Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
TABLE OF CONTENTS

MOHLTC Vendor #:	Service Provider Name:
103283	The Regional Municipality of York

March 2003

Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT

SECTION I: IDENTIFICATION

Line		
1	Official (Legal) Name of Corporation:	The Regional Municipality of York
2	MOHLTC ID:	103283
3	Service Provider Name:	The Regional Municipality of York
4	Address:	194 Eagle Street
5	City:	Newmarket, Ontario
6	Postal Code:	L3Y 1J6
7	Name and Title of individual who will respond to questions about this report:	Christy Tosh Business Services Manager
8	Telephone Number:	(905)895-3628 ext. 280
9	Fax Number:	(905)895-5368
10	For the Year Ended:	2002-12-31

March 2003

Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART A
BUDGET VS. ACTUAL: EXPENDITURES AND REVENUES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	$ 1,877,703	$ 1,957,444	$ (79,741)	(4.25%)
2. EMPLOYEE BENEFITS	$ 325,570	$ 258,441	67,129	20.62%
3. STAFF TRAINING	$ 3,501	$ 1,304	2,197	62.75%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	$ -	$ 303	(303)	
5. TRAVEL	$ 6,900	$ 6,213	687	9.96%
6. BUILDING OCCUPANCY	$ 76,936	$ 49,883	27,053	35.16%
7. OFFICE EXPENSES	$ 25,363	$ 23,828	1,535	6.05%
8. PURCHASED CLIENT SERVICES	$ 18,245	$ 16,605	1,640	8.99%
9. MEALS (Food Costs)	$ 14,285	$ 14,040	245	1.72%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	$ 3,000	$ 3,044	(44)	(1.47%)
11. PURCHASED ADMINISTRATION SERVICES	$ -	$ -	-	
12. CENTRAL AGENCY CHARGES	$ 76,737	$ 59,934	16,803	21.90%
13. OTHER OPERATING	$ -	$ 256	(256)	
14a. OTHER (specify)	$ -			
	$ -	$ -	-	
TRANSFER TO ACL NEWMARKET	$ -	$ 71,528	(71,528)	
15. EXPENDITURE RECOVERIES	$ (157,435)	$ (159,540)	2,105	(1.34%)
18. TOTAL EXPENDITURES (Total lines 1 to 15)	**$ 2,270,805**	**$ 2,303,283**	**$ (32,478)**	**(1.43%)**
19. CLIENT FEES	$ -	$ -	-	
20. REVENUES - OTHER	$ 241,870	$ 241,872	(2)	(0.00%)
21. MINISTRY BASE SUBSIDY REQUESTED (line 18 - line 19 - line	**$ 2,028,935**	**$ 2,061,411**	**$ (32,476)**	**(1.60%)**
22. ONE-TIME/NON-RECURRING EXPENDITURES			$ -	
23. Total Subsidy Requested (Total lines 21and 22)	**$ 2,028,935**	**$ 2,061,411**	**$ (32,476)**	**(1.60%)**

Approved Budget: is the amount per Form 2 of signed Service Agreement, subject to amendments per MOHLTC approval letters.
March 2003

Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART B
EXPLANATION OF VARIANCES > 5% OF BUDGET ITEMS

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

Line Item	Explanation
	Surplus funding was fully utilized to transfer funds in the amount of $250,000 to Ministry of Housing
	for construction of 26 unit supportive housing program at Newmarket Health Centre (Armitage Gardens).

Benefits	OMERS Pension Contribution holiday
Staff training	These charges are relfected under salaries
Building Occupanc	Underutilization of Repairs
Central Agency	In order to transfer full funding we had to reduce central agency charges. These extra expenditures were al
charges	absorbed by the Region of York.

