

Finance & Administration Committee Overview

Bruce Macgregor
Chief Administrative Officer

January 13, 2011

January Committees - Overview

Committees that report to Council are receiving a brief overview by Commissioners:

- Transportation Services Committee – Jan 12
- Planning & Economic Development Committee – Jan 12
- **Finance & Administration Committee – Jan 13**
- Rapid Transit Board – Jan 13
- Environmental Services Committee – Jan 19
- Community & Health Services Committee – Jan 19
 - HYI Board – January 19

Finance & Administration Committee

□ 3 Departments

- Corporate Services – Jim Davidson, Commissioner
- Finance – Lloyd Russell, Commissioner
- Office of the CAO – Bruce Macgregor, CAO



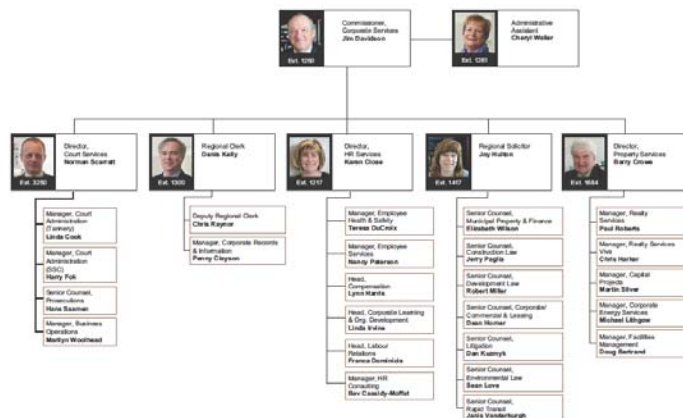
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Corporate Services Management Team

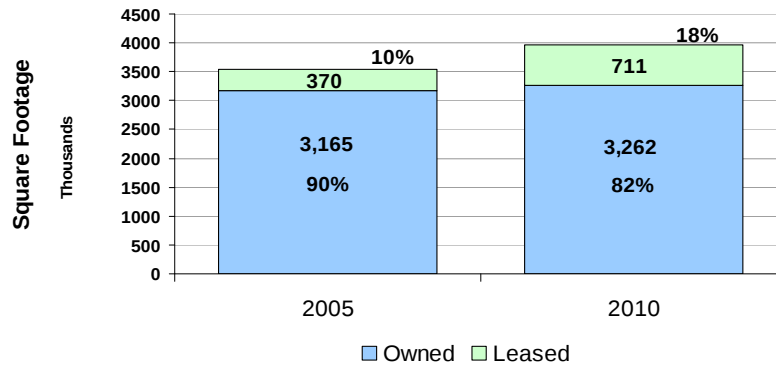
UPDATED November 2012

CORPORATE SERVICES



Interaction with Committee - Property

Region Owned & Leased Facilities (Sq. Ft.)



Leases have almost doubled in the last 5 years

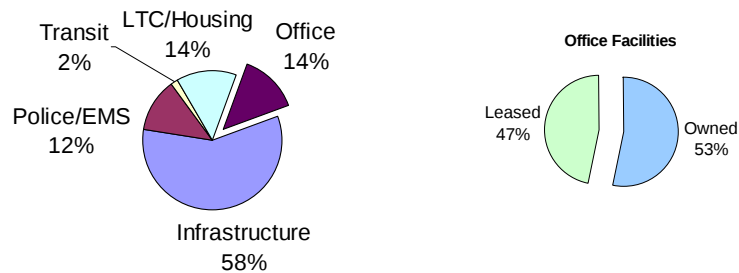


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Interaction with Committee - Property

All YR Facilities Portfolio Share of York Region Facilities
(289 Facilities)



Office accommodations comprise only 14% of entire York Region portfolio



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Interaction with Committee - Property



Land acquisition & program accommodation within a strategic framework

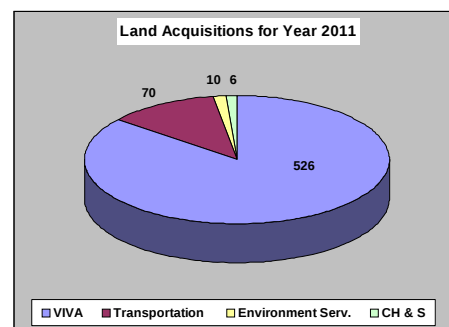


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Continuing Major Projects or Initiatives - Property

- ❑ Land Acquisitions/Expropriations
 - ❑ VIVA – 526
 - ❑ Transportation Services – 70
 - ❑ Environmental Services – 10
 - ❑ Community & Health Services – 6
- ❑ Accommodation
 - ❑ New program needs
 - ❑ Leases
- ❑ Support to programs within the sustainability framework

