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PROGRESS REPORT YORK RAPID TRANSIT PLAN

The Rapid Transit Public/Private Partnership Steering Committee recommends the adoption of the recommendation contained in the following report, January 15, 2004, from the Acting Executive Co-ordinator, York Rapid Transit Plan:

1. RECOMMENDATION

It is recommended that:

1. The Progress Report for the months of September through December 2003 be received.

2. PURPOSE

This report provides a detailed description of the progress made in delivering the York Rapid Transit Plan from September through December 2003.

3. BACKGROUND

The June 27, 2002 contract required York Consortium 2002 to file monthly progress reports with York Region. York Consortium 2002 incurred anticipated expenses in accordance with the agreement between York Region and York Consortium 2002 dated June 27, 2002. The Consortium's October and November 2003 invoices have been received and are under review. Tables 1 to 4 summarize the financial status of the project.

Table 1
YRTP Project – Stage 1 – Year One

	Cost (excl. GST)	% of Budget
Paid to September 2003	\$7,826,000	92.1%
Oct. – Nov. - Under Review	\$328,000	3.9%
Current (December) est.	\$40,000	0.4%
Total Cost to Date	\$8,194,000	96.4%
Total Project Budget	\$8,500,000	100%

Table 2
YRTP Project – Preliminary Design

	Cost (excl. GST)	% of Budget
Total Cost to Sept. 2003	\$3,008,000	97.0%
Oct. – Nov. (under review)	\$83,000	2.9%
Current (December) est.	\$9,000	.3%
Total Cost to Date	\$3,100,000	100.0%
Authorized Amount	\$3,100,000	100.0%

Table 3
YRTP Project – Year Two Work Plan

	Cost (excl. GST)	% of Budget
<i>Quick Start</i>		
- Cost to Sept. 2003	\$2,098,000	45.9%
- Oct.-Nov. (under review)	\$1,338,000	29.3%
- Current (December) est.	<u>\$456,000</u>	<u>10.0%</u>
- Cost to Date	\$3,892,000	85.1%
- Authorized Amount	\$4,572,000	100.0%
 Full-Build		
- Cost to Sept. 2003	\$370,000	26.3%
- Oct.-Nov. (under review)	\$446,000	31.7%
- Current (December) est.	<u>\$144,000</u>	<u>10.2%</u>
- Cost to Date	\$960,000	68.2%
- Authorized Amount	\$1,408,000	100.0%
 Total		
- Cost to Sept. 2003	\$2,468,000	41.3%
- Oct.-Nov. (under review)	\$1,784,000	29.8%
- Current (December) est.	<u>\$600,000</u>	<u>10.0%</u>
- Cost to Date	\$4,852,000	81.1%
- Authorized Amount	\$5,980,000	100.0%

Table 4
YRTP Project – *Quick Start* Detailed Design and Project Management

	Cost (excl. GST)	% of Budget
Total Cost to Sep. 2003	\$0	0%
Oct. – Nov. (under review)	\$1,127,000	24.0%
Current (December) est.	\$600,000	12.8%
Total Cost to Date	\$1,727,000	36.7%
Authorized Amount	\$4,700,000	100.0%

4. ANALYSIS AND OPTIONS

4.1 Year One Work Plan

The original Stage One (Year One) agreement entered into between York Region and York Consortium 2002 in June 2002 is on budget and on schedule. The majority of the Stage One work plan components are complete and only work relating to the Environmental Assessments (EAs) is outstanding. An update of the major deliverables and outstanding work is provided in Table 5.