March 2003

Ontario

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
103238	The Regional Municipality of York

SERVICE:	**ACL**
TYPE:	**011A**
SITE:	**YORK REGION: GENESIS RICHMOND HILL**

EXPENDITURES / REVENUES	**Approved Budget** A	**Actual** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A
1. EMPLOYEE SALARIES AND WAGES	464,725	455,969	8,756	1.88%
2. EMPLOYEE BENEFITS	83,349	51,432	31,917	38.29%
3. STAFF TRAINING	508	189	319	62.80%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	61	(61)	
5. TRAVEL	1,237	1,151	86	6.95%
6. BUILDING OCCUPANCY	6,289	7,155	(866)	(13.77%)
7. OFFICE EXPENSES	4,858	5,387	(529)	(10.89%)
8. PURCHASED CLIENT SERVICES			-	
9. MEALS (Food Costs)	2,500	2,483	17	0.68%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT			-	
11. PURCHASED ADMINISTRATION SERVICES			-	
12. CENTRAL AGENCY CHARGES	12,640	12,640	-	0.00%
13. OTHER OPERATING			-	
14a. OTHER (specify)				
14b. OTHER (specify)			-	
14c. OTHER (specify) TRANSF TO HOUSING		26,530	(26,530)	
15. EXPENDITURE RECOVERIES	-48,765	-41,908	(6,857)	14.06%
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	527,341	521,089	6,252	1.19%
17. ALLOCATED ADMINISTRATIVE EXPENDITURES			-	
18. TOTAL EXPENDITURES	527,341	521,089	6,252	1.19%
19. CLIENT FEES	0	0	-	
20. REVENUES - OTHER	69,787	63,535	6,252	8.96%
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	457,554	457,554	-	0.00%

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CCAC SERVICE AREA	**Approved Budget Number of Units** A	**ACTUAL Number of Units** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A	**ACTUAL** client E
			-		
ACL - GENESIS	14700	13,637	1,063	7.23%	26
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

Funds were under spent because client care needs did not require the anticipated higher level of staffing

Reviewed by Program Consultant

Date

Ontario

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
103238	The Regional Municipality of York

SERVICE:	**ACL**
TYPE:	**011A**
SITE:	**YORK REGION: HERITAGE EAST-NEWMARKET**

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	478,719	520,994	(42,275)	(8.83%)
2. EMPLOYEE BENEFITS	80,136	76,177	3,959	4.94%
3. STAFF TRAINING	760	284	476	62.63%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION		91	(91)	
5. TRAVEL	1,802	1,726	76	4.22%
6. BUILDING OCCUPANCY	10,205	9,500	705	6.91%
7. OFFICE EXPENSES	6,724	6,082	642	9.55%
8. PURCHASED CLIENT SERVICES			-	
9. MEALS (Food Costs)	3,800	4,062	(262)	(6.89%)
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT			-	
11. PURCHASED ADMINISTRATION SERVICES			-	
12. CENTRAL AGENCY CHARGES	16,803	0	16,803	100.00%
13. OTHER OPERATING			-	
14a. OTHER (specify)			-	
14b. OTHER (specify)			-	
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-50,246	-51,866	1,620	(3.22%)
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	548,703	567,050	(18,347)	(3.34%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES			-	
18. TOTAL EXPENDITURES	548,703	567,050	(18,347)	(3.34%)
19. CLIENT FEES	0	0	-	
20. REVENUES - OTHER	83,960	78,632	5,328	6.35%
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	464,743	488,418	(23,675)	(5.09%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CAC SERVICE AREA	Approved Budget Number of Units A	ACTUAL Number of Units B	(Over) Under C=A-B	% VARIANCE D = C/A	ACTUAL No. of individual client E
			-		
ACL - HERITAGE NEWMARKET	18000	17,096	904	5.02%	33
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

Funds were under spent because client care needs did not require the anticipated higher level of staffing

Reviewed by Program Consultant _____ Date _____

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
103238	The Regional Municipality of York

