Office of the Regional Clerk
CORPORATE AND LEGAL SERVICES DEPARTMENT

REVISED AGENDA

FINANCE AND ADMINISTRATION COMMITTEE **June 14, 2001**
Committee Room "A"
Administrative Centre
17250 Yonge Street
Newmarket, Ontario **9:00 a.m.**

DECLARATION OF INTEREST **PAGE NO.**

PRESENTATIONS

- Gayle Wood, Lake Simcoe Region Conservation Authority, to make a presentation on the 2001 Budget as it relates to the Lake Simcoe Environmental Management Strategy (LSEMS) program.

- Customer Service Strategy to be presented by Denis Kelly, Regional Clerk

- Tax Policy Reports to be presented by Sandra Cartwright, Commissioner of Finance and Ed Hankins, Director of Policy, Risk and Treasury.

- 2002/03 Business Plan - Program Areas to be presented by Commissioners.

COMMUNICATIONS

1. Gayle Wood, Chief Administrative Officer, Lake Simcoe Region Conservation Authority, May 29, 2001, forwarding a resolution passed at its meeting on May 25, 2001, regarding the 2001 Lake Simcoe Region Conservation Authority Budget and Municipal Levy. 01

2. Roy Bridge, Chair, Lake Simcoe Region Conservation Authority, May 23, 2001, thanking the Region for its support and forwarding an editorial from the Era Banner regarding the health of Lake Simcoe and its importance to the entire Region. 81

3. Craig Mather, Chief Administrative Officer, Toronto and Region Conservation Authority, May 14, 2001, forwarding the 2001 Operating and Capital Budget together with the levy apportionment for the member municipalities. 83

4. Louise Gartshore, City Clerk, City of Woodstock, May 15, 2001, forwarding a resolution adopted by the City of Woodstock at its meeting on May 3, 2001, regarding the Funding from the Province for Budget Requirements to Offset Municipal Tax Increases. 91

5. Norm Lemke, Clerk, County of Renfrew, May 18, 2001, forwarding a resolution regarding the placement of natural gas pipelines in municipal right of ways. 93

REPORTS OF THE COMMISSIONER OF HUMAN RESOURCE SERVICES

(deferred from May 17, 2001)

6. **COMPENSATION PROGRAM MAINTENANCE** 95

May 15, 2001, recommending that:

1. Committee endorse the changes to regional employee compensation programs effective May 1, 2001 as part of the Region's ongoing maintenance commitments.

2. Committee authorize the Region to undertake an independent market review of its non-union, union and elected officials salary ranges against comparator municipalities (with the addition of the City of Ottawa) to determine competitiveness. Subsequent reviews of a similar nature to be undertaken every two (2) years and the results included in annual budgets.

3. Committee grant the Region authority to adjust specific salary ranges in response to findings of point 2 above, subject to budgetary funds being approved.

7. **CORPORATE AND ADMINISTRATIVE STAFF REQUESTED FOR 2001** 101

May 4, 2001**,** recommending that this report and its attachments be received for information.

REPORT OF THE CHIEF ADMINISTRATIVE OFFICER

8. **CUSTOMER SERVICE STRATEGY** 111

June 1, 2001, recommending that Regional Council endorse the Customer Service Strategy contained in the Report from the Randolph Group.

REPORTS OF THE COMMISSIONER OF FINANCE

9. TAX POLICY FOR RESIDENTIAL AND FARM PROPERTIES IN 2001 — 203

June 11, 2001, recommending that the 2001 taxes for properties in the Residential and Farm, Farmlands, and Managed Forest classes include the full impact of any changes due from the 1999 current value reassessment.

10. TAX REBATES FOR REGISTERED CHARITIES AND "SIMILAR" ORGANIZATIONS — 205

June 8, 2001, recommending that:

1. The Regional tax policy regarding "Rebates to Registered Charities" be amended as follows:

(a) Commencing with the 2001 taxation year, a rebate be provided at a rate equal to 40% of the organization's current year's taxes payable;

(b) One half of the estimated amount of the rebate be paid to the qualifying charity within 60 days of receipt of the charity's application and the balance of the rebate be paid within 120 days of the receipt of the application.

2. The Region's Tax Policy providing "Rebates to Organizations "Similar" to Registered Charities" be amended as follows:

(a) Commencing with the 2001 taxation year, a tax rebate for organizations "similar" to registered charities will be available to only those organizations that received a tax rebate for the year 2000;

(b) Tax rebates for those "similar" organizations will be equal to the amount received for the year 2000, for a period of three years or until such time as the organization vacates the subject property, whichever occurs the earliest.

3. The Regional Solicitor be authorized to amend By-law No. A-250-98-80, to rescind By-law No. A-0254-1998-102, and to prepare a new by-law as required to reflect the changes as recommended above

11. **TAX DEFERRAL PROGRAM FOR LOW INCOME SENIORS AND DISABLED HOMEOWNERS** 207

June 6, 2001, recommending that:

1. The Tax Deferral Program for Low-Income Seniors and Low-Income Disabled Persons be amended as follows:

(a) The tax deferral available to seniors aged 65 years and older not be restricted due to income and be calculated as the increase in current property taxes billed for the year in which the reassessment applies over the total taxes for the prior year;

(b)The tax deferral available to eligible low-income seniors, as defined by the existing policy, from 55 to 64 years of age be the amount in excess of $300 after calculating the increase in the current property taxes billed for the year in which the reassessment applies over the total taxes for the prior year;

(c) The tax deferral available to low-income disabled persons, as defined by the existing policy, be calculated as the increase in current property taxes billed for the year in which the reassessment applies over the total taxes billed for the prior year;

(d) The applicant or their spouse must own the property on January 1st of the taxation year of reassessment for which the deferral has been requested; and

(e) Tax deferrals resulting from this program for the 1999 and subsequent reassessments be interest free; and

2. The Regional Solicitor be authorized to amend By-law No. A-0266-1999-018 as required to give effect to the above-noted recommendations.

