Office of the Regional Clerk
CORPORATE SERVICES DEPARTMENT

R E V I S E D A G E N D A

FINANCE AND ADMINISTRATION COMMITTEE

Committee Room "A"	**November 29, 2007**
Administrative Centre	
17250 Yonge Street	
Newmarket, Ontario	**9:00 a.m.**

DISCLOSURE OF INTEREST

Page No.

A DEPUTATIONS

None

B PRESENTATION

1. Barry Crowe, Director of Property Services and Subhash Bhatia, Program Manager, Corporate Energy, regarding the Annual Energy Report 2006 *(Please refer to Report No. 9)*

C COMMUNICATIONS

1. Connie Phillipson, Executive Director, Regional Municipality of York Police Services Board, November 22, 2007, regarding the 2008-2010 Draft Business Plan. **1**

2. Regional Councillor Frustaglio, City of Vaughan, forwarding a resolution regarding funding support from the Regional Municipality of York for the Vaughan Hospital. **31**

D REPORTS

REPORTS SUBMITTED BY THE COMMISSIONER OF FINANCE

1 2008 Capital Budgets 35

November 29, 2007, recommending that:

1. The 2008 Regional Capital Business Plan and Budget, with total gross expenditures of $677,798,000 as outlined in Attachments 1 and 3, be approved with the following funding sources:

Development Charges		$154,232,000	22.8%
Capital Reserve Funds		55,973,000	8.3%
Subsidies & Grants		77,297,000	11.4%
Debt Financing Supported			
- Development Charges	144,670,000		
- Tax Levy	63,652,000		
- Rate	39,186,000	247,508,000	36.5%
Contribution from Tax Levy		50,965,000	7.5%
Contribution from Water/Wastewater Rate		22,497,000	3.3%
Other Revenues / Recoveries		69,326,000	10.2%
Total 2008 Capital Budget		**$677,798,000**	**100.0%**

2. The Commissioner of Finance and Treasurer be authorized to issue new debt financing to support the 2008 Capital program, up to the amount of $247,508,000 as outlined in Attachment 2, for terms not to exceed those set out in the Capital Financing and Debt Policy.

3. The Commissioner of Finance and Treasurer be authorized to enter into bond forward agreements for up to 75% of the debt financing to reduce interest rate exposure where economic benefits could be achieved.

4. The 10-year Capital Plan Forecast be approved in principle.

5. That the Commissioner of Finance and Treasurer be authorized to make in-year program budget adjustments, as required during the fiscal year, with no impact on the approved 2008 tax levy and user rate support.

6. Project 72410, YDSS Flow Control System be funded 93% from Development Charges and 7% from rate as this project was not identified in the new DC By-law but is a growth-related project.

2 2008 Preliminary Budget Approvals **89**

November 5, 2007, recommending that:

1. Council approve 2008 interim appropriations for Regional operations at an amount not to exceed 50% of the 2007 gross operating budget for each department as detailed in Attachment 1.

2. Council approve the 2008 water rate which will increase from 51.11 cents per cubic metre to 52.39 cents per cubic metre (2.5% increase) and the wastewater rate which will increase from 53.96 cents per cubic metre to 59.36 cents per cubic metre (10% increase) effective April 1, 2008, for an overall blended increase of 6.25%.

3 Financing for Character Community Foundation **93**

October 31, 2007, recommending that:

1. The Region provide a 5-year unsecured loan to the Character Community Foundation of York Region to be funded from the General Capital Reserve in the amount of $50,000 with a repayment schedule as shown on Table 1 and simple interest at a rate of 4.75% per year.

2. The annual interest accruing on the loan will be forgiven provided that the Character Community Foundation of York Region is not in default of any of its obligations under the loan agreement.

3. The Regional Treasurer be authorized to execute the loan agreement together with any ancillary documents thereto, subject to the prior review by Legal Services.

4. Staff be authorized to take all actions necessary to implement these recommendations.

4 2008 Schedule of Fees and Charges **97**

November 6, 2007, recommending that the 2008 Schedule of Fees and Charges outlined in Attachment #1 be approved.

5 Sinking Fund Requirements – 2008 **121**

November 2, 2007, recommending that the 2008 Budget include the amount of $9,885,000.00 for the purpose of meeting the Region's sinking fund obligations under existing debenture by-laws.

6 Temporary Borrowing for 2008 123

November 2, 2007, recommending that:

1. The Commissioner of Finance be authorized to obtain temporary borrowing when required, up to an amount of $125,000,000 to meet the current expenditures of the Corporation during 2008.

2. The Regional Chair and the Commissioner of Finance be authorized to sign any promissory note(s) required to obtain temporary borrowings.

3. The Regional Solicitor be authorized to prepare the necessary by-law for Council to give effect to the foregoing.

REPORT SUBMITTED BY THE
COMMISSIONER OF FINANCE
COMMISSIONER OF COMMUNITY AND HEALTH SERVICES

7 Transfer of Unexpended Funds to Non-Profit Housing Capital Repairs Reserve 127

November 13, 2007, recommending that:

1. Council approve a contribution of approximately $680,000 to the Region's Non-Profit Housing Capital Repairs Reserve from the Community Services and Housing budget to fund Housing Provider building repairs that were committed to but will be unspent in 2007.

