



Regional Municipality of York Police Services Board

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To Make a Difference in Our Community

June 26, 2008

Chairman

Danny Wheeler
Regional Councillor
and Deputy Mayor

Vice-Chairman

Joe Persechini
Provincial Appointee

Members

Bill Fisch
Regional Chairman
and C.E.O.

Mayor Frank Scarpitti
Regional Council
Appointee

Sam Herzog
Provincial Appointee

Joanna Yu
Provincial Appointee

Barbara Bartlett
Regional Council
Appointee

Executive Director
Connie Phillipson

Mr. Denis Kelly
Regional Clerk
The Regional Municipality of York
17250 Yonge Street
Newmarket, Ontario
L3Y 6Z1

**REGION OF YORK
CLERK'S OFFICE**

FILE No. - *p03*

Dear Mr. Kelly:

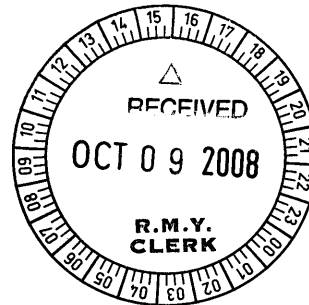
At its meeting on June 25, 2008, the Board received the attached report from its Executive Director entitled *Protocol for the Sharing of Information* and adopted recommendations (1) and (2) as follows:

- (1) That the Board approve the amended *Protocol for the Sharing of Information*; and
- (2) That the Board forward the amended *Protocol for the Sharing of Information* to Regional Council for its review and approval.

Therefore, in accordance with the Board's resolution, I request that you forward the amended *Protocol for the Sharing of Information* to Regional Council for its review and approval.

Yours truly,

Connie Phillipson
Executive Director



REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD

Report of the Executive Director – June 25, 2008

PROTOCOL FOR THE SHARING OF INFORMATION

RECOMMENDATIONS

1. That the Board approve the amended *Protocol for the Sharing of Information*; and
2. That the Board forward the amended *Protocol for the Sharing of Information* to Regional Council for its review and approval.

BACKGROUND

In passing the Adequacy and Effectiveness Regulation, the Province recognized the importance of information sharing between Police Services Boards and their respective Councils as critical to the provision of adequate and effective police services to citizens.

On March 6, 2001, the Regional Municipality of York Police Services Board and the Regional Municipality of York entered into a *Protocol for the Sharing of Information* in accordance with the requirements of Subsection 32(1) of Ontario Regulation 3/99 made under the *Police Services Act* – Adequacy and Effectiveness of Police Services. In 2005, the Protocol between the Board and Regional Council was reviewed and amended.

In consultation with Chairman Danny Wheeler, the Executive Director has reviewed the 2005 Protocol and identified proposed changes for consideration by the Board and Regional Council.

In conducting her review, the Executive Director consulted with Joy Hulton, Regional Solicitor, Chief Armand La Barge, and Denis Kelly, Regional Clerk.

PROPOSED CHANGES TO THE 2005 PROTOCOL

Current Protocol

a. Notice of Public Meetings

The Board provides notice to Members of Regional Council of the dates, times and locations of its scheduled public meetings. The Board does not meet every month so the deletion of “monthly” and the addition of “public” clarify the Board’s intent and responsibility in article 1(a) on page two of the Protocol.

b. Provision of Public Agendas and Minutes to Regional Council

The current Protocol requires that the public agenda 1(b) and the minutes of the public meetings 1(c) be provided to Members of Regional Council. This practice is no longer necessary as all public agendas and minutes are posted on the Board’s web site at www.yrpsb.ca for easy viewing. Furthermore, the Board extends, through the offices of the Regional and Town Clerks, an invitation to all Mayors, Regional and local Councillors in York Region to attend our public interest meetings. This process works well as demonstrated by the frequent attendance of some members of Councils at the Board’s public meetings.

c. Community Consultation Sessions

Within every three-year business planning cycle, the Chairman of the Board and the Chief of Police make presentations to Regional and local Councils and other community forums and actively seek the input of elected officials, citizens and business owners into policing priorities.

