

To: Regional Chair Fisch, and Members of the Rapid Transit
Public/Private Partnership Steering Committee

From: Mary-Frances Turner, Vice-President, York Region Rapid Transit Corporation

Date: October 11, 2007

Re: Upgrading to Richmond Hill Terminal

The purpose of this communication is to request authorization to undertake additional work to the Richmond Hill Terminal facility before the winter season.

The Richmond Hill terminal facility requires upgrading with radiant heating and additional protective glazing to provide additional comfort for passengers using the terminal during the winter season.

The work should be undertaken in a timely manner and completed before the 2007/2008 winter season commences.

The work can be completed for a budget of \$75,000. Funding for the work is available within the budget for the Phase 1 Capital Enhancements approved by Council on April 19, 2007.

It is recommended that Council approve the expenditure of \$75,000 for the upgrading of the Richmond Hill Terminal facility from funds available within the approved Phase 1 Capital Enhancements budget.

MFT:kp