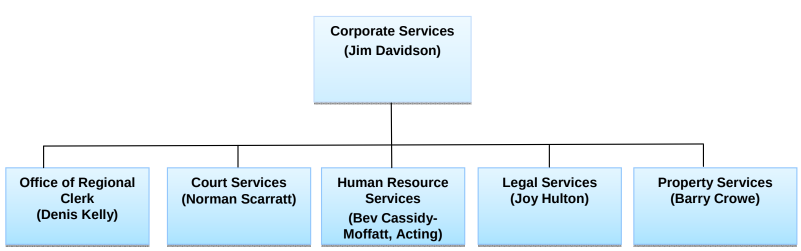
2013 Business Plan and Budget

Presentation to Finance and Administration Committee

Jim Davidson
November 29, 2012

Corporate Services



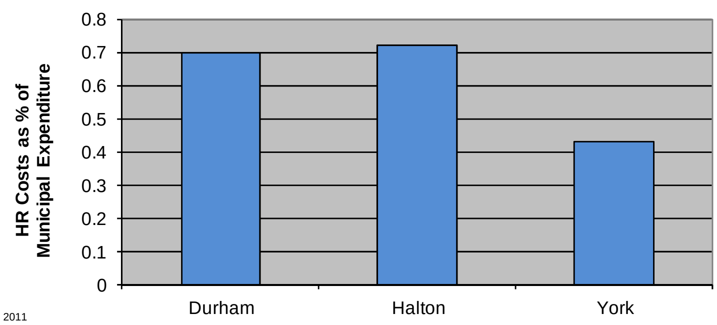
Proposed 2013 Budget & 2014 Outlook at a Glance

2013 Operating Budget	$ Millions	2014 Operating Outlook	$ Millions
Gross Expenditure	$34.5 M	Gross Expenditure	$36.7 M
Non-Tax Revenue	$1.3 M	Non-Tax Revenue	$1.2 M
Net Expenditure	$33.2 M	Net Expenditure	$35.5 M
Net Expenditure Increase	2.3%	Net Expenditure Increase	6.9%

Proposed net expenditure increase is 2.3% in 2013 and 6.9% in 2014

Human Resource Services Costs

HR Operating Expenditure As a Percentage of Municipal Operating Expenditure



Source: OMBI 2011

York Region's HR costs as a percentage of operating expenses are the lowest among comparators

Human Resource Services

York Region is recognized as:

- One of Canada/Greater Toronto's Top Employers
- One of the Best Employers for New Canadians

What differentiates our Human Resource Services from other organizations within the industry:

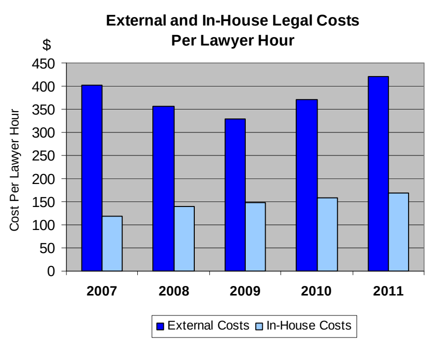
- Award winning Employee Workplace Wellness Program
- Employee Recognition Program that reinforces our Corporate values
- Comprehensive Corporate Learning Program

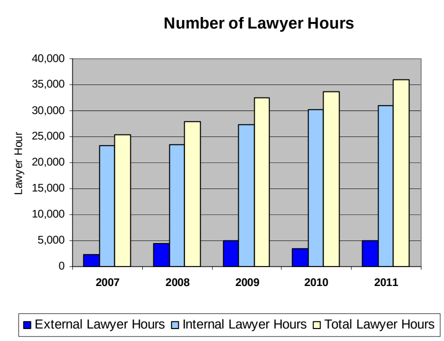
As a result, we have:

- Lowest grievance rate in the GTA
- Lowest employee turnover rate in the GTA
- Second lowest absenteeism rate in the GTA

