Ontario

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2004/2005 ANNUAL RECONCILIATION REPORT
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MOHLTC Vendor #:	Service Provider Name:
103283	The Regional Municipality of York - Supportive Housing

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Ministère de la Santé et des Soins de longue durée

2004/2005 ANNUAL RECONCILIATION REPORT

SECTION I: IDENTIFICATION

Line		
1	Official (Legal) Name of Corporation:	The Regional Municipality of York
2	MOHLTC ID:	103283
3	Service Provider Name:	The Regional Municipality of York - Supportive Housi
4	Address:	194 Eagle Street
5	City:	Newmarket, ON
6	Postal Code:	L3Y 1J6
7	Name and Title of individual who will respond to questions about this report:	Christy Tosh Business Services Manager
8	Telephone Number:	(905) 895-3628 ext. 280
9	Fax Number:	(905 895-5368
10	For the Year Ended:	December 31st, 2004

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Ministère de la Santé et des Soins de longue durée

2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART A
BUDGET VS. ACTUAL: EXPENDITURES AND REVENUES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES (Proxy Pay Equity wages to be disclosed on line 14b)	$ 1,869,781	$ 2,274,351	$ (404,570)	(21.64%)
2. EMPLOYEE BENEFITS	$ 349,809	$ 371,565	(21,756)	(6.22%)
3. STAFF TRAINING	$ 4,501	$ 3,199	1,302	28.93%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION		$ -	-	
5. TRAVEL	$ 8,236	$ 567	7,669	93.12%
6. BUILDING OCCUPANCY	$ 61,178	$ 47,796	13,382	21.87%
7. OFFICE EXPENSES	$ 25,863	$ 27,831	(1,968)	(7.61%)
8. PURCHASED CLIENT SERVICES	$ 47,661	$ 16,286	31,375	65.83%
9. MEALS (Food Costs)	$ 49,281	$ 31,591	17,690	35.90%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	$ 18,600	$ 4,902	13,698	73.65%
11. PURCHASED ADMINISTRATION SERVICES			-	
12. CENTRAL AGENCY CHARGES	$ 325,176	$ 64,476	260,700	80.17%
13. OTHER OPERATING	$ 2,860	$ 1,099	1,761	61.57%
14a. OTHER (specify)	$ 3,120	$ -	3,120	100.00%
14b. Proxy Pay Equity		$ -	-	
		$ -	-	
15. EXPENDITURE RECOVERIES	$ (224,471)	$ (222,270)	(2,201)	0.98%
18. TOTAL EXPENDITURES (Total lines 1 to 15)	$ 2,541,595	$ 2,621,393	$ (79,798)	(3.14%)
19. REVENUES-CLIENT FEES			-	
20. REVENUES - OTHER	$ 366,817	$ 427,153	(60,336)	(16.45%)
21. MINISTRY BASE SUBSIDY REQUESTED (line 18 - line 19 - line 20)	$ 2,174,778	$ 2,194,240	$ (19,462)	(0.89%)
22. ONE-TIME/NON-RECURRING EXPENDITURES			$ -	
23. Total Subsidy Requested (Total lines 21and 22)	$ 2,174,778	$ 2,194,240	$ (19,462)	(0.89%)

Approved Budget: is the amount per Form 2 of signed Service Agreement, subject to amendments per MOHLTC approval letters.
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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART B
EXPLANATION OF VARIANCES > 5% OF BUDGET ITEMS

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

Line Item	Explanation
Salaries	as per CUPE Collective Agreement + includes CA salary charges
Benefits	OMERS Pension Contribution
Staff Training	These charges are reflected under salaries
Building Occupancy	This line will increase in 2005/06 due to rent freeze being removed from York Housing Corp.
Central Agency	CA charges have been distributed evenly in salaries, benefits, et al

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

SERVICE:	**11A**
TYPE:	**SHU Supportive Housing**
SITE:	**GENESIS - RICHMOND HILL**

