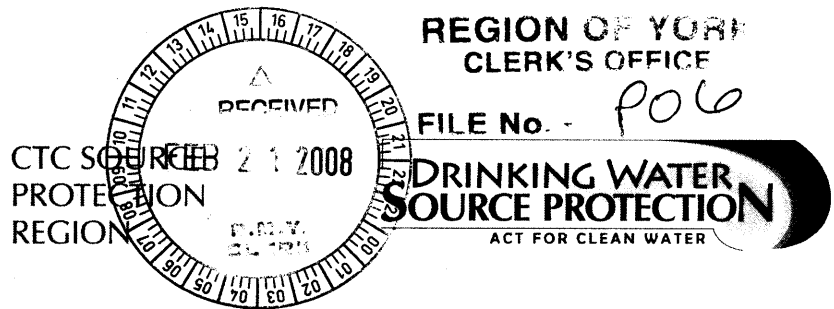
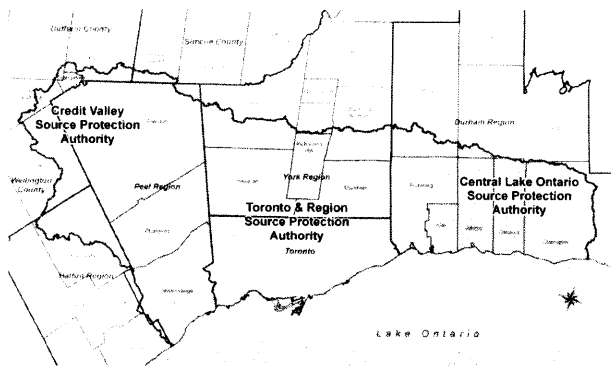




CTC SOURCE PROTECTION COMMITTEE

Mr. Denis Kelly
Regional Clerk
Regional Municipality of York
17250 Yonge Street
P.O. Box 147
Newmarket ON L3Y 6Z1

February 15, 2008

Dear Denis Kelly:

P06
Chair / CAO
N. Garbe
E. Mahoney
S. Love

NOTICE of COMMENCEMENT **Preparation of Terms of Reference in the CTC Source Protection Region** **Pursuant to the Clean Water Act, 2006 and Ontario Regulation 287/07**

Municipalities who are partially or wholly located within a source protection area must be notified when the source protection committee begins preparation of the Terms of Reference which will set out the work, timing, costs and responsibilities for the preparation of the Assessment Report and Source Protection Plan for the source protection area.

Background

Municipalities must be offered an invitation to discuss the development of the work plan which is part of the Terms of Reference. In particular, municipalities have the right to determine which work (if any) they wish to undertake directly. A resolution of council will be required agreeing to undertake such work when the Terms of Reference are finalized. Municipalities also have the right (along with the Minister of the Environment) to designate any non-municipal systems (but not single private wells) to be included in the source protection plan.

In addition to the opportunity to discuss the work plan, municipalities will have formal opportunities to comment on both the draft and final Terms of Reference. The source protection committee will endeavour to address any issues in finalizing the Terms of Reference. The municipal comments will be sent to the Minister of the Environment who is responsible for approval of the Terms of Reference and for ensuring that the source protection committee is funded to undertake the work required to complete the Assessment Report and Source Protection Plan.

Approach

The CTC Source Protection Committee (SPC) has established a Municipal Terms of Reference Liaison Working Group, chaired by SPC member Michael Garrett to oversee the development of the Terms of Reference. The Working Group membership includes the seven SPC members representing the municipal groups in the CTC, as well as some key municipal staff to work with the staff from the source protection region.

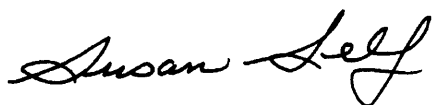
You will recall that the councils of the municipalities in each of these groups nominated their member, who in turn was appointed by the Toronto and Region Source Protection Authority. As Debbie Korolnek is no longer with the Region of York, work is underway to appoint a new member of the SPC to represent your municipal group. At this time, Neil Garbe, Executive Director, Strategic Initiatives and Administration, York Region will coordinate with your municipality and the others in your group, discussions on the development of the Terms of Reference.

Next Steps

We will be organizing a meeting of the planning and works commissioners in March to share information and seek guidance once we have developed some more details and proposals. In the interim, the working group will be working to develop draft Terms of Reference.

We anticipate having material ready for sharing with councils in late April - early May. Should you wish to have further information or briefing prior to the above suggested timetable, please discuss your needs with Neil Garbe, and we will be pleased to provide the necessary information.

Yours truly,



Susan Self
Chair, CTC Source Protection Committee

cc.

Neil Garbe, Executive Director, Strategic Initiatives and Administration, York Region

Michael Garrett, CTC Source Protection Committee

Brian Denney, CAO, Toronto & Region Source Protection Authority (lead authority for CTC Source Protection Region)

Beverley Thorpe, CTC Project Manager