

**Ministry of Health
and Long-Term Care**

**Assistant Deputy Minister
Community Health Division**

**5th Floor, Hepburn Block
Queen's Park
Toronto ON M7A 1R3**

**Telephone: (416) 327-8854
Facsimile: (416) 327-8835**

**Ministère de la Santé
et des Soins de longue durée**

**Sous-ministre adjoint
Division de la santé communautaire**

**Édifice Hepburn, 5 étage
Queen's Park
Toronto (ON) M7A 1R3**

**Téléphone (416) 327-8854
Télécopieur (416) 327-8835**



January 31, 2005

York Regional Newmarket Health Centre
194 Eagle Street
Newmarket ON L3Y 1J6

Dear Operator:

Re: Diagnostic & Medical Equipment (DME) Funding for Long-Term Care (LTC) Homes

I am pleased to be able to provide you with information about the 2004/05 Diagnostic & Medical Equipment allocation and the Ministry's administrative requirements for this investment.

I know it is important that we start the process now so you will be able to fully benefit from the funding this year. The government is likely to publicly announce the Diagnostic & Medical Equipment allocation early in 2005. I know that you will need to contact your key partners, vendors and others to plan your proposal for the funding. However, beyond these necessary stakeholder communications, I would ask that you refrain from any public communications until the government has made its more formal provincial announcement.

Your Long-Term Care Home is eligible for a one-time grant of \$68,969 to replace diagnostic and medical equipment. This grant is based on the number of operating beds as of January 1, 2005. A list of eligible equipment is provided in Appendix A. The minimum value for equipment items must be no less than \$250.00 per unit.

To obtain your grant for replacement equipment, please review and complete the attached Application to Access Diagnostic & Medical Equipment Grant and both copies of the Amending Agreement return it to:

Michael Klejman
Regional Director
Ministry of Health and Long-Term Care
465 Davis Drive, 3rd Floor
Newmarket ON L3Y 8S7

The Application and 2 copies of the Amending Agreement must be submitted to the Regional Office no later than February 14, 2005.

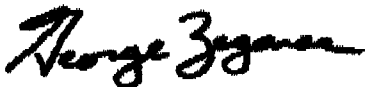
The eligibility rules and reporting requirements are included in the attached amending agreement. The Ministry, through the Regional Offices, has the responsibility for a preliminary review of invoices and purchase orders for eligible equipment purchases. By February 14, 2005, each home wishing to access this grant must submit an application along with purchase orders for the period of January 1, 2005 to March 31, 2005. Based on these application packages, your Regional Office shall review and provide funds.

Your organization is accountable to the Ministry for all funds provided and is responsible for ensuring compliance with eligible criteria. The Ministry will recover funds not spent on eligible items, funds advanced based on false information, and any portion of the allocation that cannot be verified, if needed, by an independent audit process.

An application package is attached that homes must use to report all purchases, accompanied by purchase orders. The completed package must be submitted to your Regional Office by **February 14, 2005** in order to ensure access to the funds. Invoices supporting the purchase order must be submitted to your Regional Office by April 29, 2005.

If you have any questions regarding the eligibility criteria or specific purchase that may be funded through this grant, please direct them to your Regional Office. Thank you for participating in this initiative.

Sincerely,



George Zegarac
Assistant Deputy Minister, Community Health Division

Attachments: Appendix A: Eligible Equipment Purchases for 2004/05 Diagnostic & Medical Equipment Grant
2004/05 Diagnostic & Medical Equipment Fund Grant Amending Agreement (2 copies)
Application to Access Diagnostic & Medical Equipment Grant

c: Tim Burns, Director, Long-Term Care Homes Branch
Paul Barker, Director (A), Finance and Information
Michael Klejman, Regional Director, Community Health Division

**Ministry of Health
and Long-Term Care**

**Assistant Deputy Minister
Community Health Division**

**5th Floor, Hepburn Block
Queen's Park
Toronto ON M7A 1R3**

**Telephone: (416) 327-8854
Facsimile: (416) 327-8835**

**Ministère de la Santé
et des Soins de longue durée**

**Sous-ministre adjoint
Division de la santé communautaire**

**Édifice Hepburn, 5 étage
Queen's Park
Toronto (ON) M7A 1R3**

**Téléphone (416) 327-8854
Télécopieur (416) 327-8835**



January 31, 2005

York Regional Maple Health Centre
10424 Keele Street
MAPLE ON L6A 2L1

Dear Operator:

Re: Diagnostic & Medical Equipment (DME) Funding for Long-Term Care (LTC) Homes

I am pleased to be able to provide you with information about the 2004/05 Diagnostic & Medical Equipment allocation and the Ministry's administrative requirements for this investment.

I know it is important that we start the process now so you will be able to fully benefit from the funding this year. The government is likely to publicly announce the Diagnostic & Medical Equipment allocation early in 2005. I know that you will need to contact your key partners, vendors and others to plan your proposal for the funding. However, beyond these necessary stakeholder communications, I would ask that you refrain from any public communications until the government has made its more formal provincial announcement.

Your Long-Term Care Home is eligible for a one-time grant of \$52,249 to replace diagnostic and medical equipment. This grant is based on the number of operating beds as of January 1, 2005. A list of eligible equipment is provided in Appendix A. The minimum value for equipment items must be no less than \$250.00 per unit.

To obtain your grant for replacement equipment, please review and complete the attached Application to Access Diagnostic & Medical Equipment Grant and both copies of the Amending Agreement return it to:

Michael Klejman
Regional Director
Ministry of Health and Long-Term Care
465 Davis Drive, 3rd Floor
Newmarket ON L3Y 8S7

The Application and 2 copies of the Amending Agreement must be submitted to the Regional Office no later than February 14, 2005.

The eligibility rules and reporting requirements are included in the attached amending agreement. The Ministry, through the Regional Offices, has the responsibility for a preliminary review of invoices and purchase orders for eligible equipment purchases. By February 14, 2005, each home wishing to access this grant must submit an application along with purchase orders for the period of January 1, 2005 to March 31, 2005. Based on these application packages, your Regional Office shall review and provide funds.

Your organization is accountable to the Ministry for all funds provided and is responsible for ensuring compliance with eligible criteria. The Ministry will recover funds not spent on eligible items, funds advanced based on false information, and any portion of the allocation that cannot be verified, if needed, by an independent audit process.

An application package is attached that homes must use to report all purchases, accompanied by purchase orders. The completed package must be submitted to your Regional Office by February 14, 2005 in order to ensure access to the funds. Invoices supporting the purchase order must be submitted to your Regional Office by April 29, 2005.

If you have any questions regarding the eligibility criteria or specific purchase that may be funded through this grant, please direct them to your Regional Office. Thank you for participating in this initiative.

Sincerely,



George Zegarac
Assistant Deputy Minister, Community Health Division

Attachments: Appendix A: Eligible Equipment Purchases for 2004/05 Diagnostic & Medical Equipment Grant
2004/05 Diagnostic & Medical Equipment Fund Grant Amending Agreement (2 copies)
Application to Access Diagnostic & Medical Equipment Grant

c: Tim Burns, Director, Long-Term Care Homes Branch
Paul Barker, Director (A), Finance and Information
Michael Klejman, Regional Director, Community Health Division