EXPENDITURES / REVENUES	**Approved Budget** A	**Actual** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A
1. EMPLOYEE SALARIES AND WAGES	382,129	488,581	(106,452)	(27.86%)
2. EMPLOYEE BENEFITS	70,112	73,470	(3,358)	(4.79%)
3. STAFF TRAINING	508	0	508	100.00%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	0	-	
5. TRAVEL	1,237	4	1,233	99.68%
6. BUILDING OCCUPANCY	7,155	4,727	2,428	33.93%
7. OFFICE EXPENSES	4,358	4,336	22	0.50%
8. PURCHASED CLIENT SERVICES	0	0	-	
9. MEALS (Food Costs)	2,500	2,487	13	0.52%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	0	0	-	
			-	
			-	
			-	
14a. OTHER (specify)			-	
14b. Proxy Pay Equity			-	
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-48,765	-53,345	4,580	(9.39%)
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	419,234	520,260	(101,026)	(24.10%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES	49,554	0	49,554	100.00%
18. TOTAL EXPENDITURES	468,788	520,260	(51,472)	(10.98%)
19. CLIENT FEES			-	
20. REVENUES - OTHER	39,000	86,881	(47,881)	(122.77%)
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	429,788	433,379	(3,591)	(0.84%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CCAC SERVICE AREA	**Approved Budget Number of Units** A	**ACTUAL Number of Units** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A	**ACTUAL** client E
GENESIS - RICHMOND HILL	14,700	13,570	1,130	7.69%	
			-		
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

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Reviewed by Program Consultant Date

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

SERVICE:	**11A**
TYPE:	**SHU Supportive Housing**
SITE:	**HERITAGE EAST - NEWMARKET**

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	419,305	464,770	(45,465)	(10.84%)
2. EMPLOYEE BENEFITS	80,688	81,555	(867)	(1.07%)
3. STAFF TRAINING	760	347	413	54.34%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	0	-	
5. TRAVEL	1,802	534	1,268	70.37%
6. BUILDING OCCUPANCY	9,500	8,720	780	8.21%
7. OFFICE EXPENSES	4,224	9,405	(5,181)	(122.66%)
8. PURCHASED CLIENT SERVICES	0	0	-	
9. MEALS (Food Costs)	3,800	3,475	325	8.55%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	0	31	(31)	
		1,049	(1,049)	
			-	
			-	
14a. OTHER (specify)			-	
0			-	
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-50,246	-44,454	(5,792)	11.53%
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	469,833	525,432	(55,599)	(11.83%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES	78,079	42,093	35,986	46.09%
18. TOTAL EXPENDITURES	547,912	567,525	(19,613)	(3.58%)
19. CLIENT FEES			-	
20. REVENUES - OTHER	57,901	72,401	(14,500)	(25.04%)
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	490,011	495,124	(5,113)	(1.04%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CCAC SERVICE AREA	Approved Budget Number of Units A	ACTUAL Number of Units B	(Over) Under C=A-B	% VARIANCE D = C/A	ACTUAL client E
HERITAGE EAST	18,000	17,598	402	2.23%	
			-		
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

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SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

SERVICE:	**11A**
TYPE:	**SHU Supportive Housing**
SITE:	**ACL - KESWICK GARDENS**

