



Ontario

Ministry of the Environment

Ministère de l'Environnement

Central Region Office

Région Central

5775 Yonge Street
8th Floor
North York ON M2M 4J1

5775, rue Yonge
8 ième étage
North York (Ontario) M2M 4J1

Tel.: 416 326-6700
Fax: 416-325-5345

Tél: (416) 326-6700
Télé: (416) 326-6345



March 12, 2012

Ms. Phillipa Sutcliffe
NOCO Lubricants Company
#401-5468 Dundas Street West
Etobicoke ON M9B 6E3

Dear Ms. Sutcliffe:

Re: Director's Instructions for the draining of approximately 36,024 litres of PCB containing material (primarily motor oil) from a tank located at 220 Doney Crescent, Concord, no later than April 9, 2012.

Pursuant to the requirements of *Ontario Regulation 362*, this letter constitutes Director's Instructions to undertake the draining of a tank in accordance with your proposal (Recovery Services Product Contamination Incident Report (as amended) attached to your email of March 9, 2012) no later than April 9, 2012, and subject to the following conditions:

1. Draining for the purposes of reuse, recycling or disposal shall only be authorized where permitted by the Canadian Council of Ministers of the Environment (CCME) manual entitled "PCB Transformer Decontamination - Standards and Protocols" December 1995, and only in accordance with the procedures permitted in this manual.
2. The contents of the equipment and any rinsing oil shall be drained into suitable containers. The containers of oil shall be labelled in accordance with the Canadian Council of Ministers of the Environment (CCME) manual entitled "Guidelines for the Management of Wastes Containing Polychlorinated Biphenyls (PCBs)" September 1989, and stored in accordance with the requirements of *Ontario Regulation 362* and other applicable legislation.
3. Safety and environmental precautions shall be taken when draining the oil from the equipment to prevent any spillage from occurring. Any equipment that comes into contact with PCB waste shall be handled as PCB contaminated equipment unless tested at less than 50 ppm PCB or decontaminated.
4. All spills or leaks of PCB waste shall be reported to the Spills Action Centre (1-800-268-6060) in accordance, with Part X of the *Environmental Protection Act*.
5. All contaminated rags, personal protective gear shall be stored as PCB waste in accordance with the requirements of *Ontario Regulation 362* and other applicable legislation.

6. Every person engaged in the handling of PCBs or in charge of or supervising such handling covered by this instruction shall be responsible for complying with each of these instructions.
7. The site shall be available for inspection by Provincial Officers at all reasonable times and records kept off-site shall also be made available to Provincial Officers at all reasonable times.

The issuance of this letter in no way abrogates the owner's legal obligations to take all reasonable steps to avoid violating other applicable provisions of this legislation and other legislation and regulations.

If you have any questions, respecting the content of this letter, please contact Sandra Thomas at (905) 427-5623.

Yours truly,



Rod Adams
Director - Ontario Regulation 362

cc: Dave Fumerton, Manager, Ministry of the Environment, York Durham Office
Sandra Thomas, Supervisor, Ministry of the Environment, York Durham Office
Dr. Karim Kurji, Medical Officer of Health, The Regional Municipality of York
Robert Larocque, Environment Canada
Mr. Dennis Kelly, Regional Clerk, The Regional Municipality of York
Mr. Jeffrey A. Abrams, City Clerk, Vaughan
G. R. Senay, Fire Chief, Vaughan