	ACL
TYPE:	**011A**
SITE:	**YORK REGION: KESWICK**

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	497,323	504,007	(6,684)	(1.34%)
2. EMPLOYEE BENEFITS	80,136	66,711	13,425	16.75%
3. STAFF TRAINING	870	237	633	72.76%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION		76	(76)	
5. TRAVEL	2,049	1,438	611	29.82%
6. BUILDING OCCUPANCY	10,646	9,200	1,446	13.58%
7. OFFICE EXPENSES	5,925	5,416	509	8.59%
8. PURCHASED CLIENT SERVICES			-	
9. MEALS (Food Costs)	3,900	3,905	(5)	(0.13%)
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT			-	
11. PURCHASED ADMINISTRATION SERVICES			-	
12. CENTRAL AGENCY CHARGES	20,780	20,780	-	0.00%
13. OTHER OPERATING			-	
14a. OTHER (specify)			-	
14b. OTHER (specify)			-	
14c. OTHER (specify) TRANSF TO HOUSING		9,798	(9,798)	
15. EXPENDITURE RECOVERIES	-49,710	-52,696	2,986	(6.01%)
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	571,919	568,872	3,047	0.53%
17. ALLOCATED ADMINISTRATIVE EXPENDITURES			-	
18. TOTAL EXPENDITURES	571,919	568,872	3,047	0.53%
19. CLIENT FEES	0	0	-	
20. REVENUES - OTHER	82,955	79,890	3,065	3.69%
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	488,964	488,982	(18)	(0.00%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CAC SERVICE AREA	Approved Budget Number of Units A	ACTUAL Number of Units B	(Over) Under C=A-B	% VARIANCE D = C/A	ACTUAL No. of individual client E
			-		
ACL - KESWICK	18000	17,449	551	3.06%	47
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

Funds were under spent because client care needs did not require the anticipated higher level of staffing

_____ _____

Reviewed by Program Consultant Date

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
103238	The Regional Municipality of York

SERVICE:	**ACL**
TYPE:	**011A**
SITE:	**YORK REGION: SCHOMBERG**

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	94,440	124,229	(29,789)	(31.54%)
2. EMPLOYEE BENEFITS	12,096	14,928	(2,832)	(23.41%)
3. STAFF TRAINING	363	142	221	60.88%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION		45	(45)	
5. TRAVEL	812	863	(51)	(6.28%)
6. BUILDING OCCUPANCY	7,796	5,256	2,540	32.58%
7. OFFICE EXPENSES	2,856	2,487	369	12.92%
8. PURCHASED CLIENT SERVICES	18,245	16,605	1,640	8.99%
9. MEALS (Food Costs)	185	15	170	91.89%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT			-	
11. PURCHASED ADMINISTRATION SERVICES			-	
12. CENTRAL AGENCY CHARGES	8,014	8,014	-	0.00%
13. OTHER OPERATING			-	
14a. OTHER (specify)			-	
14b. OTHER (specify)			-	
14c. OTHER (specify) TRANSF TO HOUSING		0	-	
15. EXPENDITURE RECOVERIES	-8,714	-13,070	4,356	(49.99%)
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	136,093	159,514	(23,421)	(17.21%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES			-	
18. TOTAL EXPENDITURES	136,093	159,514	(23,421)	(17.21%)
19. CLIENT FEES	0	0	-	
20. REVENUES - OTHER	5,168	19,815	(14,647)	(283.42%)
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	130,925	139,699	(8,774)	(6.70%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CAC SERVICE AREA	Approved Budget Number of Units A	ACTUAL Number of Units B	(Over) Under C=A-B	% VARIANCE D = C/A	ACTUAL No. of individual client E
			-		
ACL - SCHOMBERG	3000	2,625	375	12.50%	21
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

Funds were under spent because client care needs did not require the anticipated higher level of staffing

Reviewed by Program Consultant

Date

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
103238	The Regional Municipality of York