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	440,295	520,580	(80,285)	(18.23%)
2. EMPLOYEE BENEFITS	70,688	96,716	(26,028)	(36.82%)
3. STAFF TRAINING	870	0	870	100.00%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	0	-	
5. TRAVEL	2,049	0	2,049	100.00%
6. BUILDING OCCUPANCY	9,200	7,700	1,500	16.30%
7. OFFICE EXPENSES	5,425	4,719	706	13.01%
8. PURCHASED CLIENT SERVICES	0	0	-	
9. MEALS (Food Costs)	3,900	4,197	(297)	(7.62%)
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	0	0	-	
			-	
			-	
			-	
14a. OTHER (specify)			-	
0			-	
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-49,710	-55,568	5,858	(11.78%)
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	482,717	578,344	(95,627)	(19.81%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES	77,968	0	77,968	100.00%
18. TOTAL EXPENDITURES	560,685	578,344	(17,659)	(3.15%)
19. CLIENT FEES			-	
20. REVENUES - OTHER	81,955	90,501	(8,546)	(10.43%)
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	478,730	487,843	(9,113)	(1.90%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CCAC SERVICE AREA	Approved Budget Number of Units A	ACTUAL Number of Units B	(Over) Under C=A-B	% VARIANCE D = C/A	ACTUAL client E
KESWICK GARDENS	18,000	17,793	207	1.15%	
			-		
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

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ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

SERVICE:	**11A**
TYPE:	**SHU Supportive Housing**
SITE:	**KITCHN BREEDON MANOR - SCHOMBERG**

EXPENDITURES / REVENUES	**Approved Budget** A	**Actual** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A
1. EMPLOYEE SALARIES AND WAGES	64,601	59,931	4,670	7.23%
2. EMPLOYEE BENEFITS	6,206	6,275	(69)	(1.11%)
3. STAFF TRAINING	363	0	363	100.00%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	0	-	
5. TRAVEL	812	0	812	100.00%
6. BUILDING OCCUPANCY	5,256	4,027	1,229	23.38%
7. OFFICE EXPENSES	2,856	1,267	1,589	55.64%
8. PURCHASED CLIENT SERVICES	18,245	16,286	1,959	10.74%
9. MEALS (Food Costs)	185	5	180	97.30%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	0	0	-	
			-	
			-	
			-	
14a. OTHER (specify)			-	
0			-	
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-8,714	-4,445	(4,269)	48.99%
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	89,810	83,346	6,464	7.20%
17. ALLOCATED ADMINISTRATIVE EXPENDITURES	19,350	0	19,350	100.00%
18. TOTAL EXPENDITURES	109,160	83,346	25,814	23.65%
19. CLIENT FEES			-	
20. REVENUES - OTHER	33,115	7,240	25,875	78.14%
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	76,045	76,106	(61)	(0.08%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

	Approved Budget	**ACTUAL**	**(Over)**	**%**	**ACTUAL**
	Number of Units	**Number of Units**	**Under**	**VARIANCE**	client
CCAC SERVICE AREA	A	B	C=A-B	D = C/A	E
KITCHEN BREEDON MANOR- SCHOMBERG	3,000	2,639	361	12.03%	
			-		
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

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SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

SERVICE:	**11A**
TYPE:	**SHU Supportive Housing**
SITE:	**HADLEY GRANGE**

EXPENDITURES / REVENUES	**Approved Budget** A	**Actual** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A
1. EMPLOYEE SALARIES AND WAGES	320,288	466,161	(145,873)	(45.54%)
2. EMPLOYEE BENEFITS	60,481	77,094	(16,613)	(27.47%)
3. STAFF TRAINING	1,000	2,016	(1,016)	(101.60%)
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	0	-	
5. TRAVEL	1,000	11	989	98.90%
6. BUILDING OCCUPANCY	19,225	11,844	7,381	38.39%
7. OFFICE EXPENSES	4,500	6,358	(1,858)	(41.29%)
8. PURCHASED CLIENT SERVICES	0	0	-	
9. MEALS (Food Costs)	3,900	2,252	1,648	42.26%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	9,300	2,751	6,549	70.42%
		25	(25)	
			-	
			-	
14a. OTHER (specify)			-	
0			-	
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-6,300	-42,231	35,931	(570.33%)
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	413,394	526,281	(112,887)	(27.31%)
17. ALLOCATED ADMINISTRATIVE EXPENDITURES	75,234	990	74,244	98.68%
18. TOTAL EXPENDITURES	488,628	527,271	(38,643)	(7.91%)
19. CLIENT FEES			-	
20. REVENUES - OTHER	72,133	110,250	(38,117)	(52.84%)
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	416,495	417,021	(526)	(0.13%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

