



STATUS

Council Approved

Y

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CAO Approved:

Y

N

TITLE: York Region Transit Travel Training Policy	NO.: Approval Date: Last Updated:
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POLICY STATEMENT:

York Region Transit (YRT) encourages the safe use of public transit by all and recognizes that some individuals with special needs, including cognitive and physical disabilities, may need a certain amount of training in order to utilize conventional public transit safely and independently. YRT endeavours to assist these individuals by working in partnership with local agencies who conduct in travel training programs. This policy provides for the distribution of a limited amount of complimentary fare media to approved applicants for the purposes of travel training.

APPLICATION:

This policy is applicable to any person with special needs including physical or cognitive disabilities and who, through a program or agency of their choice, wish to be trained to use public transit. Agencies must complete an application and approval process prior to acceptance into YRT's Travel Training Program for complimentary fare media.

PURPOSE:

YRT endeavours to ensure the availability of safe travel for all persons riding conventional transit buses. YRT's free fare media allows agencies to train persons with special needs to use public transit independently on a regular basis. Part of the teaching program is to learn about YRT's services, travel independently and become comfortable using public transit.

DESCRIPTION:

Complimentary fare media will be provided to those applicants who provide travel training to persons with physical or cognitive disabilities provided they meet the following criteria:

1. The fare media is used only for training purposes.
2. The trainee has an opportunity to adopt public transit for their transportation use.
3. The trainee will learn how to travel independently and safely on public transit.
4. YRT will be allowed to distribute transit information to those being trained.
5. The applicant provides YRT staff with a summary of training which outlines the annual training program and a year end review of the transit training for each of the students.

Approved applicants will receive YRT complimentary fare media as follows:

For each registered trainee, a maximum of 20 tickets will be provided for training purposes only. Each approved agency will be eligible to register up to a maximum of 50 persons per month which includes trainers and trainees.

RESPONSIBILITIES:

Applicants:

- Interested applicants will be required to complete an YRT application form in order to be considered for complimentary fare media.

York Region Transit:

- YRT will communicate the policy to the public as requested.
- YRT will review the eligibility of the applicant based on the required eligibility criteria in order to be accepted into the program.
- YRT has the right to deny applicants or individuals for complimentary fare media should they not meet all required eligibility criteria.

REFERENCE:

BC Transit
Calgary Transit
Kelowna Transit
Victoria Regional Transit

CONTACT:

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<u>APPROVAL INFORMATION</u>
CAO Approval Date:
Committee: Clause: Report No:
Council Approval: Minute No. Page: Date: