

APPENDIX “A”
HOLIDAY CLOSURES IN THE LOCAL MUNICIPALITIES OF YORK REGION – 2004

Dates	Aurora	Markham	Vaughan	East Gwillimbury	Whitchurch-Stouffville	Georgina	Richmond Hill	Newmarket	King	LSRCA	York Region
Dec. 24 (Friday)	Closed Dec.24 Closed Dec.27 Closed Dec. 28	Regular operations	Closed half day p.m.	Close at noon	Close at noon	Closed – in lieu of Christmas Day	Closed at noon	Closed at noon	Staff asked to use 2 ½ days vacation or lieu time	Open until 12:00 noon – rest of day pd by LSRCA	
Dec. 29 (Wed.)	Closed Paid	Minimal staffing	Open	Closed	Closed	Closed – employee to use vacation or lieu day	Offices closed Staff use vacation or lieu time	Open	Staff asked to use 2 ½ days vacation or lieu time	Open for business	
Dec. 30 (Thursday)	Closed Paid	Minimal staffing	Closed half day p.m.	Closed	Closed	Closed – combined our ½ day Xmas Eve and ½ Day New Year’s Eve	Offices closed Staff use vacation or lieu time	Open	Staff asked to use 2 ½ days vacation or lieu time	Open for business	
Dec. 31 (Friday)	Closed Stat	Minimal staffing	Closed Stat	Closed	Closed Stat	Closed – in lieu of New Year Stat	Offices closed Staff use vacation or lieu time	3 p.m. closure	Staff asked to use 2 ½ days vacation or lieu time	Open until 12:00 noon – rest of day pd by LSRCA	
Jan. 1 (Stat Observed)	Stat observed Dec 31st	To be observed Monday Jan. 3/05	Stat observed Dec 31st	Stat observed Dec 31st	Stat observed Dec 31st	Observed on Dec. 31 – Back to Work on Jan. 3/05	Offices closed Stat	To be observed Monday Jan. 3/05 Reopen on Tuesday, January 4/05	Staff asked to use 2 ½ days vacation or lieu time	Reopen on Tuesday, January 4	