



Regional Municipality of York Police Services Board

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The Benchmark of Excellence in Policing

February 24, 2005

Regional Chair Fisch and Members of Council
The Regional Municipality of York
17250 Yonge Street
Newmarket, Ontario
L3Y 6Z1

Chair
David Barrow
Regional Councillor

Vice-Chair
Danny Wheeler
Regional Councillor
and Deputy Mayor

Members
Robert B. Callow
Provincial Appointee

Bill Fisch
Regional Chair

Asad M. Malik
Provincial Appointee

Barbara Munro
Regional Council
Appointee

Joe Persechini
Provincial Appointee

Executive Director
Connie Phillipson

Dear Regional Chair Fisch and Members of Council:

At its meeting on February 23, 2005, the Regional Municipality of York Police Services Board adopted the following recommendations as outlined in a report by Chief Armand P. La Barge entitled **Amended External Fees By-Law**:

- (1) That the Board enact the attached By-Law replacing By-Law 10-03, an amendment to increase external fees; and
- (2) That the Board request Regional Council to pass a resolution adopting the amended By-Law; and
- (3) That the Chief of Police report to the Board at the March 2005 meeting with recommended changes to the Alarm Program By-Law.

Therefore, the Board requests that Regional Council pass a resolution adopting the amended external Fees By-Law referred to hereafter as By-Law No. 03-05.

Yours truly,

Connie Phillipson
Executive Director

Attachments

c. Chair David Barrow
Chief Armand P. La Barge



Chief of Police
Armand P. La Barge

York Regional Police

17250 Yonge Street, Newmarket, Ontario, Canada L3Y 4W5
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THE REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

23 FEBRUARY 2005

Re: Amended External Fees By-Law

RECOMMENDATIONS:

- (1) That the Board enact the attached By-Law replacing By-law 10-03, an amendment to increase external fees; and,
- (2) That the Board request Regional Council pass a resolution adopting the amended By-law; and,
- (3) That the Chief of Police report to the Board at the March 2005 meeting with recommended changes to the Alarm Program By-law.

BACKGROUND:

The previous revision to external fees occurred at the Board's September 2003 meeting, being a By-law to impose fees and charges for services and activities provided by York Regional Police pursuant to section 391 of the *Municipal Act*.

At the Police Services Board's meeting on February 9, 2005, the Board adopted the revised 2005 Operating Budget, with instructions for staff to report immediately on raising external fees in 2005. The proposed changes to the fee schedule are consistent with fees of neighbouring municipalities and are as follows:

Service	Existing Fee	Proposed Fee	Comparator Range
Incident Reports	\$30.00	\$40.00	\$40.00 to \$65.00
Collision Accident Report	\$30.00	\$40.00	\$35.00 to \$50.00
Pardon Applicant Check	\$30.00	\$50.00	\$25.00 to \$80.00
Volunteer Screening Coach	\$14.00	\$15.00	\$0.00 to \$15.00
Volunteer Screening Paid Position	\$30.00	\$40.00	\$15.00 to \$45.00
Clearance Letter Request	\$30.00	\$40.00	\$25.00 to \$45.00
Fingerprint Request	\$30.00	\$40.00	\$20.00 to \$40.00
Discontinue Fingerprints	\$30.00	\$40.00	no charge
Photographs on CD (excluding Crown) up to 10 images	\$30.00	\$40.00	\$11.00 to \$15.00 per photo
Printed Photographs (excluding Crown) contact sheet	\$30.00	\$40.00	\$20.00 to \$66.73
Printed Photographs (excluding Crown) 5x7 print	\$30.00	\$40.00	\$15.00 to \$36.45

In most cases, the proposed fee falls between the lowest and highest fee being charged by our comparator GTA police services. It is therefore desirable that the fees and charges be amended and that Regional Council be asked to approve the amended By-law, as required by the *Municipal Act*.