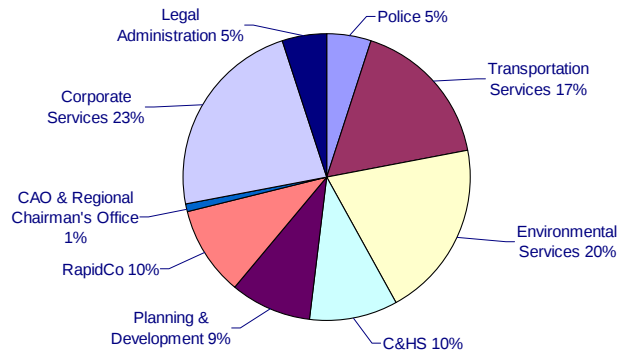


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Interaction with Committee - Legal

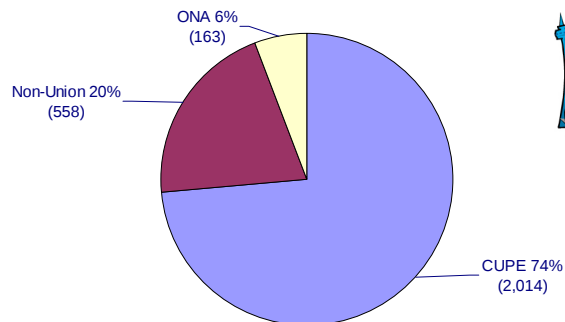
Legal Services Allocation by Department



Supporting capital programs, litigation, agreements & contracts

Interaction with Committee – Human Resources

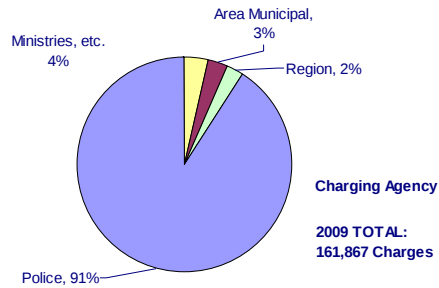
Our Workforce



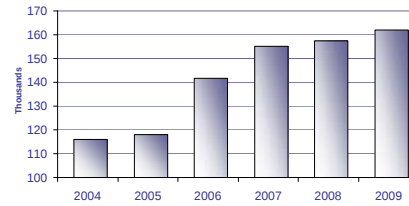
Work force is 80% unionized

Interaction with Committee - Courts

POA Caseload



Charges Filed with POA



Program is a provincially regulated environment



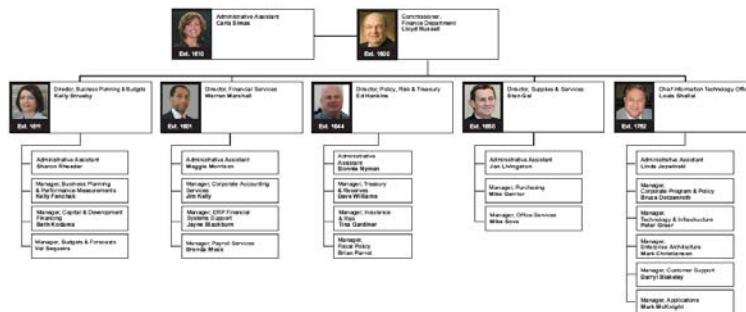
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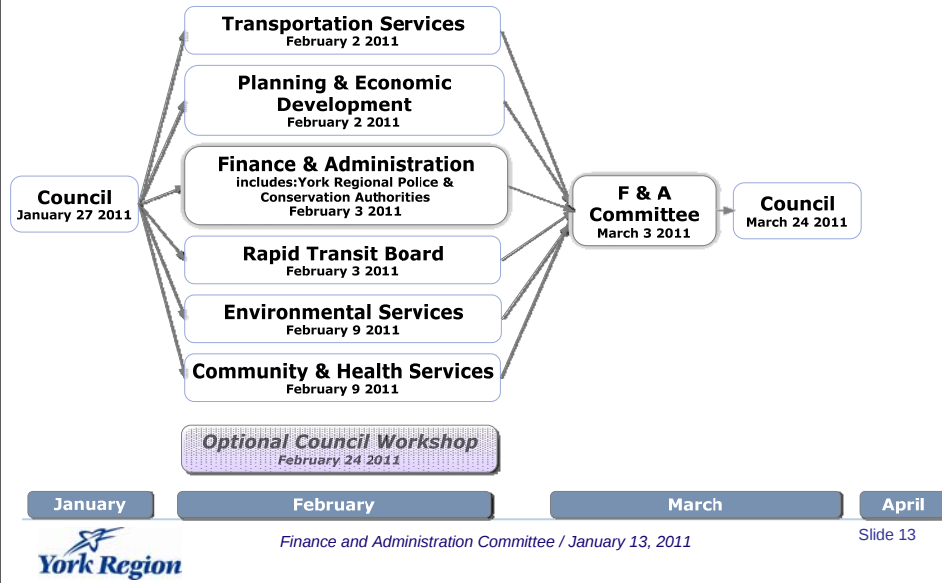
Finance Management Team

