2005 REPORT OF THE GENERAL MANAGER

FIRE PROTECTION & SAFETY
LEGISLATIVE COMPLIANCE REPORT
LTC FACILITY PROGRAM

LOCATION: MAPLE HEALTH CENTRE

STATUS REPORT RATING SCALE:
1 = Full Compliance
2 = Partial Compliance
3 = Non-Compliance
4 = Not Applicable

STANDARDS REGULATION 17(1)	COMPLIANCE STATUS	COMMENTS, ACTION TAKEN AND/OR FOLLOW-UP ACTIVITIES PLANNED
A) All fire hazards in the facility are eliminated, the centre is inspected at least once a year by an officer authorized to inspect buildings under the Fire Marshals Act and the recommendations of the officer are carried out.	1	Full Compliance Vaughan Fire Department annual inspection completed on September 12, 2005.
B) There is adequate protection from radiators or other heating equipment.	1	Full Compliance
C) The water supplies are adequate for all normal needs, including those of fire protection.	1	Full Compliance
D) The fire protection equipment, including the sprinkler system, fire extinguishers, hose and stand pipe equipment are visually inspected at least once a month and serviced at least once a year.	1	Full Compliance Simplex –Grinnell annual inspected of fire system completed on August 22, 2005 Canada Hydrant completed inspections on January 26 th and July 14, 2005. Monthly inspections completed on Jan. 27, Feb. 24, Mar. 29, Apr. 29, May 31, June 29, July 29, Aug. 31, Sept. 30, Oct. 31, Nov. 30 and Dec. 29, 2005
E) The fire detection and alarm system is inspected at least once a year by qualified fire alarm maintenance personnel, and tested at least every month.	1	Full Compliance Simplex –Grinnell annual inspected of fire system completed on August 22, 2005 Testing held on Jan 27 x3, Feb. 16, 22 & 24, Mar. 8, 23 & 29, Apr. 12, 27 & 29,May 24, 27 & 31, June - 22, 18 & 29 , July - 26, 28 & 28, Aug. - 30, 30 & 31, Sept. - 27, 29 & 27, Oct. - 28 x3, Nov. - 30, 29 & 30, Dec. - 23, 22 & 23
F) At least once a year the heating equipment is serviced by qualified personnel and the chimneys are inspected and cleaned if necessary.	1	Full Compliance Boiler inspections completed semi-annually on April 28 & November 23, 2005
G) A written record is kept of each inspection and test of fire equipment, fire drill, the fire detection and alarm system, the heating system, chimneys and smoke detectors, and each record shall be retained for at least two years from the date of the inspection test.	1	Full Compliance Records kept on file for the period prescribed by the regulations.
H) The staff and residents are instructed in the method of sounding the fire detection and alarm system.	1	Full Compliance In-service provided at Core Program; Feb. 22, Mar.23, Apr. 27, May 27, June 28, Aug. 31, Sept. 29, Nov. 29, & Dec. 15.
I) The staff are trained in the proper use of the fire extinguishing equipment.	1	Full Compliance In-service is provided at staff Orientation Sessions: Feb. 6, Mar. 9, Apr .13, May 25, June 22, July 27, Aug. 24, Sept. 28, Oct. 26, Nov. 23, Dec. 7.
J) A directive setting out the procedures that must be followed and the steps that must be taken by the staff and residents when a fire alarm is given is drawn up and posted in conspicuous places in the centre.	1	Full compliance. Fire alarm procedures are developed in consultation with Vaughan Fire & Rescue. New procedure manual developed and submitted for approval in April. Vaughan Fire & Rescue timeframe for approval Spring 2006.

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K) The staff and residents are instructed in the procedures set out in the directive referred to in clause (j) and the procedures are practiced by staff and residents at least once a month using the fire alarm to initiate the drill.	1	Fire Drills held in 2005: Jan 27 - x 3, Feb. 16, 22 & 24, Mar. 8, 23 & 29, Apr. 12, 27 & 29,May 24, 27 & 31, June - 22, 18 & 29 , July - 26, 28 & 28, Aug. - 30, 30 & 31, Sept. - 27, 29 & 27, Oct. - 28 - x3, Nov. - 30, 29 & 30, Dec. - 23, 22 & 23
L) Where matches are used, only safety matches are issued to the staff and residents.	1	Full Compliance
M) An inspection of the building, including the equipment in the kitchen and laundry, is made each night to ensure that there is no danger of fire and that all doors to stairwells, all fire doors and all smoke barrier doors are kept closed.	1	Full Compliance Maintenance and Housekeeping complete daily inspections to ensure all exits are kept clear.
N) Adequate supervision is provided at all times for the security of the residents and the Centre.	1	Full Compliance Staff levels meet or exceed MOHLTC guidelines
O) Oxygen is not used or stored in the centre in a pressure vessel.	1	Full Compliance
P) Combustible rubbish is kept to a minimum. Inspection by qualified personnel and the chimneys inspected and cleaned if necessary.	1	Full Compliance Combustible rubbish is collected and removed on a regular basis. This facility has no chimney requiring inspection.
Q) All exits are clear and unobstructed at all times.	1	Full Compliance Maintenance & Housekeeping staff ensure daily that there are no obstructions
R) Combustible draperies, mattresses, carpeting, curtains, decorations and similar materials are suitably treated to render them resistant to the spread of flame and are retreated when necessary.	1	Full Compliance Purchasing specifications conform to the Ontario Fire Marshall's Regulations.
S) Receptacles into which electric irons or other small appliances are plugged are equipped with pilot lights which glow when the appliance is plugged in.	1	Full Compliance All small appliances are checked by maintenance and tagged approved for use within the facility. These appliances are equipped with automatic shut-off, or equipped with appliance specific pilot lights
T) Lint traps in the laundry are cleaned out after each use of the equipment.	1	Full Compliance Dryers on resident's units are used only for personal laundry and lint traps are cleaned after each use. There is a dedicated staff assigned for personal laundry. Institutional linens are completed off site.
U) Flammable liquid and paint supplies are stored in suitable containers in non-combustible cabinets.	1	Full Compliance
V) Suitable non-combustible ashtrays are provided where smoking is permitted.	1	Full Compliance Staff do not smoke within the facility and have a designated outdoor area. The facility has one designated resident area.

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W) No portable electric heaters are issued in the centre that are not in accordance with standards of approval set down by the Canadian Standards Association.	1	Full Compliance LTC purchasing policies require that all electrical equipment purchased and used within the facility must meet/exceed CSA standards.
X) No vaporizing liquid fire extinguishers are kept or used in centre.	1	Full Compliance
Y) No sprinkler heads, fire or smoke detector heads are painted or otherwise covered with any material or substance that is likely to prevent them from functioning normally.	1	Full Compliance