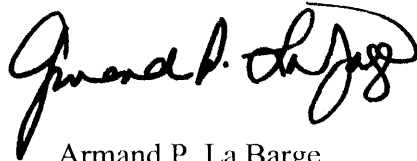
SUMMARY:

By-law 10-03 currently provides for York Regional Police to charge fees for the provision of a variety of services. Charges associated with the alarm program are dealt with in a separate By-law and are therefore not addressed in this report. York Regional Police is seeking increases in many of the fees and charges contained in this By-law as outlined in Schedule A.

FINANCIAL IMPLICATIONS:

It is anticipated in 2005, the fee revisions will meet the \$209,000 increased revenue target established by the Board at the February 2005 budget meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Armand P. La Barge". The signature is fluid and cursive, with a large loop at the end.

Armand P. La Barge,
Chief of Police.

APL:jc

THE REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD

BY-LAW NO.

A By-law to impose fees and charges for services and activities provided by the York Regional Police

WHEREAS pursuant to section 391(1) of the *Municipal Act 2001*, (the “Act”) the Board, being a local board as defined in section 1 of the Act, is authorized to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other local board and for the use of its property, including property under its control;

AND WHEREAS at its meeting on February 23, 2005 the Board adopted the recommendations of the Chief of Police to enact this by-law;

NOW THEREFORE the Board hereby enacts as follows:

1. Every person making a request for a service or activity described in Column 1 of Schedules “A” or “B” hereto annexed shall pay to the Board the fee plus applicable taxes set out in Column 2 of Schedules “A” or “B”, or the case may be, opposite such service or activity.
2. The fees referred to in section 1 shall be payable at the time of making the request for such service or activity.
3. Schedules “A” and “B” hereto annexed shall form part of this by-law.

4. This by-law shall come into force on the day Regional Council passes a resolution approving this by-law pursuant to section 397(1) of the Act.
5. By-law No. 10-03 is hereby repealed.

ENACTED AND PASSED this 25th day of February, 2005

Chair

Executive Director

SCHEDULE "A" TO BY-LAW NO.

	Column 1 - Description of Service or Activity	Column 2 - Fee
1.	Incident Reports Collision Reports - Reported to CRC - Others	\$40.00 per incident \$40.00 per report \$50.00 per report
2.	Officer Notes and Statements	\$75.00 per incident
3.	Audio Tapes - Communications Branch Enhancements/ Special Requests	To Crown - 1 st copy – N/C - 2 nd copy (disclosure) - \$4.00 To all others - \$40.00 - \$150.00 for first hour or any part thereof - \$75.00 for each subsequent hour or part thereof
4.	Video Tapes (statements, security, scene, etc.) Enhancements/ Special Requests	To Crown - 1 st copy – N/C - 2 nd copy (disclosure) - \$8.00 To all others - \$40.00 - \$150.00 for first hour or any part thereof - \$75.00 for each subsequent hour or part thereof
5.	Clearance Letter - Criminal Records Check - Volunteer Screening - Vulnerable Sector Employment - Pardon Application - Student Request	\$40.00 per letter \$15.00 per letter \$40.00 per letter \$80.00 per letter \$15.00 per letter
6.	Fingerprints - Taking - Destruction	\$40.00 per request \$40.00 per request
7.	CD of Photographs	To Crown - 1 st copy – N/C - 2 nd copy (disclosure) - \$8.00 To all others - up to 10 images - \$40.00

		- each image beyond 10 - \$2.50 per image
8.	Photographs	To Crown - contact sheet (1st copy) – N/C - prints (1st copy any size) – N/C To all others - contact sheet - \$40.00 per sheet - 5 x 7 print - \$40.00 per print
9.	Paid Duty - Administrative Fee - Use of Vehicle	15% of value of Paid Duty \$37.80 (minimum 4 hours)
10.	Recovery of Property	\$150.00 per hour or any part thereof

Traffic Unit
Fatal and Serious Personal Injury
Accident Investigation Reports

Page 3 of 4

	photographs	\$ 40.00 each
	interview with traffic reconstructionist - first hour	\$150.00
	- subsequent hours	\$ 75.00/hour
	interview with other involved officers	\$ 75.00
	Witness and officer statements (per incident)	\$ 75.00