Attachment 1

HEALTHY BABIES HEALTHY CHILDREN
EARLY LEARNING AND CHILD DEVELOPMENT BRANCH
STRATEGIC POLICY AND PLANNING DIVISION
MINISTRY OF CHILDREN AND YOUTH SERVICES
2007 YEAR-END SETTLEMENT

Public Health Unit: Regional Municipality of York

COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDING DECEMBER 31, 2007

Report only revenue and expenditures specific to funding provided by the Ministry of Children and Youth Services for Healthy Babies Healthy Children.

REVENUE	**Authorized Budget $**	**Actual Revenue/Expenses $**	**Variance UNDERSPENT (OVERSPENT)**	**Ministry Use**
MCYS Funding (included one-time grants)	4,260,015.00	4,260,015.00	-	
Interest Income (Non-Retainable)	[redacted]	2,543.00	(2,543.00)	
Other Income - Retainable (specify, from Page 3)	[redacted]	-	-	
Other Income - Non-Retainable (specify)	[redacted]		-	
TOTAL REVENUE	**4,260,015.00**	**4,262,558.00**	**(2,543.00)**	
EXPENSES				
Total Salaries & Wages (from Page 2)	3,042,499.00	2,959,050.00	83,449.00	
Employee Benefits (from Page 2)	673,134.00	695,052.00	(21,918.00)	
Total Salaries/Benefits	3,715,633.00	3,654,102.00	61,531.00	
Total Operating Costs (from Page 2)	390,196.00	326,372.00	63,824.00	
Total One-Time Expenses (from Page 4)	154,187.00	128,886.00	25,301.00	
TOTAL EXPENDITURES	**4,260,016.00**	**4,109,360.00**	**150,656.00**	
Surplus/(Deficit)		**153,198.00**		

RECONCILIATION OF CASH FLOW

	Actual $	**Ministry Use**
Total cash received from MCYS (January 1,2007 to December 31, 2007).	4,110,015.00	
Add: Cash deducted from cash flow in Settlement of amount owed to MCYS.	150,000.00	
Cash deducted from cash flow resulting from MCYS Audit for prior year(s) 20__/__.		
Deduct: Additional cash received from MCYS in settlement of amount owed to program for prior year(s) 20__/__, 20__/__.		
Additional cash received from MCYS resulting from MCYS Audit for prior year(s) 20__/__.		
Total Funding Applicable to 2007 Operations	**4,260,015.00**	-

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MINISTRY OF CHILDREN AND YOUTH SERVICES
2007 YEAR-END SETTLEMENT
FOR THE YEAR ENDING DECEMBER 31, 2007

Public Health Unit: Regional Municipality of York

	Complement (FTE)		Approved	Actual	
	Budget	Actual	Budget $	Expenses $	Ministry Use
1. Salaries & Wages					
Management	4.0	3.9	386,807.00	380,848.00	
Public Health Nurses	24.8	24.2	1,636,121.00	1,593,302.00	
Lay Home Visitors	15.4	15.6	595,826.00	602,439.00	
Administration: Program Support	1.1	1.1	48,515.00	50,119.00	
Administration: ISCIS Data Entry Support	5.0	4.3	205,103.00	174,741.00	
Administration: ISCIS Release Support					
Other Professional (specify)	1.5	1.5	102,492.00	105,881.00	
Other Non-Professional (specify)					
Total Salaries & Wages	51.8	50.6	2,974,864.00	2,907,330.00	-
Employee Benefits			673,134.00	695,052.00	
2. Contract Services					
Other Professional (specify)			25,000.00	18,750.00	
Other Non-Professional (specify)			42,635.00	32,970.00	
Lay Home Visitors					
Administration: ISCIS Release Support					
Total Contract Services	-	-	67,635.00	51,720.00	-
3. Operating Costs					
Office Supplies			11,000.00	11,022.00	
Office Equipment			17,640.00	17,640.00	
Professional Development &Training			29,994.00	22,693.00	
Travel			85,400.00	87,093.00	
Public Awareness/Promotion			35,558.00	15,570.00	
Program Resources			120,596.00	77,110.00	
Computer costs for ISCIS			37,200.00	37,200.00	
Audit			2,252.00	2,300.00	
Other (Computer Purchase)			50,556.00	55,744.00	
Total Operating Costs			390,196.00	326,372.00	-

