

Emergency Management Program –Essential Level Maintenance Checklist

**Annual Emergency
Management Program
Statement of Completion**



Municipality: Regional Municipality of York

Sector: Scugog Sector

Verification:

- ☐ Please attach your completed “Municipal Essential Level Maintenance Checklist” and have officials sign below as indicated.

We, the undersigned, declare that the Regional Municipality of York has completed all of the necessary requirements of the Emergency Management and Civil Protection Act RSO 1990 and Ontario Regulation 380/04.

Community Emergency
Management Coordinator

Date

Chair, Emergency Management
Program Committee

Date

Head of Council

Date

EMO Office Use Only:

Form received by: _____

Date: _____

Data verified by: _____

Date: _____

Emergency Management Program – Essential Level Maintenance Checklist

The following checklist has been developed from the Emergency Management and Civil Protection Act RSO 1990 and Ontario Regulation 380/04.

Municipality: Regional Municipality of York

Sector: Scugog sector

	Date Confirmed
1. Does the municipality have a Community Emergency Management Coordinator (CEMC)? (O.Reg.380/04,s.10(1))	Sept. 7, 2006
2. Has the CEMC completed the required training? (O.Reg.380/04,s.10(2))	Sept. 7, 2006
3. Does your municipality have a community emergency management program committee? (O.Reg. 380/04, s.11)	Sept. 7, 2006
4. Does your municipality have a current by-law adopting its emergency management program? (EMA s. 2)	Sept. 7, 2006
5. Is the municipality's Community Risk Profile current? (EMA s. 2)	Sept. 7, 2006
6. Has the Municipality's Emergency Response Plan been reviewed and has a copy been submitted to EMO? (EMA s.3.1 (1), s.3.1(6) s. 6.2 (1))	January 2007
7. Is the municipality's by-law adopting its emergency response plan current? (EMA s. 3 (1))	January 2007
8. Does the municipality have a designated Emergency Operations Centre? (O.Reg.380/04,s.13 (1))	Sept. 7, 2006
9. Does the municipality's EOC have appropriate communications systems? (O.Reg. 380/04,s.13 (2))	Sept. 7, 2006
10. Is the municipality's Critical Infrastructure Identification current? (EMA s. 2.1 (3))	Sept. 7, 2006
11. Has the municipality conducted its required annual training session for the Community Control Group and supporting staff? (EMA s.2.1(2), O.Reg. 380/04,s.12 (3))	Oct. 23, 2006
12. Has the municipality conducted its required annual Exercise for the Community Control Group and supporting staff? (EMA s.2.1(2), O.Reg.380/04 s. 12 (6))	Oct 23, 2006
13. Has the municipality designated an employee to act as its Emergency Information Officer? (O.Reg.380/04, s. 14 (1))	Sept. 7, 2006
14. Has the municipality completed a Public Education and Awareness program? (EMA s. 2.1 (2c))	Sept. 7, 2006
15. Has the municipality's Emergency Management Program Committee conducted an Annual Review of the Program? (O.Reg.380/04,s.11 (6))	Dec. 5, 2006

Form C-1-06