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TENDER AWARDS REPORT, JULY 1, 2006 TO SEPTEMBER 30, 2006

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report, December 5, 2006, from the Commissioner of Finance:

1. RECOMMENDATION

It is recommended that this report be received for information.

2. PURPOSE

The purpose of this report is to advise Regional Council of all tenders awarded by the Chief Administrative Officer from July 1, 2006 to September 30, 2006.

3. BACKGROUND

On November 18, 2004 Regional Council amended the purchasing by-law to delegate authority to Regional Staff to award contracts in an efficient and timely manner.

Section 7.6 to 7.13 of the Purchasing By-law requires purchases of goods and services exceeding $100,000 to be purchased through a request for proposal or tender. The by-law terms and conditions as approved by Regional Council are indicated below:

- The Director of Supplies and Services, in consultation with the Department Head, prepares the specifications for tender and advertises in one or more local publications or in the Daily Commercial News.
- The Regional Clerk receives all bids until the deadline specified in the advertisement.
- Bids are to be opened in public and a written record of all bids received is made.
- The Director of Supplies and Services and the departmental representatives evaluate all bids received, make a recommendation on the award to the Chief Administrative Officer.

The Chief Administrative Officer has the authority to award capital works projects provided that:

- The award was made to the lowest bidder.
- Total cost did not exceed the amount in the annual budget.
- No challenges to the tender processes were made.

- There was no irregularity or informality that was not resolved by the Bid Review Committee.

The Chief Administrative Officer and the Regional Chair, also have the authority to approve additional work over $100,000 that needs immediate approval to prevent the delay of work in progress. This approval for the additional work is facilitated through a Fast Track approval process identified in the attached tables.

The Purchasing By-law also provides that awards may be made for emergency purchases and reported subsequent to authorization of the work.

4. ANALYSIS AND OPTIONS

The procedures required in the Purchasing By-law state that a request for proposal or tender be issued for all projects identified in this report which have a total value of $9,004,483.68 as follows:

- (6) for Road Construction contracts in the amount of $6,498,755.76
- (2) for Water and Wastewater contracts in the amount of $331,222.30
- (2) for Corporate Services contracts in the amount of $156,795.30
- (1) for IT Services in the amount of $165,755.41
- (1) for Planning Development in the amount of $139,994.20
- (1) for Supplies & Services in the amount of $808,298.88
- (2) for Fast Track & Emergency in the amount of $903,661.83

Tables 1– 7 provide a list of projects that were awarded by the Chief Administrative Officer between July 1, 2006 to September 30, 2006.

Table 1
Construction, Roads and Related Services
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
T-06-23	Slurry Seal at Various Locations	1*	Miller Paving Ltd.	$133,851.44
T-06-50	Winter Road Maintenance Operations, Southeast Patrol District (3 Yrs)	2	Miller Paving Ltd.	$4,076,632.80
PO63061	2006 Boulevard Maintenance, Town of Markham	Town of Markham Contract	Town of Markham	181,324.00

T-06-32	Asphalt Pavement Resurfacing of Jane Street to Langstaff Road and Weston Road, Hwy. 7 to Langstaff Road	10	D. Crupi & Sons Ltd.	1,386,971.14
P-06-59	Class Environmental Assessment Study	3	Stantec Consulting Ltd.	$205,124.84
T-06-48	Design, Supply and Installation of Salt Conveyor and Liquid Spray System at North Patrol Yard, Sutton	1**	Strada Aggregates	514,851.54
			Total	**6,498,755.76**

*Three (3) Bidders picked up document. Tender call advertised in Daily Commercial News & Bid Navigator.

** Five (5) Bidders picked up Bid Document. Tender call advertised on Bid Navigator and via telephone from Bidders file.

Table 2
Water and Wastewater
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
P-06-55	Internal Compliance Auditing Services	5	Jacques Whitford Environment Limited	151,287.30
P-06-49	Consulting Services for Mobile Computing Application Design & Implementation	7	Inovex Inc.	179,935.00
			Total	**331,222.30**

Table 3
Corporate Services
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
B62303	Provision of Documentation Destruction Services	3	Super Shred Mobile Shredding Services	126,415.30
PO 63359	Renovation Services to Front Entrance of Administrative Centre	3	Barrier Free Construction	130,380.00
			Total	**256,795.30**

Table 4
IT Services
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
P-06-68	Wireless Network Analysis, Design & Implementation	3	FlexITy Solutions Inc.	$165,755.41
			Total	**165,755.41**

Table 5
Planning
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
P-06-32	Development of Semi-Automated Spatial Data Editing Application for York, Region’s Road, Parcel & Address Point Geodatabase	1*	DPRA Canada	$139,994.20
			Total	**139,994.20**

* Three (3) bidders picked up bid documents. Proponents were notified via telephone from list prepared by staff.

Table 6
Finance – Supplies & Services
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
CT-06-04	Supply and Delivery of Office Paper (Co-op Tender - 3 Yrs.)	3	Buntin Reid Paper, Division of Domtar Inc.	$808,298.88
			Total	**808,298.88**

Table 7
Fast Track and Emergency Provision of Purchasing By-law
Tenders/Proposals Greater Than $100,000
July 1, 2006 to September 30, 2006

Contract	Description	No. Of Bids	Contractors	Amount
B0736	16th Avenue Settlement Project – Emergency Purchase of Geotechnical Consultant Services	Emergency	Inspec-Sol Inc.	710,390.80
B58665	Inspection Services, Highway #7 and Jane Street	Emergency	Revay and Associates Ltd.	46,728.97 Add: 193,271.03 New: 240,000.00
			Total	**903,661.83**

5. FINANCIAL IMPLICATIONS

All items awarded were included within the budgets provided. There are no other financial implications.

6. LOCAL MUNICIPAL IMPACT

There is no local municipal impact associated with this report.

7. CONCLUSION

The Chief Administrative Officer has been delegated the authority to award tender contracts in excess of $100,000 under Purchasing By-law No. A-0353-2004-089 provided that certain conditions are met. A report is submitted quarterly to advise Council of the Transportation and Works contract awards under this authority as follows.

The procedures required in the Purchasing By-law state that a request for proposal or tender be issued for all projects identified in this report which have a total value of $9,004,483.68 as follows:

- (6) for Road Construction contracts in the amount of $6,498,755.76
- (2) for Water and Wastewater contracts in the amount of $331,222.30
- (2) for Corporate Services contracts in the amount of $156,795.30
- (1) for IT Services in the amount of $165,755.41
- (1) for Planning Development in the amount of $139,994.20
- (1) for Supplies & Services in the amount of $808,298.88
- (2) for Fast Track & Emergency in the amount of $903,661.83

The Senior Management Group has reviewed this report.