UPDATED: November 2010

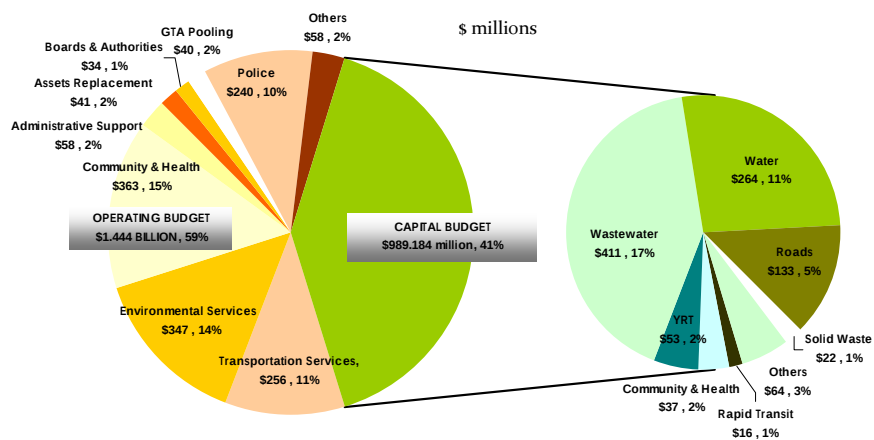
FINANCE



Council Budget Process



2010 Total Budget- \$2.433 Billion (Gross)



Interaction with Committee - Finance

- ❑ Development Charges – policy and appeals
- ❑ Pre-paid development charge agreements – overall policy and individual approvals
- ❑ Financial Reporting – budget performance, benchmarking (MPMP, OMBI)

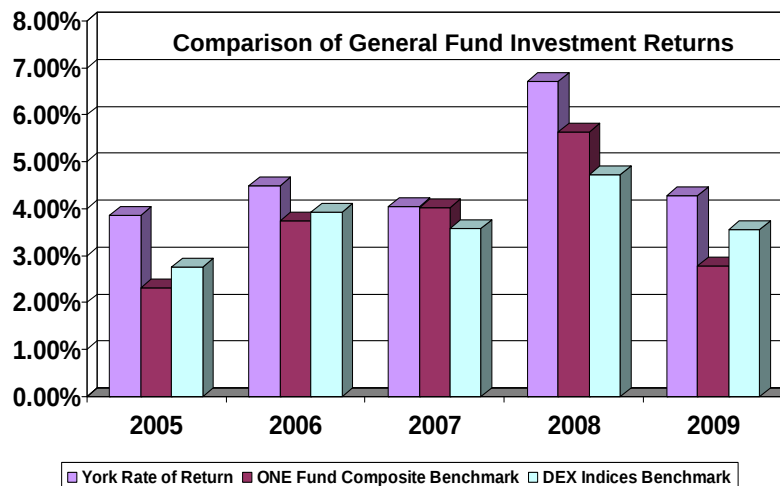
Interaction with Committee - Finance

- ❑ Treasury Results – investment policy, annual reporting on results and adherence to policy
- ❑ Reserves and Reserve Funds- policies, sustainability, sufficiency
- ❑ Debt Management – debt policy, limits, term

Interaction with Committee - Finance

- ❑ Property Taxation – tax ratio setting, tax capping policies, re-assessment issues
- ❑ Risk Management – policy, insurance coverage, deductible limits
- ❑ Procurement – policy, quarterly reports on contract awards greater than \$100,000
- ❑ Information Technology – policy, new initiatives, procurement strategy

Investment Performance



Composition of Investments by Issuer*

Federal Government	7%
Provincial Governments	38%
Municipal Governments	19%
Banks (long term)	9%
Banks (short term)	25%
ONE Fund	2%