Greater Toronto's 2013 Top Employers

External & In-House Legal Costs & Lawyer Hours

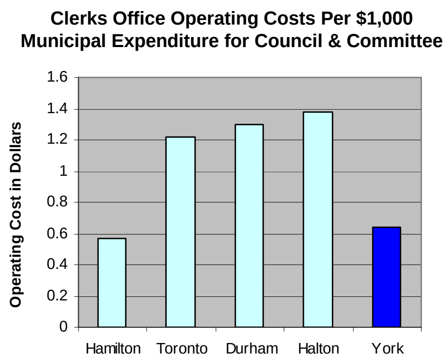


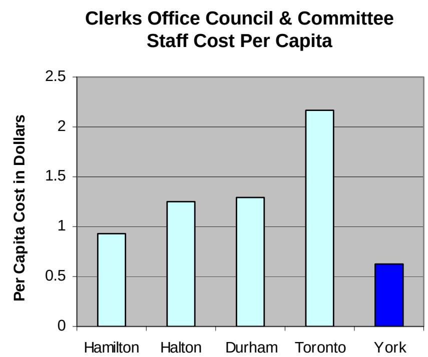


Source: OMBI 2011
External legal fees and lawyer hours do not include costs and hours associated with YRRTC land acquisition matters

Internal legal resources are more cost efficient than outsourcing

Regional Clerks Office – Operating Costs

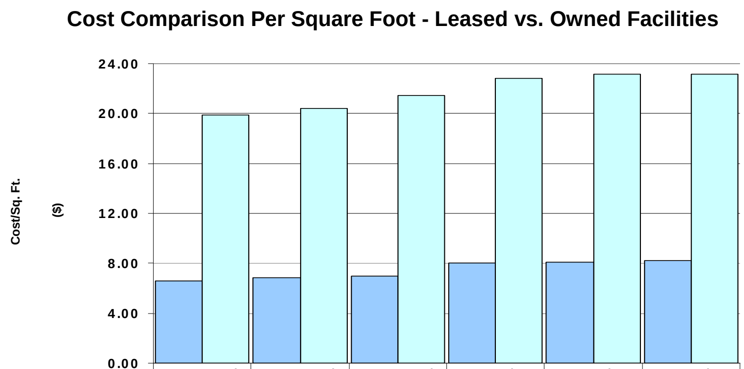




Source: OMBI 2011

Our Council and Committee costs are among the lowest of the OMBI comparators in the GTA

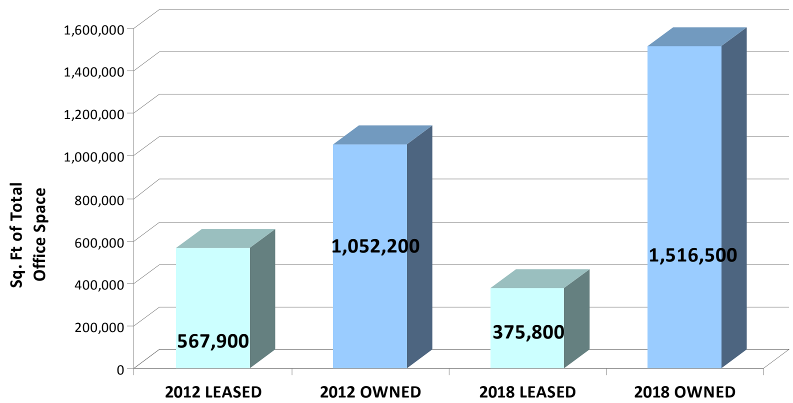
Property Services - Operating Costs of Owned & Leased Facilities



	2009 Actuals	2010 Actuals	2011 Actuals	2012 Budget	2013 Budget	2014 Budget
Cost per Sq. Ft. - Owned Facilities	6.60	6.84	7.00	8.00	8.09	8.25
Cost per Sq. Ft. - Leased Facilities	19.90	20.43	21.43	22.85	23.17	23.18

Operating leased facilities cost three times more than operating owned facilities

Property Services – Strategy to Reduce Ratio of Owned Vs. Leased Facilities by 2018



Council has taken action to increase proportion of owned facilities

Corporate Services - Proposed 2013 and 2014 Expenditure Changes

	2013		2014	
	$ Millions	**%**	**$ Millions**	**%**
Starting Net Operating Budget	**32.5**		**33.2**	
Base (incl. Reductions/Efficiencies/Cost Savings)	(0.5)	(1.7)	0.4	1.4
Mandatory	-	-	-	-
Annualization	0.7	2.3	1.4	4.2
Growth	0.3	1.0	0.5	1.4
Enhancements	0.2	0.7	-	-
Net Operating Budget	**33.2**	**2.3**	**35.5**	**6.9**