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EARLY LEARNING AND CHILD DEVELOPMENT BRANCH
STRATEGIC POLICY AND PLANNING DIVISION
MINISTRY OF CHILDREN AND YOUTH SERVICES
2007 YEAR-END SETTLEMENT
RETAINABLE INCOME
FOR THE YEAR ENDING DECEMBER 31, 2007

Public Health Unit: Regional Municipality of York

Expenditures that offset Retainable Income. Expenditures <u>must</u> also be included in page 2.	**FTE Actual**	**Actual Expenses $**	**Ministry Use**
1. Salaries & Wages			
Management			
Public Health Nurses			
Lay Home Visitors			
Administration: Program Support			
Administration: ISCIS Data Entry Support			
Administration: ISCIS Release Support			
Other Professional (specify)			
Other Non-Professional (specify)			
Total Salaries & Wages	-	-	-
Employee Benefits			
2. Contract Services			
Other Professional (specify)			
Other Non-Professional (specify)			
Lay Home Visitors			
Administration: ISCIS Release Support			
Total Contract Services	-	-	-
3. Operating Costs			
Office Supplies			
Office Equipment			
Professional Development &Training			
Travel			
Public Awareness/Promotion			
Program Resources			
Computer costs for ISCIS			
Audit			
Other (specify)			
Total Operating Costs		-	-

TOTAL EXPENDITURES **(equals Retainable Income)**	-	-	

Retainable Income includes the following:
- general donations.
- any monies received for capital purposes (e.g. specific donations, endowments, bequests).
- fund raising where the revenue is generated through activities not involving the use of ministry resources.
- interest revenue arising from the investment of retainable revenue.
- other grants or subsidies received for activities not ordinarily funded by the ministry.
- GST or similar rebates relating to the purchase of items used for the provision of direct services.

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STRATEGIC POLICY AND PLANNING DIVISION
MINISTRY OF CHILDREN AND YOUTH SERVICES
2007 YEAR-END SETTLEMENT
ONE-TIME GRANT EXPENSES - DETAIL
FOR THE YEAR ENDING DECEMBER 31, 2007

Public Health Unit: Regional Municipality of York

One-Time Grant Expenses	Approved Budget $	Actual Expenses $	Ministry Use
1. Salaries & Wages, and Employee Benefits			
1.7 Vacant PHN's for 7 months	114,187.00	114,187.00	
(specify)			
2. Contract Services			
Cultural Interpretation Services	30,000.00	4,699.00	
(specify)			
3. Operating Costs			
Professional Development & Training	4,000.00	4,000.00	
Travel	2,000.00	2,000.00	
Program Resources	4,000.00	4,000.00	
Total One-Time Grant Expenses	154,187.00	128,886.00	-

VARIANCE EXPLANATIONS
FOR THE YEAR ENDING DECEMBER 31, 2007

Variance Explanations		
Salaries & Wages:	83,449.00	
Salaries were lower than anticipated due to salary gapping throughout the year. Salaries and benefits are treated as an aggregate.		
Employee Benefits:	(21,918.00)	
(Reflects the Salaries & Wages as well as changes in OMERS.)		
This is the first year that York Region has implemented benefit gapping. Actual Benefit costs were higher than the adjusted budget (with benefit gapping included)		
Operating Costs:	63,824.00	
The costs were lower than anticipated. The Healthy Beginnings Centre project was late getting underway and the promotion of it did not take place.		
One-Time Expenses:	25,301.00	
Translation costs were lower than anticipated due to lack of resources being utilized. The uptake of this program was less than expected.		

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