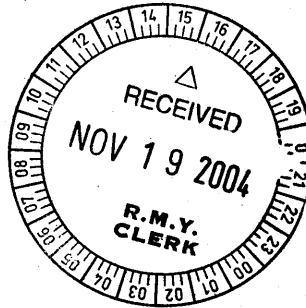




November 18, 2004.

REGION OF YORK
CLERK'S OFFICE

FILE No. - P27

The Regional
Municipality
of Durham

Dear Agency/Stakeholder Representative,

Works Department

105 CONSUMERS DRIVE
PO BOX 623
WHITBY ON L1N 6A3
CANADA
905-668-7721
Fax: 905-668-2051
E-mail:
works@region.durham.on.ca

www.region.durham.on.ca

C. R. Curtis, P. Eng., MBA
Commissioner of Works

**Re: Region of Durham Residual Waste Disposal Planning Study
Development of Environmental Assessment
Terms of Reference - Notice of Project Initiation**

The Region of Durham Works Department, Waste Management Services Division, would like to notify you and your organization that the Region has initiated a Planning Study to conduct a full Ontario Environmental Assessment (EA) to evaluate alternative technologies (physical, biological and/or thermal) for the processing and disposal of residential residual waste to maximize the recovery of recyclables and energy, while minimizing the amount of material requiring landfill disposal.¹

This Planning Study will be subject to the requirements of Ontario's Environmental Assessment Act relating to municipal waste disposal undertakings. The first phase of the Planning Study is the development of **Environmental Assessment Terms of Reference** that will be used to guide the EA study.

The Table below shows study timelines for the Terms of Reference development, completion of EA activities, and eventual facility design and construction:

• Development of EA Terms of Reference	Dec 2004 – April 2005
• Submission of Proposed Terms of Reference to Minister of Environment	May – June 2005
• Review and Approval of Terms of Reference by Minister of Environment	Fall 2005
• Initiation of the full EA Study	Late 2005
• Completion of EA study	2007 – 2008

¹ Note that "residual residential waste" does not include recyclables collected in the Region's Blue Box Program, nor compostables collected in the Region's Kitchen Food Waste or Yard Waste Program, nor any Household Hazardous Waste delivered to the Region of Durham's Waste Management Facilities by residents.



• Review and Approval of EA Study	2008
• Detailed Design and Site Specific Approvals	2008 - 2010
• Facility Construction	2010 – 2012

Development of the Terms of Reference will include several opportunities for Agency and Public input, including Public Consultation Events, to be held throughout the development process. The Public and Agencies will also be provided an opportunity to review the draft Terms of Reference document and submit comments prior to its submission to the Ontario Minister of the Environment. Based on our current schedule, a draft Terms of Reference will be available for review in February 2004 prior to our planned submission of the proposed Terms of Reference to the Ontario Minister of Environment in May/June 2005.

To start development of the Terms of Reference, eight (8) introductory Terms of Reference Public Information Sessions have been or will be advertised in each Area community newspaper, then conducted as follows:

City of Oshawa
October 6, 2004
7p.m. – 9p.m.
Northview Public Library
250 Beatrice Street East
Oshawa, Ontario

Township of Brock
October 12, 2004
7p.m. – 9p.m.
Cannington Community
Centre
91 Elliott Street
Cannington, Ontario

Town of Whitby
October 20, 2004
7p.m. – 9p.m.
Council Chamber
575 Rossland Rd. East
Whitby, Ontario

Township of Scugog
October 26, 2004
7p.m. – 9p.m.
Port Perry Community
Centre
1655 Reach Street
Scugog, Ontario

**Municipality of
Clarington**
November 3, 2004
7p.m. – 9p.m.
Garnet B. Rickard
Complex
2440 King Street West
Clarington, Ontario

**Township of
Uxbridge**
November 9, 2004
7p.m. – 9p.m.
Council Chamber
51 Toronto St., South
Uxbridge, Ontario

City of Pickering
November 17, 2004
7p.m. – 9p.m.
Council Chamber
1 The Esplanade
Pickering, Ontario

Town of Ajax
November 23, 2004
7p.m. – 9p.m.
McLean Centre,
95 Magill Road
Ajax, Ontario

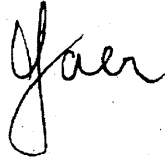
These Public Information Sessions are intended to introduce Residents and Agencies to the residual waste disposal study, the Ontario Environmental Assessment Act.

One of the first steps in preparing the Terms of Reference is the development of an Agency Contact List that includes all Agencies that may be interested in providing input into the development of the Terms of Reference and completion of the EA. Your Agency has been identified as one that may be particularly interested in the study process.

Please take a moment to complete the enclosed Agency Response Form to confirm your interest in this EA, and appoint the appropriate contact person from your organization to receive ongoing information. This is to ensure the Region provides the necessary information to the appropriate Agencies/representative who wish to participate. When completed please Fax it back to the Region at 905-668-7494.

If you have any questions or concerns regarding this waste disposal study and the preparation of EA Terms of Reference, please contact the undersigned.

Yours truly,



Mirka Januszkiewicz, P. Eng., MBA
Director of Waste Management Services.

Phone: 905-668-7721 Ext. 5494 or 1-800-372-1103

E-mail: Mirka.Januszkiewicz@region.durham.on.ca

Fax: 905-668-7494

Encl/Agency Response Form.

cc: Beatrice Karczmarzyk, M.E.S.
MacViro Consultants Inc.,
Steve Plaice, Jacques Whitford Environmental Ltd.

Fax

*Residual Waste Disposal Planning Study
Notice of Project Initiation*

Please Fax to: 905-668-7494

**Region of Durham Works Department
105 Consumers Drive, PO Box 623,
Whitby ON L1N 6A3**

**Attention: Mirka Januszkiewicz, P. Eng., MBA,
Director of Waste Management Services**

Phone: 905-668-7721 Ext 5494 or 1-800-372-1103

***Development of Environmental Assessment Terms of
Reference***

Residual Waste Study

Name:

Agency:

Mailing Address:

Tel No.:

Fax No.:

E-mail:

1. Would you, or your organization, like to remain on the Region of Durham's Residual Waste Environmental Assessment Study Contact List to receive project updates, documentation for review and other related information?

☐

Yes

☐

No

2. If yes, please provide the appropriate contact person information.

Contact Name:

Applicable Title:

THANK YOU