Proposed 2013 New Staffing Request for Corporate Services

Purpose of new staff would be to:

- Coordinate security system installations for capital projects
- Coordinate corporate telecommunications program
- Provide financial support for Property Services operating budget of $28M and capital budget of $29M
- Improve e-mail management to reduce exposure to litigation and MFIPPA requests
- Maintain compliance with Occupational Health and Safety Act
- Meet the legal requirements surrounding the accommodation of disabilities

2013 Proposed Staffing Requests	
2 FTEs	Security Project Coordinators
1 FTE	Program Coordinator Telecommunications Planning
1 FTE	Intermediate Accounting Clerk
1 FTE	Email Management Business Analyst
0.5 FTE	Health and Safety Training Coordinator
1FTE	Return to Work Coordinator (WSIB)

Proposed 2014 New Staffing Request for Corporate Services

Purpose of new staff would be to:

- Provide oversight of new contracted services
- Coordinate capital project delivery portfolio
- Provide additional resource for accommodation planning
- Address increased workload in capital delivery program
- Develop and maintain Corporate Services intranet and internet sites
- Coordinate Corporate Learning programs
- Coordinate the Region's access and privacy legislative obligations

2014 Proposed Staffing Requests	
1 FTE	Facility Services Support Coordinator
1 FTE	Project Manager
1 FTE	Accommodation Planning Coordinator
1 FTE	Project Coordinator
1 FTE	Web Administrator
0.5 FTE	Corporate Learning Coordinator
1 FTE	Access and Privacy officer

Proposed Capital Budget

2013 Capital Budget	$ Millions
2013 Capital Budget	30.5
10-Year Plan	336.9
2013 Capital Spending Authority	60.4

2014 Capital Budget	$ Millions
2014 Capital Budget	12.2
2014 Incremental Capital Spending Authority	6.5

The biggest budget drivers are construction of 9060 Jane St. and tender preparation of Administrative Centre Annex

9060 Jane St - Vaughan Integrated Services Centre

- 9060 Jane St. – Purpose built building of approximately 76,000 gross square feet located adjacent to the Vaughan Mills Mall at 9060 Jane Street, City of Vaughan.
- Land Acquisition and Site Development - $51.2M ($6M in 2012, $15.2M in 2013, balance 2014-2019) plus HST
- Part of the Implementation of the Region's Accommodation Master Plan

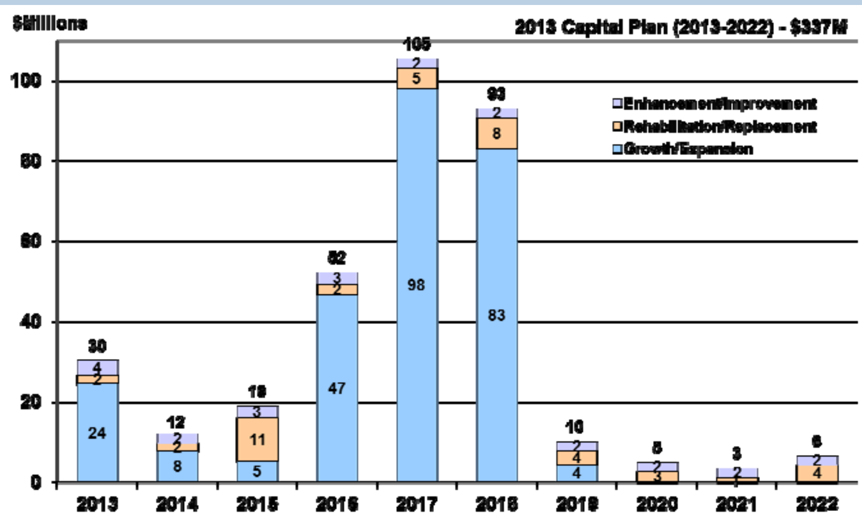
$45.2M or 75% of Total 2013 Capital Spending Authority