CCAC SERVICE AREA	**Approved Budget Number of Units** A	**ACTUAL Number of Units** B	**(Over) Under** C=A-B	**% VARIANCE** D = C/A	**ACTUAL** client E
HADLEY GRANGE	14,700	14,971	(271)	(1.84%)	
			-		
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART C
ACTUAL EXPENDITURES, REVENUES AND UNITS BY SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

SERVICE:	**11A**
TYPE:	**SHU Supportive Housing**
SITE:	**ARMITAGE GARDENS**

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	243,163	274,328	(31,165)	(12.82%)
2. EMPLOYEE BENEFITS	61,634	36,455	25,179	40.85%
3. STAFF TRAINING	1,000	836	164	16.40%
4. BOARD/VOLUNTEER TRAINING & RECOGNITION	0	0	-	
5. TRAVEL	1,336	18	1,318	98.65%
6. BUILDING OCCUPANCY	10,842	10,778	64	0.59%
7. OFFICE EXPENSES	4,500	1,746	2,754	61.20%
8. PURCHASED CLIENT SERVICES	29,416	0	29,416	100.00%
9. MEALS (Food Costs)	34,996	19,175	15,821	45.21%
10. SERVICE SUPPLIES/MEDICAL SUPPLIES & EQUIPMENT	9,300	2,120	7,180	77.20%
		25	(25)	
			-	
			-	
14a. OTHER (specify)	3,120	0	3,120	100.00%
14b. Emergency Response/Security	2,860	0	2,860	100.00%
14c. OTHER (specify)			-	
15. EXPENDITURE RECOVERIES	-60,736	-22,227	(38,509)	63.40%
16. SUB-TOTAL SERVICE EXPENDITURES (Total lines 1 to 15)	341,431	323,254	18,177	5.32%
17. ALLOCATED ADMINISTRATIVE EXPENDITURES	24,991	21,393	3,598	14.40%
18. TOTAL EXPENDITURES	366,422	344,647	21,775	5.94%
19. CLIENT FEES			-	
20. REVENUES - OTHER	82,713	59,880	22,833	27.61%
21. MINISTRY BASE SUBSIDY REQUESTED (Line 18-line 19-line 20)	283,709	284,767	(1,058)	(0.37%)

Total for each line item Lines 1-21 (total for all services) must equal amounts reported in Section II, Part A.

EXPLANATION IF VARIANCE ON LINE 21 IS GREATER THAN 5%

	Approved Budget Number of Units	ACTUAL Number of Units	(Over) Under	% VARIANCE	ACTUAL client
CCAC SERVICE AREA	A	B	C=A-B	D = C/A	E
ARMITAGE	13,700	7,421	6,279	45.83%	
			-		
			-		
			-		

EXPLANATIONS OF VARIANCES GREATER THAN 5% FROM APPROVED UNITS OF SERVICE:

Armitage Gardens started March 2004

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2004/2005 ANNUAL RECONCILIATION REPORT

SECTION II, PART D
BUDGET VS ACTUAL: PURCHASED SERVICES

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

NAME OF SERVICE AND PROVIDER	APPROVED BUDGET		ACTUAL		(Over) Under	% VARIANCE
	SERVICE VOLUME	TOTAL COST A	SERVICE VOLUME	TOTAL COST B	C=A-B	D=C/A
					-	
					-	
ACL - Schomberg		18,245		16,286	1,959	10.74%
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
TOTAL		18,245		16,286	1,959	10.74%

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART E
BUDGET VS. ACTUAL: OTHER REVENUE

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

OTHER REVENUE	Approved Budget A	Actual B	(Over) Under C=A-B	
Fund Raising			$ -	
Donations			-	
Municipal Grants/Subsidies	366,817	427,153	(60,336)	
Federal Grants/Subsidies			-	
United Way Grants			-	
Investment Income			-	
Other (Specify)			-	
Other (Specify)			-	
Other (Specify)			-	
Other (Specify)			-	
TOTAL OTHER REVENUE	$ 366,817	$ 427,153	$ (60,336)	

Please provide a brief description of Approved and Actual Other Revenue. Note . Total must agree with amounts reported in Section II, Part A, Line 20.

