

**Office of the Regional Clerk
CORPORATE AND LEGAL SERVICES DEPARTMENT**

AGENDA

FINANCE AND ADMINISTRATION COMMITTEE

November 15, 2001

Committee Room "A"
Administrative Centre
17250 Yonge Street
Newmarket, Ontario

9:00 a.m.

DECLARATION OF INTEREST

PAGE NO.

PRESENTATIONS

1. Staff of the Legal Services Branch will provide an overview on Bill 111, the proposed new *Municipal Act*.
2. Budget Update to be provided by Alan Wells, Chief Administrative Officer and Sandra Cartwright, Commissioner of Finance and Treasurer.

COMMUNICATIONS

3. J. D. Leach, City Clerk, City of Vaughan, November 2, 2001, forwarding a resolution adopted by the Council of the City of Vaughan at its meeting on October 29, 2001, regarding the Ontario Power Generation Rate Increase. 1
4. Robert Prentice, Director of Corporate Services/Town Clerk, Town of Newmarket, October 22, 2001, forwarding a resolution adopted by the Town of Newmarket on October 15, 2001, regarding Gasoline Taxes. 5
5. Frank Lussing, President & CEO, York Central Hospital, October 30, 2001, expressing gratitude for the funding of the Facility Redevelopment Project. 7
6. Dan Sullivan, AMCT, Clerk-Administrator, The Municipality of Arran-Elderslie, October 3, 2001, forwarding a resolution adopted by the Municipality of Arran-Elderslie on September 24, 2001, regarding the Ontario Drinking Water Regulations. 9

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| 7. | Dawn Holcombe, The County of Hastings, October 31, 2001, forwarding a resolution adopted by the County of Hastings, regarding the Ontario Drinking Water Regulations. | 11 |
| 8. | Association of Municipalities of Ontario, November 2, 2001, regarding Bill 111 - The New Municipal Act. | 13 |

REPORTS OF THE COMMISSIONER FINANCE

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| 9. | DISPOSAL OF SURPLUS PROPERTY
HWY. 407/WOODBINE AVENUE
TOWN OF MARKHAM | 17 |
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November 7, 2001, recommending that:

1. Regional Council declare surplus and give notice of its intention to sell the lands described as Part of Lot 9, Concession 4, Town of Markham, shown as Parts 1 and 2, on a draft reference plan prepared by Lloyd and Purcell, Ontario Land Surveyors, dated August 17, 2001;
2. Notice be given of Council's intent to sell these lands, subject to confirmation from the Town of Markham, the two Boards of Education and the Government of Ontario that they have no interest in the property; and
3. The Director of Realty Services offer the property for sale on the open real estate market, using a qualified real estate broker, the results of which shall be provided to Council for review.

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| 10. | PROPOSAL NO. P-00-47
SUPPLY, DELIVERY, TESTING AND MAINTENANCE
DIGITAL PRINT SHOP COPIER | 23 |
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November 7, 2001, recommending that:

1. The proposal of Danka Canada for the supply, delivery, testing and maintenance of a Heidelberg (formerly Kodak) Digital Print Shop Copier for a four year period at an approximate annual cost of \$206,531 be accepted subject to a successful three month trial period.
2. The Director of Supplies and Services be authorized to issue the purchase order

11. IMPLEMENTATION AND TESTING OF THE INFORMATION TECHNOLOGY SERVICES DISASTER RECOVERY PLAN 29

November 8, 2001, recommending that:

1. Council waive the requirements of the Purchasing By-Law#A-0276-2000-041 to enter into a contract with 1218324 Ontario Limited, and a project team of 2 to provide services for implementing the Information Technology Services Disaster Recovery Plan at a cost not to exceed \$230,000.

REPORT OF THE COMMISSIONER CORPORATE AND LEGAL SERVICES AND COMMISSIONER OF FINANCE

12. ELECTRONIC DOCUMENT MANAGEMENT SYSTEM (EDMS) 33

November 8, 2001, recommending that this report be received as information.

13. 2002 INSURANCE RENEWAL

To be distributed separately.

REPORTS OF THE COMMISSIONER OF HUMAN RESOURCE SERVICES

14. 2001 VACANCY REPORT 39

October 31, 2001, recommending that the Finance and Administration Committee and Regional Council receive this report and attachments.

15. NON-UNION OVERTIME POLICY 43

November 5, 2001 recommending that the Finance and Administration Committee and Regional Council receive this report and attachments.

**REPORT OF THE COMMISSIONER FINANCE AND
COMMISSIONER OF CORPORATE & LEGAL SERVICES**

**16. ELECTRONIC REGISTRATION - 53
REAL PROPERTY TRANSACTIONS**

November 7, 2001, recommending that:

1. The Regional Solicitor, or designate, be authorized to execute by electronic means any documents requiring registration at the Land Titles and Registry Office under the new electronic registration system;
1. The Commissioner of Finance be authorized to arrange for an Electronic Registration Bank Account.

REPORTS OF THE COMMISSIONER FINANCE

17. PROPERTY SERVICES BRANCH UPDATE 57

November 7, 2001, recommending that the Report be received for information purposes.

**18. DEVELOPMENT CHARGE CREDIT REQUEST 65
HOLLYROD DEVELOPMENTS INC.
RUTHERFORD ROAD & CONFEDERATION PARKWAY
CITY OF VAUGHAN**

November 7, 2001, recommending that:

1. Council authorize a development charge ("DC") credit in the amount of \$162,450 for the growth-related component (development charges) of proposed road works to be undertaken by Hollyrod Developments Inc. in the City of Vaughan, subject to completion of the works to the satisfaction of the Commissioner of Transportation and Works; and,
2. The Regional Solicitor be authorized to include the development charge credit provisions in the development charge agreement regarding the Hollyrod Developments Inc. subdivision with credits to be funded from future Regional roads DC credits otherwise payable at the time of subdivision registration.

OTHER BUSINESS

ADJOURNMENT

Note: There may be additional items considered that do not appear on this Agenda. Please refer to the Committee Report to Council for all items considered at this meeting