Table 5
Summary Stage One - Major Tasks (as of December 31, 2003)

Task	Task Completion	Major Deliverable
Program Management	100%	Fully operational office with expansion underway
Communications Plan/Events	100%	Complete
Data Collection	100%	Complete
Network Configuration	100%	Network Configuration Report complete
<i>Quick Start</i>	100%	<i>Quick Start</i> Program definition complete
Transportation Planning	100%	Ridership analysis complete
Ridership Peer Review	100%	Peer Review complete
Environmental Assessments		
- Yonge Street	97%	Draft Yonge Street EA complete
- Highway 7 / Vaughan NS Link	94%	Final Alignment Recommendation complete
- Markham N/S Link	80%	Terms of Reference complete
Program Implementation Plan	100%	<i>Quick Start</i> / Network Plan complete

Task	Task Completion	Major Deliverable
Construction Feasibility	95%	Yonge / Hwy. 7 complete and Markham N-S underway
Financial Planning and Analysis	100%	Financial modeling complete
Transition Plan	100%	Amended and Restated Agreement ready for execution
Overall Completion	98%	

4.1.1 Funding Agreements

On September 18, 2003, Council adopted Clause 3 of Report 7 of the Rapid Transit Public/Private Partnership Steering Committee, authorizing the Regional Chair and the Regional Clerk to execute final form funding agreements with the Government of Canada and the Province of Ontario for *Quick Start*. The Federal process with regard to the funding approval is anticipated to be complete by the end of January 2004. The Province has been provided with supporting information and the project team has provided the necessary clarifications to allow the Province to conclude the funding agreement.

4.1.2 Environmental Assessments

In accordance with Ministry of the Environment (MOE) requirements, the revised Terms of Reference for the three EAs have been completed and re-submitted to the MOE.

4.1.2.1 Yonge Corridor

The Yonge Street Terms of Reference was resubmitted to the MOE on December 24, 2003 and approval is anticipated for March 26, 2004. Pre-circulation of the Draft EA Report by the MOE is anticipated for January 30, 2004. YRTP is currently responding to Thornhill community comments. Approval of the Yonge St. EA Report is anticipated for mid-August 2004.

4.1.2.2 Markham North-South Link

The Markham North-South Link Terms of Reference was resubmitted to the MOE on December 24, 2003 and approval is anticipated for March 26, 2004. Pre-circulation of the Draft EA Report by MOE is anticipated for May 31, 2004 with MOE approval in mid-December 2004.

4.1.2.3 Highway 7 Corridor including Vaughan North-South Link

The Highway 7 and Vaughan North-South Link Terms of Reference was completed on January 9, 2004 and is to be resubmitted on January 15, 2004. MOE approval of the Highway 7 and Vaughan North-South Link Terms of Reference is anticipated for April 9, 2004. Pre-circulation of the Draft EA Report by MOE is anticipated to occur on February 13, 2004 and MOE approval is anticipated for the end of October 2004.

4.2 Preliminary Engineering

York Consortium 2002 is incurring anticipated expenses in accordance with Council's April 17, 2003, May 22, 2003 and June 26, 2003 endorsement of recommendations to expend \$3,100,000 to the point that a Guaranteed Maximum Price (GMP) can be obtained. The Consortium commenced preliminary design activity on April 21, 2003 and

the work was completed on schedule in September 2003. Resolution of the GMP continues. Activities undertaken from September to December 2003 included:

- Vehicle procurement – Invitations to Negotiate (ITN) were issued, received and evaluated.
- Tendering for construction continues.
- Completion of review by Region's Engineer (Marshall Macklin Monaghan) of Preliminary Engineering.

4.3 Year Two Work Plan

On September 18, 2003, Regional Council adopted Clause 4 of Report No. 7 of the Rapid Transit Public/Private Partnership Steering Committee, authorizing the continuation of Year 2 work for the period October 2003 through January 31, 2004. This extension brings the amount of work authorized for the full rapid transit system to \$1,408,000, and the amount directly related to the *Quick Start* Design-Build award to \$4,572,000.

Year Two financial status is summarized in Table 3. The activities and accomplishments under the Year Two Work Plan from September to December 2003 included:

- Office expansion at 1 West Pearce is complete.
- Council approved the principles for the Design-Build Contract in September 2003 (Minute 152 adopted by Regional Council on September 18, 2003) and work continued on the detailed contract terms during the Fall.
- Full-build transportation network configuration concept and strategy was adopted by Council in September 2003 (Clause 6 of Report No. 7 of the Rapid Transit Public/Private Partnership Steering Committee).
- Full-build financial analysis continued
- Completed the full-build business plan.
- Preparation of joint development models continues.
- Support for *Quick Start* activities.
- Commenced development of the Operation and Maintenance strategy for *Quick Start* and Full Build.
- Developed work plan for the Bernard North Environmental Assessment.

