



November 22, 2012

Mr. Bill Hughes
Commission of Finance
York Region
17250 Yonge Street
Newmarket, ON
L3Y 6Z1

Dear Mr. Hughes:

Re: 2013 Budget Enhancement Requests

This letter is to confirm our formal request for two additional enhancements beyond the 4.5% guideline increase required by the Region for the 2013 budget submission.

As presented in our preliminary presentation, we have two requests:

1) Database Analyst Position	\$48,000
2) Streambank Erosion Protection	<u>\$42,000</u>
Total Enhancements	\$90,000

We have provided business case proposals for each of the two requests detailing the reasons for the additional funding requirement, along with the benefits derived from the implementation of the request.

If you require further information regarding these two separate requests, we would be please to provide responses.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Gayle Wood', enclosed within a large, loopy oval.

D. Gayle Wood
CAO