SERVICE:	**ACL - Hadley Grange**
TYPE:	**011A**
SITE:	**YORK REGION: AURORA**

EXPENDITURES / REVENUES	**Approved Budget** A	**Actual** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A
1. EMPLOYEE SALARIES AND WAGES	342,496	352,245	(9,749)	(2.85%)
2. EMPLOYEE BENEFITS	69,853	49,193	20,660	29.58%
3. STAFF TRAINING	1,000	452	548	54.80%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION		30	(30)	
5. TRAVEL	1,000	1,035	(35)	(3.50%)
6. BUILDING OCCUPANCY	42,000	18,772	23,228	55.30%
7. OFFICE EXPENSES	5,000	4,456	544	10.88%
8. PURCHASED CLIENT SERVICES			-	
9. MEALS (Food Costs)	3,900	3,575	325	8.33%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	3,000	3,044	(44)	(1.47%)
11. PURCHASED ADMINISTRATION SERVICES			-	
12. CENTRAL AGENCY CHARGES	18,500	18,500	-	0.00%
13. OTHER OPERATING		256	(256)	
14a. OTHER (specify)			-	
14b. OTHER (specify)			-	
14c. OTHER (specify) TRANSF TO HOUSING		35,200	(35,200)	
15. EXPENDITURE RECOVERIES			-	
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	486,749	486,758	(9)	(0.00%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES			-	
18. TOTAL EXPENDITURES	486,749	486,758	(9)	(0.00%)
19. CLIENT FEES	0	0	-	
20. REVENUES - OTHER			-	
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	486,749	486,758	(9)	(0.00%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CAC SERVICE AREA	**Approved Budget** **Number of Units** A	**ACTUAL** **Number of Units** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A	**ACTUAL** No. of individual client E
			-		
ACL HADLEY GRANGE-AURORA	14700	15,423	(723)	(4.92%)	34
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

_____ _____

Reviewed by Program Consultant Date

Ontario

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART D
BUDGET VS ACTUAL: PURCHASED SERVICES

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name: The Regional Municipality of York

NAME OF SERVICE AND PROVIDER	APPROVED BUDGET		ACTUAL		(Over) Under	% VARIANCE
	SERVICE VOLUME	TOTAL COST A	SERVICE VOLUME	TOTAL COST B	C=A-B	D=C/A
					-	
					-	
ACL SCHOMBERG					-	
SUPERINTENDANT		16,500		16,605	(105)	(0.64%)
HOMEMAKER		1,745			1,745	100.00%
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	

Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART E
BUDGET VS. ACTUAL: OTHER REVENUE

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

OTHER REVENUE	Approved Budget A	Actual B	(Over) Under C=A-B	
Fund Raising			$ -	
Donations			-	
Municipal Grants/Subsidies	241,871	285,284	(43,413)	
Federal Grants/Subsidies			-	
United Way Grants			-	
Investment Income			-	
Other (Specify)			-	
Other (Specify)			-	
Other (Specify)			-	
Other (Specify)			-	
TOTAL OTHER REVENUE	$ 241,871	$ 285,284	$ (43,413)	

Please provide a brief description of Approved and Actual Other Revenue, note total must agree with amounts reported in Section II, Part A, Line 20.

March 2003

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION II, PART F
ACTUAL ADMINISTRATIVE EXPENDITURES

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	188,960	188,960	-	0.00%
2. EMPLOYEE BENEFITS	37,790	37,790	-	0.00%
3. STAFF TRAINING			-	
4a. VOLUNTEER TRAINING & RECOGNITION			-	
4b. BOARD TRAINING & RECOGNITION				
5. TRAVEL	1,500	1,500	-	0.00%
6. BUILDING OCCUPANCY			-	
7. OFFICE EXPENSES	2,500	2,500	-	0.00%
11. Purchased Administration Services			-	
12. Central Agency Charges	89,941	95,184	(5,243)	(5.83%)
13. Other Operating			-	
14a. OTHER (specify)	27,261	27,261	-	0.00%
14b. OTHER (specify)			-	
14c. OTHER (specify)			-	
15a. EXPENDITURE RECOVERIES (Specify)			-	
15b. EXPENDITURE RECOVERIES (Specify)			-	
15c. EXPENDITURE RECOVERIES (Specify)			-	
16. TOTAL ADMINISTRATIVE EXPENDITURES (Total lines 1 to 15c)	347,952	353,195	(5,243)	(1.51%)

Amount in line 16 must equal sum of line 17 from all section II, Part C forms.