4.3.1 Program-Wide Transportation Planning

The final Network Configuration Plan was approved by Council by the adoption of Clause 6 of Report No. 7 of the Rapid Transit Public/Private Partnership Steering Committee on September 18, 2003. Council also approved in principle up to \$539 million (2003\$) as its 1/3 contribution toward the \$1.6 billion capital cost to implement Phase 2 of the full rapid transit network conditional upon receiving matching financial commitments from both the Federal Government and the Province of Ontario over a period from 2005 to 2010 and based on establishing and achieving smart growth development and ridership objectives.

Council also authorized Regional Staff on September 18, 2003, to submit the amended York Rapid Transit Business Plan to the Canada Strategic Infrastructure Fund Office and the Ministry of Transportation Ontario/SuperBuild in support of the second tranche of

funding requests. The updated Business Plan has been prepared and is ready for circulation.

4.3.2 Communications

The communications group was very active from September through December and some of the more significant communications activities are itemized below:

- Prepared/delivered twelve presentations to various local, national and international audiences.
- Community outreach activities included YRTP presence at six community festivals.
- Finalized scope of work/contract with Gee Jeffery & Partners and issued notice to proceed with development of a brand for YRTP. Completed research and discovery phases of project including focus groups. Commenced development of name for new service.
- Media activities included:
 - Star Editorial Board Meeting Sept 30th
 - Prepared Media Discussion Paper for Regional Chair December 2nd
 - Regional Chair's Op-Ed piece which was printed in the Toronto Star December 12th
 - Submitted story proposals to eight trade publications, of which four have agreed to accept articles
 - Rapid Transit story appeared in the Era Banner and other Metroland publications on December 28th

4.4 Quick Start Detailed Design and Project Management

Detailed design is underway. The major areas of work from September to December included:

- Finalizing vehicle requirements and recommendation of vehicle supplier.
- Working on redesign of bus shelters.
- Continuing to address design issues related to property interfaces.
- Commenced third-party and municipal approvals process.
- Developing signage requirements for stops.
- Finalizing utility requirements and interfaces that impact various stops and bus lanes.
- Reviewing equipment requirements for both on-board and runningway requirements for ITS.
- Developing the schedule to take design from 60% to 100% completion.

5. FINANCIAL IMPLICATIONS

Pending execution of the Federal and Provincial Funding Agreements, York Council agreed to provide interim project funding to the end of January 2004 to ensure that *Quick*

Start can be initiated by Fall of 2005. Although the Funding Agreements have been negotiated at the staff level, there is no assurance at this point that the agreements will be signed by the end of January 2004. Consequently, York Consortium 2002 has agreed to stretch the work program originally funded to the end of January 2004 to the end of February 2004. Therefore, no new funding is required at the current time.

If the Provincial and Federal Funding Agreements are not executed by mid February 2004, staff will provide the Committee and Council with options for sustaining the *Quick Start* project beyond February 28, 2004.

6. LOCAL MUNICIPAL IMPACT

There are no local municipal implications associated with this report.

7. CONCLUSION

York Consortium 2002 and York Region staff made significant advancements during the Fall of 2003. Council endorsed recommendations to fund the Year Two Work Plan to the end of January 2004, adopt the full rapid transit network configuration plan, and to commit funding for a 1/3 share of the anticipated \$1.6 Billion cost of implementing the full rapid transit plan from 2005 through 2010.

Council also endorsed the principles of the Design-Build Agreement to implement the *Quick Start* project with Peter Kiewit & Sons and EllisDon Corporation (members of York Consortium). *Quick Start* implementation continued on schedule through the Fall.

York Region staff has been involved in extensive negotiations with both senior levels of government. The Federal negotiators have agreed to federal agreement terms and conditions in readiness for the Federal approval process.

Extensive pro-active communications activities were undertaken in the Fall of 2003 to generate public interest, and to gain support for the York Region Rapid Transit Project.