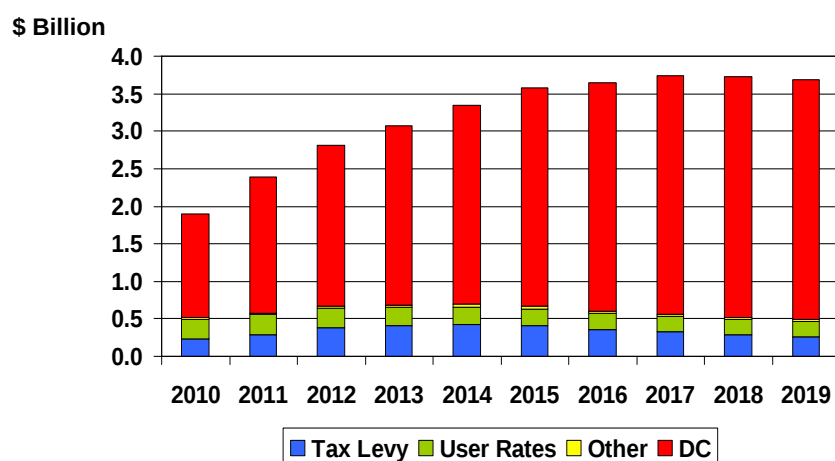
* December 31 2009 reporting



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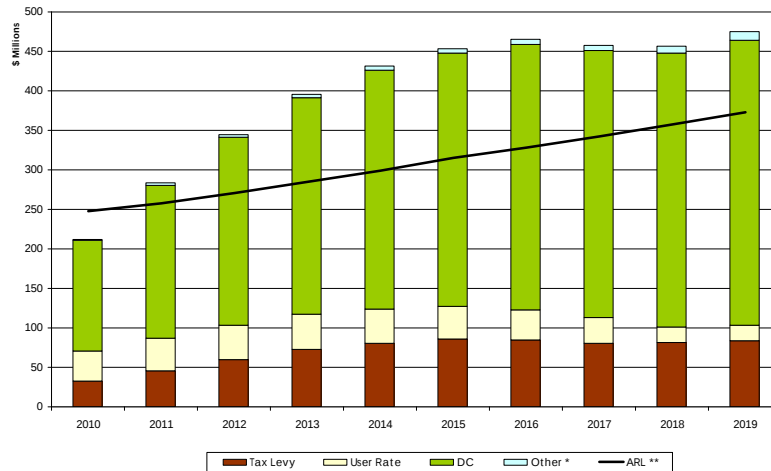
Total Outstanding Debt Forecast



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Debt Repayment Forecast by Funding Sources



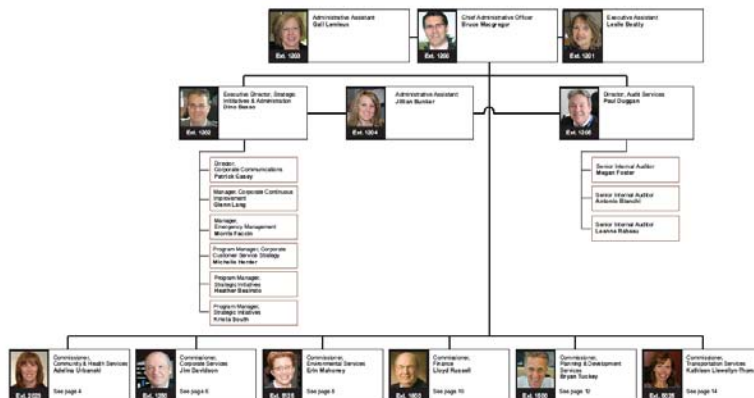
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Office of the CAO Management Team

UPDATED November 2010

OFFICE OF THE CAO



Governing Legislation

- ❑ *Municipal Act* – budget timing, purchasing by-law, investment policy, leasing policy, debt limits, property taxation policy, financial reporting
- ❑ *Development Charges Act* – sets limitations on methodology
- ❑ *Assessment Act* – establishes rules regarding property assessment
- ❑ *Labour Relations Act* – sets rules on employment and labour relations
- ❑ *Occupational Health & Safety Act* – sets out the rights and duties of workplace employees and employers
- ❑ *Accessibility for Ontarians with Disabilities Act (AODA)* – makes Ontario more accessible to people with disabilities

Legislation provides both framework and limitations



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Report Outlook

Every Year	2011	2012	2013	2014
Budget & Business Plan	Pre-paid development charge agreement policy	DC By-law	CUPE Mandate	Accommodation: South Service Centre (Richmond Hill) status
Debt Approvals	Asset Replacement Funding	Re-assessment /taxation policy	DC Bylaw Appeals?	
DC Credit Requests		Multi-year budget		Accommodation: Central Services Centre -substantial completion
Accountability reports	Accommodation: Central Services Centre -designs	Accommodation: Central Services Centre - construction approval		
Policy updates	Accommodation Master Plan Update			
Courts Annual Report	Metrolinx Master Agreement			
Rapid Transit	Strategic Plan			
Property acquisitions and easements (Transportation, Environmental, Rapid Transit Corporation)	Policy re: Disposal of electronic records			
Delegation of Authority	ONA Mandate			
	Customer Service			



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Working Partnerships



RBC Capital Markets®



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