In view of the aforementioned (a), (b), and (c), it is proposed that the Board approve:

1. the addition of "public" and deletion of "monthly" to 1(a) on page two of the Protocol so that it reads "scheduled public meetings"; and
2. the deletion of articles 1(b) and (c) on page two of the Protocol to be replaced with an amended article 1(b) to reflect electronic access to public agendas and minutes; and
3. the changes to article 4 on page three of the Protocol to reflect the current practice of the Board and the Chief of Police in carrying out community consultations sessions during each three-year business planning cycle.

SUMMARY

In accordance with the Adequacy and Effectiveness Regulation, the Board entered into a Protocol for the Sharing of Information with the Regional Municipality of York on March 6, 2001. The parties amended this Protocol in 2005.

Sufficient time has passed to warrant a review of this Protocol both by the Board and Regional Council to ensure that it remains current and useful to both parties and satisfies the informational needs of our citizens. Three recommendations are made that will not affect the substance of the information shared between the Board and Regional Council. Rather, the proposed changes will reflect the greater efficiency of electronic sharing of information and the current practice of the Board and the Chief of Police in carrying out community consultation sessions during its business planning cycle every three years.



Connie Phillipson
Executive Director

Attachment

PROTOCOL FOR THE SHARING OF INFORMATION

Between

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

- and -

THE REGIONAL MUNICIPALITY OF YORK

WHEREAS pursuant to Subsection 31(1) of the *Police Services Act*, as amended, the Regional Municipality of York Police Services Board is responsible for the provision of adequate and effective police services in the Regional Municipality of York;

AND WHEREAS pursuant to Subsection 4(1) of the *Police Services Act*, the Regional Municipality of York is required to provide adequate and effective police services in accordance with its needs;

AND WHEREAS pursuant to Subsection 32(1) of Ontario Regulation 3/99 made under the *Police Services Act* - Adequacy and Effectiveness of Police Services, the Regional Municipality of York Police Services Board is required to enter into a protocol with Regional Council for the Regional Municipality of York that addresses:

- (a) the sharing of information with municipal council, including the type of information to be shared and the frequency for sharing such information;
- (b) the dates by which the business plan and annual report shall be provided to municipal council;
- (c) the responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made public; and
- (d) if the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan.

AND WHEREAS the March 6, 2001 Protocol for the Sharing of Information between The Regional Municipality of York Police Services Board and the Regional Municipality of York requires updating;

THEREFORE THE PARTIES HEREBY AGREE THAT:

1. The Regional Municipality of York Police Services Board shall provide Members of Regional Council of the Regional Municipality of York with the following:
 - (a) in January each year, notice of the dates, times and locations of the Police Services Board's scheduled public meetings, and advance notice of the dates, times and locations of other public meetings;
 - (b) electronic access to public agenda and minutes through the Regional Municipality of York Police Services Board's internet site at www.yrpsb.ca;
 - (c) notice of other public consultation processes scheduled by the Police Services Board for the development of a York Regional Police Business Plan;
 - (d) in November 2001, and in accordance with Ontario Regulation 3/99 at a minimum every three years thereafter, a copy of the York Regional Police Business Plan following its acceptance at a Police Services Board meeting;
 - (e) budget updates as required by the Regional Treasurer for submission to Regional Council;
 - (f) York Regional Police Annual Report that shall be made available to the public by the 30th of June each year; and
 - (g) any other reports or information as determined by the Police Services Board.
2. In accordance with Section 39 of the *Police Services Act*, Regional Council shall provide the Regional Municipality of York Police Services Board with its annual budget in accordance with the timetable and format established by Regional Council.
3. Additional information shall be requested by resolution of Regional Council to the Regional Municipality of York Police Services Board, and the Police Services Board shall consider such request at its next scheduled meeting.
4. During every three-year business planning cycle, the Police Services Board and the Chief of Police will host a number of community

consultation sessions throughout York Region to outline service delivery methods, and to receive input and hear the concerns of citizens, business owners and elected officials. The planning of these community consultation sessions will be done in consultation with the Mayor in each community.

5. The Regional Municipality of York Police Services Board and the York Regional Police shall make the Business Plan and the Annual Report public on their respective internet sites.

Dated this day of 2008.

**THE REGIONAL MUNICIPALITY
OF YORK POLICE SERVICES
BOARD**

**THE REGIONAL MUNICIPALITY
OF YORK**

Danny Wheeler, Chairman

Bill Fisch, Regional Chairman and C.E.O

Connie Phillipson, Executive Director

Denis Kelly, Regional Clerk