Administrative Centre Annex

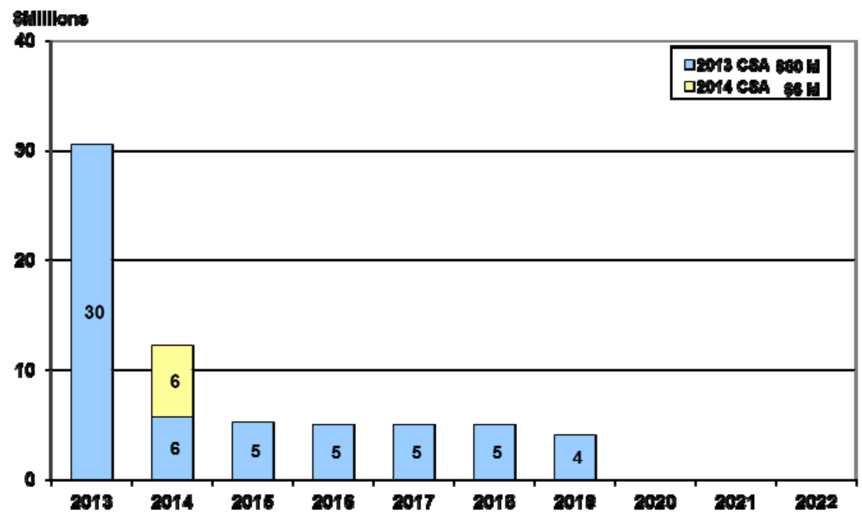
- Detailed Design and Tender Preparation – Total Cost $6.4M ($5.5M in 2013 and $900K 2014/15)
- Construction phase delayed by two years to 2016 in order to accommodate impending pressures on the Annual (debt) Repayment Limit (ARL)

$6.4M or 11% of Total 2013 Capital Spending Authority

10-Year Capital Plan



2013 & 2014 Capital Spending Authority



2013 and 2014 Court Services Budget & Business Plan

Court Services
Proposed 2013 Budget at a Glance

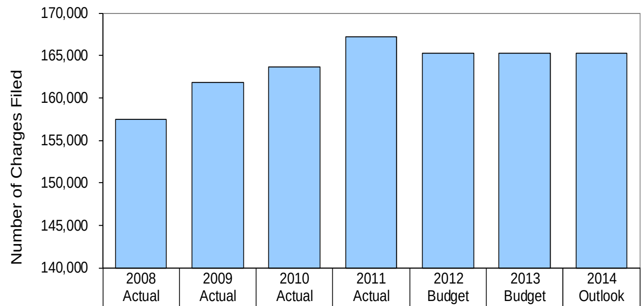
	2012	2013	Year Over Year Change	2014	Year Over Year Change
	$ Million	**$ Million**	**$ Million**	**$ Million**	**$ Million**
Total Expenditure	10.4	10.5	0.1	10.6	0.1
Total Revenue	(10.7)	(10.7)	0	(10.7)	0
Net Expenditure	(0.3)	(0.2)	(0.1)	(0.1)	(0.1)

Highway Traffic Act fines have not increased since 1999

Court Services 2013 Program Priorities

- Monitor and respond to impact of new Early Resolution System, Community Safety Zones and proposed Red Light Camera programs
- Mitigate impact of decision to defer the Annex
- Respond to actual/anticipated legislative changes

Number of New Charges Filed

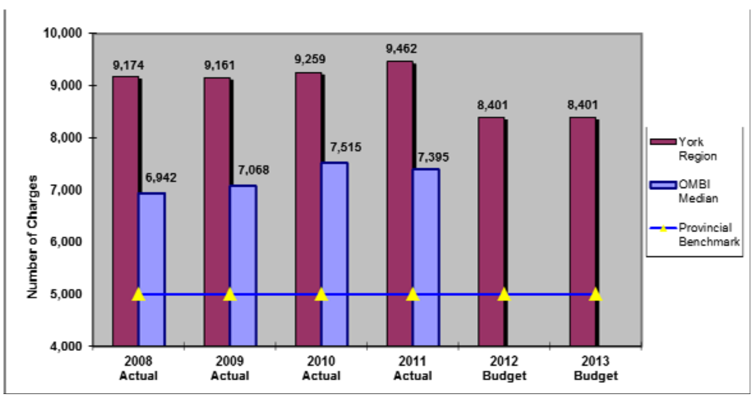


2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Budget	2014 Outlook
157,422	161,867	163,608	167,189	165,244	165,244	165,244

Source: OMBI 2011

Impact of red light camera program will be assessed in 2013

Number of Charges Filed per Court Administration Clerk



Source: OMBI 2011

York Region performance is above OMBI Benchmark