

**Ministry of Health
and Long-Term Care**

**Assistant Deputy Minister
Community Health Division**

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**Ministère de la Santé
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**Sous-ministre adjoint
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JAN 27 2005

MEMORANDUM TO: Community Care Access Centres
Approved Agencies providing community support, supportive housing, and acquired brain injury services

FROM: George Zegarac
Assistant Deputy Minister

RE: Home and Community Care Equipment Funding for Community Support Service Agencies

In anticipation that Home and Community Care Equipment funding will be available to home and community care agencies this year under the federal Diagnostic and Medical Equipment (DME) initiative, I would like to provide early advice of the ministry's administrative requirements for this investment.

Attached are instructions and an application for this funding. The required details of your request must be received by your Ministry of Health and Long-Term Care Regional Office Director by February 4, 2005, with equipment being received by March 31, 2005. Your regional office will review your request and will initiate an approval letter with a sign-back. Funds will flow upon receipt of your sign-back agreement.

The eligibility rules and accountability requirements are included in the attached instructions. The ministry, through the Regional Offices, has the responsibility for a preliminary review of proposed expenditures and for reviewing your final submission of costs and reconciliation. Note that the Regional Offices will require copies of your receipts for these expenditures.

If you have any questions regarding the eligibility criteria or specific purchase that may be funded through this grant, please direct them to your Regional Office. Thank you for participating in this initiative.

A handwritten signature in cursive script that reads "George Zegarac".

George Zegarac

Attachments: Appendix A: Eligible Equipment Purchases for 2004/05 Home and Community Care Equipment Fund (Diagnostic / Medical Equipment Grant)
Application to Access Funds for Home and Community Care Equipment (Diagnostic / Medical Equipment Grant)

c: Vida Vaitonis, Director, Community Care Access Centres Branch
Paul Barker, Director (A), Finance and Information
Regional Directors, Community Health Division
Peter Finkle, Director (A), Hospitals Branch
Dr. Jim Armstrong, CEO, Ontario Association of Community Care Access Centres
(OACCAC)
Susan VanderBent, Executive Director, Ontario Home Care Association (OHCA)
Joe McReynolds, CEO, Ontario Community Support Association (OCSA)