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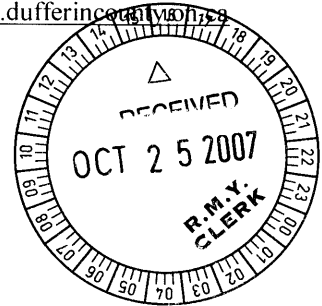


Court House
51 Zina Street
Orangeville, ON
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www.dufferincounty.on.ca

County of Dufferin

October 22, 2007

Denis Kelly
Regional Clerk
Region of York
17250 Yonge Street
Newmarket, ON L3Y 6Z1



Dear Mr. Kelly:

RE: Joint Composting Facility

At the regular meeting of Council held on October 11, 2007, Council received a recommendation from the Community Development Committee meeting which was held on September 27, 2007, regarding the joint composting facility between the County of Dufferin and the Region of York. A copy of the reports provided by the County's Director of Public Works is attached for your reference. The following recommendation was put forward and passed:

Public Works Report re: a) Organics Tonnage Capacity for the Potential Processing Facility and b) Release of Composting RFP

THAT the report, a) Organics Tonnage Capacity for the Potential Processing Facility, and b) Release of Composting RFP from the Director of Public Works dated September 27, 2007, be received;

AND THAT the organics tonnage capacity for the potential processing facility be reduced to 50,000 tonnes per year.

If you have any questions regarding this matter, please contact Trevor Lewis, Director of Public Works at (519) 941-2816 Ext. 2601.

Yours truly,

Lebbe Thompson

for Pam Hillock
Clerk

Attach.

cc Trevor Lewis, Director of Public Works

THE CORPORATION OF THE COUNTY OF DUFFERIN



REPORT TO COMMUNITY DEVELOPMENT COMMITTEE



To: Chair Crewson and Members of the Committee

From: Trevor D. Lewis, P.Eng. Director of Public Works

Date: September 27, 2007

Subject: **Organics Tonnage Capacity for the Potential Processing Facility**

Purpose

The purpose of this report is to discuss with the Committee and Council the possibility of reducing the source separated organics tonnage capacity from 60,000 to 50,000 tonnes per year at the potential processing facility.

Background & Discussion

During discussions with York Region staff, a concern was raised regarding the marketing of the extra capacity of a 60,000 tonnes per year facility. Between Dufferin and York, approximately 45,000 tonnes of organics capacity will be required per year. Although organics processing capacity could currently be marketed fairly easily in southern Ontario (as processing capacity is at a minimum), it is difficult to say what the need for this capacity will be two years from now when the Dufferin/York facility is in operation. Municipalities that need capacity for new or planned organics collection programs may already have found other capacity by that time.

Last year, County staff sent inquiries to adjacent municipalities regarding their interest in organics processing services. There was limited interest at the time, and nothing has materialized.

Within the Organics Processing Facility RFP, respondents are asked to explain how they could expand the facility by 50 percent in the future. For a 50,000 tonnes per year facility, this would increase the capacity by an extra 25,000 tonnes per year, if required in the future.

Local Municipal Impact

At this time, there are no impacts to the local municipalities.

Financial Impact

By reducing the tonnage capacity, there would be an associated reduction in costs.

Recommendations

THAT the Report, Organics Tonnage Capacity for the Potential Processing Facility, from the Director of Public Works dated September 27, 2007, be received;

AND THAT the organics tonnage capacity for the potential processing facility be reduced to 50,000 tonnes per year.

Respectfully submitted by

Trevor D. Lewis, P. Eng.
Director of Public Works
and County Engineer

CORPORATION OF THE COUNTY OF DUFFERIN



REPORT TO COMMUNITY DEVELOPMENT COMMITTEE



To: Chair Crewson and Members of the Committee

From: Trevor D. Lewis, P.Eng. Director of Public Works

Date: September 27, 2007

Subject: Release of Composting RFP

Purpose

The purpose of this report is to update the Committee and Council on the release of the composting RFP.

Background & Discussion

Staff have been meeting with York and our consultants discussing the RFP at least every other week since June. Our last meeting was this morning. The RFP was finalized and released today.

This last week has been spent tweaking the RFP, for example inserting dates based on a September 27th release and confirming figures for each municipalities Green Bin Programs. The respondents will have until December 18th to submit their proposals. The table below provides the key milestone dates for the RFP:

Stage 1 (This RFP)	
RFP release timeframe	<i>September 27, 2007</i>
Information Session	<i>October 23, 2007</i>
Deadline for Requests for Commercially Confidential Meetings	<i>November 20, 2007</i>
Deadline for Questions	<i>November 27, 2007</i>
Deadline for Release of Addendums	<i>December 4, 2007</i>
RFP Closing Date	<i>December 18, 2007</i>
Selection of Preferred Proponent	<i>February 2008</i>

Stage 2 (Negotiations and Final Agreement)	
Approval of Preferred Proponent by Committee/Council	<i>First Quarter 2008</i>
Negotiation Period with Preferred Proponent	<i>Second Quarter 2008</i>
Approval of Agreement/Execution of Agreement with Successful Proponent	<i>Second Quarter 2008</i>

We have received a number of calls and emails from companies who have previously been involved with the process. We have suggested that they either register on Biddingo.com (previously BidNavigator) or call us this week for further details.

The complete document with appendices totals 185 pages.

Local Municipal Impact

At this time, there are no impacts to the local municipalities.

Recommendation

THAT the Report, *Release of Composting RFP*, from the Director of Public Works dated September 27, 2007, be received.

Respectfully submitted by

Trevor D. Lewis, P. Eng.
Director of Public Works
and County Engineer