12. **TAX PROTECTION FOR BUSINESS PROPERTIES IN 2001** 209

June 11, 2001, recommending that:

1. The cost of the mandatory 5% cap on tax increases in the Multi-Residential, Commercial and Industrial property classes be funded by withholding an equivalent amount of the available tax decreases within each of the respective classes;

2. The Regional Treasurer be authorized to determine the amount of tax decreases to be withheld to fund the cap for each of the protected classes; and

3. The Regional Solicitor be authorized to prepare any by-laws associated with the implementation of the property tax capping provisions contain in *The Continued Protection for Taxpayers Act, 2000* (Bill 140).

13. **IMPLEMENTATION AND TESTING OF THE INFORMATION TECHNOLOGY SERVICES DISASTER RECOVERY PLAN** 211

June 7, 2001 – Recommending that:

1. Council approve the implementation of the Information Technology Services Disaster Recovery Plan as set out in this report.

2. Council approve an annual test of the Information Technology Services Disaster Recovery Plan.

3. The Regional Treasurer be authorized to acquire the necessary hardware, software and services required to implement and test the plan, through existing agreements with vendors**.**

14. **GO TRANSIT DEVELOPMENT CHARGES DRAFT CONSOLIDATED DEVELOPMENT CHARGE BACKGROUND STUDY** 221

June 11, recommending that:

1. Regional Council receive the Draft Joint GO Transit Development Charge Background Study dated June 8, 2001 prepared by C.N. Watson and Associates; and

2. Staff be directed to proceed with the necessary actions to establish a Regional Development Charge for GO Transit services in accordance with Council's prior approval dated May 24, 2001 including holding the statutory Public Meeting on October 11, 2001, with the proposed date being adjusted if required

15. ACCOUNTS RECEIVABLE STATUS REPORT 227

May 31, 2001, recommending that:

1. Regional Council receive for information accounts summarized in Attachment No. 1 which were approved for write-off by the Regional Treasurer in 2000 in accordance with By-law No. A-184-95-139.

2. Council receive for information the status of Accounts Receivable as at December 31, 2000 as reported in Attachment No. 2.

16. 2000 DEVELOPMENT CHARGE RESERVE FUND STATEMENT 233

June 1, 2001, recommending that:

1. The 2000 Development Charge Reserve Fund Statement prepared in accordance with the provisions of The Development Charges Act, 1997 be received; and,

2. The 2000 Development Charge Reserve Fund Statement be forwarded to the Minister of Municipal Affairs and Housing, Area Municipalities, the Urban Development Institute (York Region Chapter), the Greater Toronto Homebuilders Association, and other interested parties for information purposes.

16A INFORMATION REPORT - LAKE SIMCOE REGION CONSERVATION AUTHORITY

June 12, 2001, recommending that:

1. Council receive this report for information.

2. Staff further review additional funding requests for the Conservation Authorities in conjunction with the 2002 Business Plan.

REPORT OF THE COMMISSIONER OF CORPORATE AND LEGAL SERVICES AND THE COMMISSIONER OF HUMAN RESOURCE SERVICES

17. **CODE OF CONDUCT POLICY** 247

June 7, 2001, recommending that Regional Council endorse the attached policy entitled Code of Conduct.

REPORTS OF THE COMMISSIONER OF CORPORATE & LEGAL SERVICES

18. **SALE OF SURPLUS PROPERTY** 265
GREEN LANE (YR 19)
TOWN OF EAST GWILLIMBURY

May 29, 2001, recommending that:

1. Regional Council declare surplus and give notice of its intention to sell the lands designated as Parts 3, 4 and 5 on Reference Plan 65R-21770, 1.156 ha (2.857 acres), subject to an easement over Part 5.

2. The lands designated as Part 3 on Reference Plan 65R-21770 be stopped up and closed in accordance with the notice and hearing requirements of the *Municipal Act*.

3. Notice be given of Council's intent to sell these lands to the abutting land owner, subject to confirmation from all Regional departments, the Region of York Housing Corporation and the York Regional Police that they have no interest in the property.

4. The Director of Realty Services be directed to conduct an appraisal of the property, the cost of which shall be paid in advance by the purchaser, and to commence negotiations, for the sale of the property, and present the results to Council for consideration.

5. An administration fee of $1,500.00, together with all costs in connection with this transaction such as advertising, legal and any necessary utility relocations are to be paid for by the purchaser in advance of any expenditure by the Region.

19. **SALE OF SURPLUS PROPERTY** 271
JANE STREET AND RUTHERFORD ROAD
CITY OF VAUGHAN

June 4, 2001, recommending that:

1. Regional Council authorize the conveyance to Northwest Jane Rutherford Realty Inc. the lands designated as Part 9 on Reference Plan 65R-14842, 2740.5 m^2 (0.677 acres), less those lands designated as Part 20 on Reference Plan 65R-23294, 48.6 m^2 (0.01 acres) that are required for the .3 metre reserve, for the sum of $249,400.00.

2. The appropriate Regional officials be authorized to do all acts necessary to give effect to the foregoing.

. **MOTION FOR COMMITTEE TO RESOLVE INTO PRIVATE SESSION TO CONSIDER A PERSONNEL MATTER**

COMMITTEE TO RISE FROM PRIVATE SESSION

OTHER BUSINESS

ADJOURNMENT

Note: There may be additional items considered that do not appear on this Agenda. Please refer to the Committee Report to Council for all items considered at this meeting.