

Emergency Management Program – Essential Level Maintenance Checklist

Annual Emergency Management Program Statement of Completion



Municipality: Regional Municipality of York

Sector: Scugog Sector

Verification:

- ☐ Please attach your completed “Municipal Essential Level Maintenance Checklist” and have officials sign below as indicated.

We, the undersigned, declare that The Regional Municipality of York has completed all of the necessary requirements of the Emergency Management Act RSO 1990 and Ontario Regulation 380/04.

Community Emergency
Management Coordinator

Date

Chair, Emergency Management
Program Committee

Date

Head of Council

Date

EMO Office Use Only:

Form received by: _____

Date: _____

Data verified by: _____

Date: _____

Emergency Management Program – Essential Level Maintenance Checklist

The following checklist has been developed from the Emergency Management Act RSO 1990 and Ontario Regulation 380/04.

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	Date Confirmed
1. Does the municipality have a Community Emergency Management Coordinator (CEMC)? (O.Reg.380/04,s.10(1))	April 2005
2. Has the CEMC completed the required training? (O.Reg.380/04,s.10(2))	March 2005
3. Does your municipality have a community emergency management program committee? (O.Reg. 380/04, s.11)	March 2006
4. Does your municipality have a current by-law adopting its emergency management program? (EMA s. 2)	December 2004
5. Is the municipality's Community Risk Profile current? (EMA s. 2)	November 2005
6. Has the Municipality's Emergency Response Plan been reviewed and has a copy been submitted to EMO? (EMA s.3.1 (1), s.3.1(6) s. 6.2 (1))	January 2006
7. Is the municipality's by-law adopting its emergency response plan current? (EMA s. 3 (1))	December 2004
8. Does the municipality have a designated Emergency Operations Centre? (O.Reg.380/04,s.13 (1))	December 2004
9. Does the municipality's EOC have appropriate communications systems? (O.Reg. 380/04,s.13 (2))	December 2004
10. Is the municipality's Critical Infrastructure Identification current? (EMA s. 2.1 (3))	November 2005
11. Has the municipality conducted its required annual training session for the Community Control Group and supporting staff? (EMA s.2.1(2), O.Reg. 380/04,s.12 (3))	November 2005
12. Has the municipality conducted its required annual Exercise for the Community Control Group and supporting staff? (EMA s.2.1(2), O.Reg.380/04 s. 12 (6))	November 2005
13. Has the municipality designated an employee to act as its Emergency Information Officer? (O.Reg.380/04, s. 14 (1))	December 2004
14. Has the municipality completed a Public Education and Awareness program? (EMA s. 2.1 (2c))	December 2004
15. Has the municipality's Emergency Management Program Committee conducted an Annual Review of the Program? (O.Reg.380/04,s.11 (6))	March 2006