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION II, PART F
ACTUAL ADMINISTRATIVE EXPENDITURES

Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

EXPENDITURES / REVENUES	Approved Budget A	Actual B	(Over) Under C=A-B	% VARIANCE D = C/A
1. EMPLOYEE SALARIES AND WAGES	241,540	241,540	-	0.00%
2. EMPLOYEE BENEFITS	36,790	36,790	-	0.00%
3. STAFF TRAINING			-	
4a. VOLUNTEER TRAINING & RECOGNITION			-	
4b. BOARD TRAINING & RECOGNITION				
5. TRAVEL			-	
6. BUILDING OCCUPANCY	1,500	1,500	-	0.00%
7. OFFICE EXPENSES	2,500	2,500	-	0.00%
11. Purchased Administration Services			-	
12. Central Agency Charges	89,941	34,941	55,000	61.15%
13. Other Operating	27,260	27,260	-	0.00%
14a. OTHER (specify)			-	
14b. OTHER (specify)			-	
14c. OTHER (specify)			-	
15a. EXPENDITURE RECOVERIES (Specify)			-	
15b. EXPENDITURE RECOVERIES (Specify)			-	
15c. EXPENDITURE RECOVERIES (Specify)			-	
16. TOTAL ADMINISTRATIVE EXPENDITURES (Total lines 1 to 15c)	399,531	344,531	55,000	13.77%

Amount in line 16 must equal sum of line 17 from all section II, Part C forms.

EXPLANATION IF VARIANCE ON LINE 16 IS GREATER THAN 5%

$55,000 has been allocated to Community Programs - Day Centre

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Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

2004/2005 ANNUAL RECONCILIATION REPORT
SECTI0N III
EXPENDITURES ELIGIBLE FOR ONE-TIME FUNDING

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

DESCRIPTION OF APPROVED ITEMS/PROJECTS	APPROVED EXPENDITURE A	ACTUAL EXPENDITURE B	ELIGIBLE EXPENDITURE C
			$ -
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
TOTAL:	$ -	$ -	$ -

ELIGIBLE EXPENDITURE: LESSER OF APPROVED OR ACTUAL
TOTALS MUST EQUAL SECTION II, PART A, LINE 22.

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION IV
ACCRUAL REPORT

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

		Opening Accrual Balance (1)	Payments/ Settlements in 2004/2005 (2)	Current Period Accrual (3)	Closing Accrual Balance (4)=(1)-(2)+(3)
Line 1	Salaries - Union Negotiation/Arbitration				-
Line 2	Salaries - Vacation Pay				-
Line 3	Salaries - (Proxy Pay Equity)				-
Line 4	Salaries - Other (Specify)				-
Line 5	Salaries - Other (Specify)				-
Line 6	Total Salaries Sum of Lines 1 through 5	-	-	-	-
Line 7	Employee Benefits (Total)				-
Line 8	Other - (Specify)				-
Line 9	Other - (Specify)				-
Line 10	Other - (Specify)				-
Line 11	Total Accrual Sum Lines 6 through 10	-	-	-	-

Details of Closing Accruals

	Salaries Accruals Expenditure Line (List by Union, etc.)	Closing Accrual Balance	Description/Details of Accruals (e.g. contract expiry date, estimated settlement %)
Line 12			
Line 13			
Line 14			
Line 15			
Line 16			
Line 17			
Line 18			
Line 19	**Total Sum of Lines 12 through 19**	-	
		(equal to line 6, column 4)	