EXPLANATION IF VARIANCE ON LINE 16 IS GREATER THAN 5%

Ontario

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTI0N III
EXPENDITURE ELIGIBLE FOR ONE-TIME FUNDING

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

DESCRIPTION OF APPROVED ITEMS/PROJECTS	APPROVED EXPENDITURE A	ACTUAL EXPENDITURE B	ELIGIBLE EXPENDITURE C
			$ –
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–
			–

Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION IV
ACCRUAL REPORT

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

		Opening Accrual Balance (1)	Payments/ Settlements in 2002/2003 (2)	Current Period Accrual (3)	Closing Accrual Balance (4)=(1)-(2)+(3)
Line 1	Salaries - Union Negotiation/Arbitration				–
Line 2	Salaries - Vacation Pay				–
Line 3	Salaries - Other (Specify)				–
Line 4	Salaries - Other (Specify)				–
Line 5	Salaries - Other (Specify)				–
Line 6	Total Salaries Sum of Lines 1 through 5	–	–	–	–
Line 7	Employee Benefits (Total)				–
Line 8	Other - (Specify)				–
Line 9	Other - (Specify)				–
Line 10	Other - (Specify)				–
Line 11	Total Accrual Sum Lines 6 through 10	–	–	–	–

Details of Closing Accruals

	Salaries Accruals Expenditure Line (List by Union, etc.)	Closing Accrual Balance	Description/Details of Accruals (e.g. contract expiry date, estimated settlement %)
Line 12			
Line 13			
Line 14			
Line 15			
Line 16			
Line 17			
Line 18			
Line 19	**Total Sum of Lines 12 through 19**	–	
		(equal to line 6, column 4)	

	Employee Benefits Accruals Individual list not required	Closing Accrual Balance	Description/Details of Accruals (e.g. % of estimated settlements if applicable
Line 20	Total	–	
		(equal to line 7, column 4)	

	Other Accruals Expenditure Line (specify) I.e. staff training, building occupancy etc.	Closing Accrual Balance	Description/Details of Accruals
Line 21			
Line 22			
Line 23			
Line 24			
Line 25	**Total Sum of Lines 21 through 24**	–	

Ontario

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION V
PROVINCIAL SUBSIDY CALCULATION

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

Provincial (Operating) Subsidy

1	**Actual Total Expenditures before one-time [Section II,Part A, Col B, Line 18]**		$ 2,303,283
2	**Adjustments (MOHLTC use only):**		
	- Inadmissible Expenditures -		$
			$
			$
	- Other Adjustments -		$
			$
			$
			$
3	**Total Ministry Approved Expenditures before one-time (line 1 plus 2)**		$ 2,303,283
	One-time Expenditures		
4 a)	Total One-time	[Section II, Part A, Col B, line **22**]	$ -
4 b)	Adjustments (MOHLTC use only)		$
			$
4 c)	Total Ministry Approved one-time expenditures		$ -
	Revenue :		
5 a)	Actual Client Fees	[Section II, Part A, Col B, line **19**]	$ -
5 b)	Actual Revenue - Other	[Section II, Part A, Col B, line **20**]	$ 241,872
5 c)	Adjustments (MOHLTC use only)		$
			$
5 d)	Total Adjusted Revenue		$ 241,872
6	**Adjusted Expenditure Less Revenue**	**(Line 3 + Line 4c - Line 5d)**	$ 2,061,411
7	**Approved Budget**	**(Section II, Part A, Col A, Line 23)**	$ 2,028,935
8	**Total Approved Provincial Subsidy: Lesser of Line 6 and Line 7:**		$ 2,028,935
	Payments (Cash Advances):		
9 a)	Total Cash Advances Received from the Ministry		$ 2,001,437
9 b)	Add: Prior Year Recoveries		$ 47,686
9 c)	Less: Prior Year Payments		