2. Council authorize the withdrawal of these funds from the Non-Profit Housing Repairs Reserve, as required, in future years to pay for commitments made in 2007 to the Housing Providers through an executed "Additional Subsidy Agreement".

3. Region staff be authorized to take all necessary action to implement these recommendations.

**REPORT SUBMITTED BY THE
COMMISSIONER OF FINANCE
GENERAL MANAGER ROADS, AND
COMMISSIONER OF PLANNING AND DEVELOPMENT SERVICES**

***8 Woodbine Avenue By-pass Phases 2B and 3
Prepaid Development Charge Credit Agreement
Town of Markham*** **131**

1. *Regional staff be authorized to negotiate the terms of a prepaid development charge credit agreement with the Town of Markham and the 404 North Developer Group for the accelerated construction of the Woodbine Avenue By-pass Phase 2b and Phase 3, in accordance with the revised principles outlined in this report.*

2. *Regional staff be authorized to proceed with negotiating terms with the Town of Markham for detailed design, property acquisition, contract administration, approval, tender, construction and maintenance of the Woodbine Avenue By-pass (Phase 2b and Phase 3) by the Town of Markham, which includes the terms with the Town of Markham outlined in this report.*

3. *The Regional Chair and Clerk be authorized to execute the agreement subject to the Town of Markham confirming receipt of funding from the 404 North Developer Group as outlined in this report.*

**REPORTS SUBMITTED BY THE
COMMISSIONER OF CORPORATE SERVICES**

9 Annual Energy Report 2006 **133**

November 20, 2007, recommending that:

1. This report be received for information by Committee and Council.

2. The Regional Clerk circulate a copy of this report to Ministry of Energy for information.

10 Lease Extension for 426 Major Mackenzie Drive Town of Richmond Hill **147**

November 20, 2007, recommending that:

1. The Region enter into a one-year lease extension for the existing facility located at 426 Major Mackenzie Drive, in the Town of Richmond Hill, as outlined in this report.

2. The Regional Chair and the Regional Clerk be authorized to sign the necessary lease extension agreement with S and J Investments Limited, subject to review by Legal Services.

11 Lease Extension for Paramedic Response Station Town of East Gwillimbury **151**

November 20, 2007, recommending that:

1. The Region enter into a one-year lease extension for the existing paramedic response station located at 1590 Queensville Side Road, in the Town of East Gwillimbury, as outlined in this report.

2. The Regional Chair and the Regional Clerk be authorized to sign the necessary lease extension with the Town of East Gwillimbury, subject to review by Legal Services.

3. The Commissioner of Corporate Services be authorized to sign a lease extension for a further one-year term with the Town of East Gwillimbury, if required, for an additional one-year term, subject to review by Legal Services.

12 Lease for Vacant Space in the Town of Newmarket's Municipal Building **155**

November 20, 2007, recommending that:

1. The Region enter into a three-year lease for vacant space in the Town of Newmarket's Municipal Building, located at 395 Mulock Drive, in Newmarket.

2. The Regional Chair and the Regional Clerk be authorized to sign the necessary Lease Agreement with the Town of Newmarket, subject to review by Legal Services.

3. The Commissioner of Corporate Services be authorized to sign a lease extension for a further one-year term with the Town of Newmarket, if required, for an additional one-year term, subject to review by Legal Services.

**REPORT SUBMITTED BY THE
COMMISSIONER OF CORPORATE SERVICES AND
GENERAL MANAGER, WATER AND WASTEWATER**

13 Pilot Project Update – Electricity Demand Management Utilizing Existing Emergency Generators **159**

October 5, 2007, recommending that:

1. Council concur with the continued implementation of the reduced generation capacity of 1.5 Megawatt (MW) for demand response management at the Aurora Sewage Pumping Station (SPS) with PowerStream.

2. Staff be authorized to prepare a revised contract agreement aligned with the reduced capacity enrolment.

3. The Regional Chair and Clerk be authorized to sign the above noted contract agreement upon approval of the Regional Solicitor.

**REPORT SUBMITTED BY THE
REGIONAL SOLICITOR**

**14 Municipal Act Amendments:
Appointment of Investigator/Mandatory Policies** **171**

November 20, 2007, recommending that:

1. Regional Council appoint Local Authority Services Ltd. ("LAS") as the investigator for complaints regarding closed meetings of Regional Council and its committees, pursuant to subsection 239.2 of the *Municipal Act, 2001*.

2. The Region enter into an agreement with LAS setting out the terms of its retainer and that the Regional Chair and the Regional Clerk be authorized to sign the agreement, subject to the approval of Legal Services.

3. The Regional Solicitor prepare a by-law for presentation to Regional Council to confirm the appointment of LAS as investigator.

4. Regional Council adopt the policies on the Sale and Disposition of Land, Public Notice Requirements, Accountability and Transparency and Delegation

of Powers and Duties of Regional Council, as set out in Attachments 1, 2, 3 and 4 respectively to this report.

OTHER BUSINESS

ADJOURNMENT

Note: There may be additional items considered that do not appear on this Agenda. Please refer to the Committee Report to Council for all items considered at this meeting.