	Employee Benefits Accruals Individual list not required	Closing Accrual Balance	Description/Details of Accruals (e.g. % of estimated settlements if applicable
Line 20	Total	-	
		(equal to line 7, column 4)	

	Other Accruals Expenditure Line (specify) I.e. staff training, building occupancy etc.	Closing Accrual Balance	Description/Details of Accruals
Line 21			
Line 22			
Line 23			
Line 24			
Line 25	**Total Sum of Lines 21 through 24**	-	

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION V
PROVINCIAL SUBSIDY CALCULATION

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

Provincial (Operating) Subsidy

1	**Actual Total Expenditures before one-time [Section II,Part A, Col B, Line 21]**	$	2,621,393
2	**Adjustments (MOHLTC use only):**		
	- Inadmissible Expenditures -	$	
		$	
		$	
	- Other Adjustments -	$	
		$	
		$	
		$	
3	**Total Ministry Approved Expenditures before one-time (line 1 plus 2)**	$	2,621,393
	One-time Expenditures		
4 a)	Total One-time [Section II, Part A, Col B, line **22**]	$	-
4 b)	Adjustments (MOHLTC use only)	$	
		$	
4 c)	Total Ministry Approved one-time expenditures	$	-
	Revenue :		
5 a)	Actual Client Fees [Section II, Part A, Col B, line **19**]	$	-
5 b)	Actual Revenue - Other [Section II, Part A, Col B, line **20**]	$	427,153
5 c)	Adjustments (MOHLTC use only)	$	
		$	
5 d)	Total Adjusted Revenue	$	427,153
6	**Adjusted Expenditure Less Revenue** **(Line 3 + Line 4c - Line 5d)**	$	2,194,240

7	**Approved Budget** **(Section II, Part A, Col A, Line 23)**	**FISCAL**	$	2,174,778
		CALENDAR		2,156,392
8	**Total Approved Provincial Subsidy: Lesser of Line 6 and Line 7:**		$	2,156,392
	Payments (Cash Advances):			
9 a)	Total Cash Advances Received from the Ministry		$	2,158,839
9 b)	Add: Prior Year Recoveries			
9 c)	Less: Prior Year Payments			
9 d)	Other Adjustments			
9 e)	Other Adjustments (MOHLTC use only)			
9 f)	Total Payments (for current period) [Sum of Line 9 (a) to Line 9 (e)]		$	2,158,839
10	**Provincial Subsidy Payable (Recoverable)** **[Line 8 - Line 9 (f)]**		**$**	**(2,447)**

MOHLTC use only
Office:
Reviewed By:
Approved By:
Date:

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2004/2005 ANNUAL RECONCILIATION REPORT
SECTION VI CERTIFICATION BY AGENCY

Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

Section VI Certification by Agency

I hereby certify that, to the best of my knowledge, the data in the Annual Reconciliation Report to which this certification is attached, is true, correct and agrees with the books and records of the Agency and has been prepared in accordance with the Technical Instructions provided by the Ministry of Health.

_____
(Signature of Agency Authority)

_____ _____
(Title) (Date)

Receipt by Board of Directors

The above certification, together with the Annual Reconciliation Report, was received at a meeting held by the Board of Directors on _____ day of _____ 20 ____

_____
(Chairperson of the Board of Directors)

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Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2004/2005 ANNUAL RECONCILIATION REPORT
SECTION VII, PART A

RECONCILIATION of SECTION II, PART A to AUDITED (AGENCY) FINANCIAL STATEMENT

MOHLTC Vendor #:	Service Provider Name:
	The Regional Municipality of York - Supportive Housing

