

PHASE 2 ACTIVITIES		
	Work Program Task	Activities during September 2007
Program Management 100% complete	• Provide senior management support to York Region. • Maintain project scope, budget, schedule and contingency items. • Handle all project controls and administration for YC2002. • Undertake York Region Rapid Transit (YRRTC) management.	Program Management • Continued providing York Region with a full team to resolve ridership, planning, environmental, communications, operations and maintenance, programming, facility design and engineering issues. Controls & Administration • Prepared September 2007 Y1+O&M Facility monthly progress report, invoice and schedule; • Maintained and updated project work schedule. • Managed contingency tasks through continuation of bi-weekly meetings with York Region and the Owners Engineer (OE) to determine work scope. • Provided IT support and front desk reception staffing. • Maintained cost control and accounting functions. • Supported York Region Rapid Transit Corporation in preparation of Committee reports. • Updated and maintained the project's document control database. • Prepare contingency tasks as required. • Maintained the project office network system software and hardware. • Performed internal QA / QC follow up reporting. • Continued implementation of formal NTP's and task orders to environmental, facility, engineering and project control sub-consultants. • Coordinated with York Region on auditing of past contract deliverables.
Transportation Planning Activities 83% complete	• Perform Transit Technology and Capacity Assessment for the rapid transit network.	Transit Capacity Requirements Assessment • Received trip tables representing the preliminary results of the Transportation for Tomorrow Survey (TTS). • Updated 2006 EMM2 model and forecasts based on revised networks and TTS data. • Updated 2011 model, based on the revised 2006 model and solutions identified in the analysis of previous results.

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Communications Activities 100% Complete	- Support the Business Plan update. - Assist York Region with developing and implementing the Communications Plan - Provide support to media releases, website updated and newspaper articles. - Develop presentations.	Communications Management - Participated in the “Go Forward and “Team Leaders” meetings. Media Releases, Fact Sheets and Newspaper Articles - Fall 2007 Viva Newsletter underway. - Completed comparison photo of cars and Viva vehicle, which was used to demonstrate the number of single occupant vehicles required to move the same number of passengers on a single Viva vehicle (<i>see Attachment 2</i>). - Completed and delivered the video of Richmond Hill Centre’s pedestrian bridge truss installation. YRRTC Presentations - Continued preparation of Ontario Professional Planners Institute (OPPI) Conference presentation, which will be presented on October 5, 2007 Meeting Minutes - Recorded minutes for the “Go Forward” meeting. Website Updates - Continued daily monitoring of vivayork.com “contact us” e-mails. - Continued updating website content to reflect current activities. Media The Vaughan weekly featured a story on Viva Phase 2 public meetings, their success thus far and opportunities for the public to continue to participate in the future.

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Environmental Activities (cont'd)		commitments. - Submitted the Project Descriptions for both the South Yonge Street and Highway 7 EA's to the CEAA. - Provided input to resolution of preferred routing from Highway 7 to Markham Centre. - Participated in preparation of a planning guideline document covering effects of rapidway implementation on property access and site plan approvals.
Engineering and Facilities Activities 98% Complete	- Develop conceptual design alternatives for platforms, rapidways, terminals, stations, and Langstaff O&M facility. - Prepare technical reports (design criteria, outline specifications, pavement reports, geotechnical reports, drainage reports, traffic/intelligent transportation system). - Prepare PE drawings for Y1 and O&M Facility in sufficient detail to support the preparation of a Guaranteed Maximum Price (GMP). - Prepare Capital Cost Estimate and Risk Assessment.	Preliminary Engineering Management, Meetings, Correspondence - Continue to hold "Design Update" meetings with York Region Transit (YRT) to coordinate service and design requirements. - Continue to hold "Preliminary Engineering Coordination" meetings. Implementation Schedule - Updated implementation schedule. Design Criteria - Submitted response to Owners Engineer (OE) comments on technical design criteria. Utility Relocations - Continued to attend meetings with PowerStream and Giffels Associates to discuss relocation options and to provide necessary information. - Obtained Bell Canada relocations cost estimate. Pavement Report - Responded to comments received on revised Pavement Report. Drainage Design Report - Held a meeting with the Toronto and Region Conservation Authority (TRCA) to review requirements.

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Engineering and Facilities Activities (cont'd)	Identify Utility Relocations and Property Impacts.	- Responded to comments received. Preliminary Engineering Drawings (Busway, Platform, Terminals) - Responded and tracked questions and comments. Specifications - Responded to questions. Capital Cost Estimate & Risk Assessment - Finalized budget pricing and compared with Owners Engineer.
Cost and GMP Negotiations 0% Complete		On hold.
Contingency Tasks	Respond to York Region as requested.	Park and Ride Strategy - Responded to updated scope. Alternate Markham O&M Facility - Supported independent search for industrial building and vacant sites for sale in York Region. Y2 and H3 Mapping - Completed mapping the Y2 and 'H3' corridor. Yonge Street – Assessment of Parking and Left Turn Movements - Compiled data collected and submitted a Left Turn Report memorandum. Yonge Street Subway Extension Note: This is a joint Owner's Engineer / YC2002 initiative, led by the Owner's

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Contingency Tasks (Cont'd.)		Engineer. - The team continued to refine and finalize the Work Plan, attended planned bi-weekly meetings, completed the constraints mapping, completed the summation of the subway extension context and issues from previous reports. - Commenced potential subway alignment and station location concepts. - Initiated work on a conceptual subway operating plan. Enterprise / Simcoe - Prepared for and met with YRRTC to review design concepts and transitway alignment options. - Prepared for and attended meeting with the Town of Markham to review project scope, Civic Mall design concepts, intersection layouts and design guidelines and the preferred alignment. Jefferson Side Road Station - Working on completing preliminary design leading to a Guaranteed Maximum Price (GMP). Transit Signal Priority Improvements - Prepared database analysis tool, awaited data collection and completed signalized intersection TSP equipment repairs. Church Street in Markham - Working on preliminary design leading to a Guaranteed Maximum Price. Phase 2 Vehicle Procurement - Met with YRRTC and York Region Transit on September 5, 2007 to discuss undertaking a world-wide environmental scan of Bus Rapid Transit (BRT) vehicle features and availability.

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2007 Construction Program		RHC Pedestrian Bridge Construction of the Richmond Hill Centre Pedestrian Bridge continues to be on schedule. Milestones reached to-date include: • Tower structural steel erected at both abutments. • Bridge span erected over the tracks fully assembled. • Masonry completed at the East Abutment