Ontario

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION VI CERTIFICATION BY AGENCY

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

Section VI Certification by Agency

I hereby certify that, to the best of my knowledge, the data in the Annual Reconciliation Report to which this certification is attached, is true, correct and agrees with the books and records of the Agency and has been prepared in accordance with the Technical Instructions provided by the Ministry of Health.

_____
(Signature of Agency Authority)

_____ _____
(Title) (Date)

Receipt by Board of Directors

The above certification, together with the Annual Reconciliation Report, was received at a meeting held by the Board of Directors on _____ day of _____ 20 ____

_____
(Chairperson of the Board of Directors)

March 2003

Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION VII, PART A

RECONCILIATION of SECTION II, PART A to AUDITED (AGENCY) FINANCIAL STATEMENT

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York

1		**Expenditures per the financial statements:**	
		Adjustments for agencies with corporate year-end <u>other than</u> March 31st:	
2 (a)	Less:	total expenditures for the period prior to April 1, 2002:	
2 (b)	Add:	total expenditures for the period from the agency year-end to March 31, 2003	
2 (c)	Equals:	total expenditures for the period April 1, 2002 to March 31, 2003	0
		Adjustments for "inadmissible expenditures" include in Line 2(c):	
3 (a)	Less:	depreciation expense:	
3 (b)	Less:	other (specify):	
3 (c)	Less:		
3 (d)	Less:		
3 (e)	Less:		0
		Adjustments for "admissible expenditures" not included in Line 2(c):	
4 (a)	Add:	one-time capital expenditures approved by long-term care:	0
4 (b)	Add:		
4 (c)	Add:		
4 (d)	Add:		
4 (e)	Add:		
			0
5		**Total expenditures reported in the Annual Reconciliation Report (ARR) (must equal actual expenditures Section II, Part A, Column B, Line 18 plus Line 22):**	0
6		**Revenues per the financial statements:**	
		Adjustments for agencies with corporate year-end <u>other than</u> March 31st:	
7 (a)	Less:	total revenues for the period prior to April 1, 2002:	
7 (b)	Add:	total revenues for the period between the agency year-end to March 31, 2003:	
7 (c)	Equals:	total revenues for the period April 1, 2002 to March 31, 2003:	
		Adjustments for Revenues not to be included in determining Ministry subsidy entitlement included in Line 7(c)	
8 (a)	Less:	long-term care subsidy re approved services	
8 (b)	Less:	revenues in the income statement related to capital funding (including LTC):	
8 (c)	Less:		
8 (d)	Less:		
8 (e)	Less:		
9		**Total Revenues Reported in the Annual Reconciliation Report (ARR) (must equal total of line 19 and 20 of Section II, Part A, Column B)**	241872
10		**Net expenditures reported in the Annual Reconciliation Report (must equal actual net expenditures Section II, Part A, Column B, Line 23):**	-241872

2002/2003 ANNUAL RECONCILIATION REPORT
SECTION VII, PART B
AUDITOR'S REPORT

To the Ministry of Health and Long Term Care,

I (We) have examined the Section II, Part A, Column B, Section IV and Section VII, Part A of the Annual Reconciliation Report of _____ (legal name of agency) for the year ended _____.

My (our) examination was made in accordance with generally accepted auditing standards and accordingly included such tests and other procedures as I (we) considered necessary in the circumstances.

In my (our) opinion, the Section II, Part A, Column B, Section IV and Section VII, Part A of the Annual Reconciliation Report presents fairly the information contained therein for the year ended _____ in accordance with the Technical Instructions.

_____
(City)

_____ _____
(Date) **(Licensed Public Accountant)**

March 2003