1		**Expenditures per the financial statements:**	
		Adjustments for agencies with corporate year-end <u>other than</u> March 31st:	
2 (a)	Less:	total expenditures for the period prior to April 1, 2004:	
2 (b)	Add:	total expenditures for the period from the agency year-end to March 31, 2005	
2 (c)	Equals:	total expenditures for the period April 1, 2004 to March 31, 2005	0
		Adjustments for "inadmissible expenditures" include in Line 2(c):	
3 (a)	Less:	depreciation expense:	
3 (b)	Less:	other (specify):	
3 (c)	Less:		
3 (d)	Less:		
3 (e)	Less:		0
		Adjustments for "admissible expenditures" not included in Line 2(c):	
4 (a)	Add:	one-time capital expenditures approved by long-term care:	0
4 (b)	Add:		
4 (c)	Add:		
4 (d)	Add:		
4 (e)	Add:		
			0
5		**Total expenditures reported in the Annual Reconciliation Report (ARR) (must equal actual expenditures Section II, Part A, Column B, Line 18 plus Line 22):**	0
6		**Revenues per the financial statements:**	
		Adjustments for agencies with corporate year-end <u>other than</u> March 31st:	
7 (a)	Less:	total revenues for the period prior to April 1, 2004:	
7 (b)	Add:	total revenues for the period between the agency year-end to March 31, 2005:	
7 (c)	Equals:	total revenues for the period April 1, 2004 to March 31, 2005:	
		Adjustments for Revenues not to be included in determining Ministry subsidy entitlement included in Line 7(c)	
8 (a)	Less:	long-term care subsidy re approved services	
8 (b)	Less:	revenues in the income statement related to capital funding (including LTC):	
8 (c)	Less:		
8 (d)	Less:		
8 (e)	Less:		
9		**Total Revenues Reported in the Annual Reconciliation Report (ARR) (must equal total of line 19 and 20 of Section II, Part A, Column B)**	427153
10		**Net expenditures reported in the Annual Reconciliation Report (must equal actual net expenditures Section II, Part A, Column B, Line 23):**	-427153

2004/2005 ANNUAL RECONCILIATION REPORT
SECTION VII, PART B
AUDITOR'S REPORT

To the Ministry of Health and Long Term Care,

I (We) have examined the Section II, Part A, Column B, Section IV, Section VII, Part A and Section VIII of the Annual Reconciliation Report of
_____ (legal name of agency)

for the year ended_____.

My (our) examination was made in accordance with generally accepted auditing standards and accordingly included such tests and other procedures as I (we) considered necessary in the circumstances.

In my (our) opinion, the Section II, Part A, Column B, Section IV, Section VII, Part A and Section VIII of the Annual Reconciliation Report presents fairly the information contained therein for the year ended _____ in accordance with the Technical Instructions.

_____
(City)

_____ _____
(Date) **(Licensed Public Accountant)**

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Ministry of Health and Long-Term Care
Ministère de la Santé et des Soins de longue durée

2004/2005 ANNUAL RECONCILIATION REPORT
Section VIII

PROXY PAY EQUITY ANNUAL REPORT

This form is to be completed by transfer payment organizations who receive proxy pay equity funding from the ministry pursuant to the April 23, 2003 Memorandum of Settlement. It must be completed on an annual basis until an organization no longer has a pay equity obligation.

SECTION 1: BASIC PROGRAM INFORMATION

Name of Agency: _____

Vendor Number: _____ Reporting Period: from_____ to _____

Contact Person: _____

Phone #:

SECTION 2: EXPENDITURE REPORT

Sources of Proxy Pay Equity Funds

Ministry of Health and Long-Term Care	$ _____	A
Other	_____	
Total	_____	

Expenditures

Actual Proxy Pay Equity Expenses (Including Current Outstanding Liabilities)	_____	B
Surplus(Deficit)	_____	A-B
Current Outstanding Liabilities	_____	
Total Number of Individuals Receiving Proxy Pay Equity	_____	

SECTION 3: CERTIFICATION

I_____ hereby certify that to the best of my knowledge the financial data is correct and it is reflected in the Annual Reconciliation Report.

_____
(Signature of Agency Authority)

Title: _____ Date: _____