



Corporate Services Department  
Regional Clerk's Office

## NOTICE OF MEETING

### FINANCE AND ADMINISTRATION COMMITTEE

A meeting of the Regional **Finance and Administration Committee** will be held on **Thursday, January 10, 2013**, in Committee Room "A", York Region Administrative Centre, 17250 Yonge Street, in the Town of Newmarket, at **9 a.m.**

DENIS KELLY  
REGIONAL CLERK

DK/lmb

January 3, 2013  
Attachment

#### **Committee Members**

Mayor D. Barrow, Chair  
Mayor T. Van Bynen, Vice Chair  
Mayor M. Bevilacqua  
Mayor G. Dawe  
Mayor W. Emmerson  
Mayor R. Grossi  
Mayor V. Hackson  
Mayor S. Pellegrini  
Mayor F. Scarpitti  
Regional Chair B. Fisch, ex officio

Regional Clerk's Office  
CORPORATE SERVICES DEPARTMENT

**AGENDA**

**FINANCE AND ADMINISTRATION COMMITTEE**

Committee Room "A"  
Administrative Centre  
17250 Yonge Street  
Newmarket, Ontario

January 10, 2013

9 a.m.  
Quorum: 5

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ELECTION OF CHAIR FOR 2013

ELECTION OF VICE-CHAIR FOR 2013

DISCLOSURES OF INTERESTS

**DEVELOPMENT CHARGES COMPLAINT HEARING**

Pursuant to Section 20 of the *Development Charges Act, 1997*, the Regional Finance and Administration Committee shall hold a hearing to consider a complaint regarding Development Charges payable for Olympian School of Swimming/Fitness, 150 Bullock Drive, Markham

*(Please refer to Private Report of the Commissioner of Finance)*

**A. DEPUTATION**

1. Gary Nolden, Olympian School of Swimming/Fitness, 150 Bullock Drive, Markham

**B. PRESENTATIONS**

None

**C. COMMUNICATION**

1. Gary Nolden, Olympian Swimming Inc., December 3, 2013, regarding development charges complaint, Olympian School of Swimming/Fitness, 150 Bullock Drive, Markham, and requesting deputant status

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## REGULAR MEETING

Page No.

### A. DEPUTATIONS

*(Subject to the Committee granting deputant status.)*

1. Joan Stonehocker, Executive Director, York Region Food Network and Patti Bell, Executive Director, Blue Door Shelters, Co-Chairs, York Region Alliance to End Homelessness, regarding budget decisions, homelessness and poverty

### B. PRESENTATIONS

1. Kelly Strueby, Director, Office of the Budget and Ed Hankins, Director, Policy, Risk and Treasury, regarding the 2013 Operating and Capital Budgets *(Please refer to Item D1.)*

### C. COMMUNICATIONS

1. Joan Stonehocker, Executive Director, York Region Food Network, December 20, 2012, regarding budget decisions, homelessness and poverty and requesting deputant status **3**
2. Bill Hughes, Commissioner of Finance, January 10, 2013, regarding Council approval of Resolution of the Lake Wilcox Sustainable Neighbourhood Retrofit Action Plan: Embracing Nature in the Community to allow the Toronto and Region Conservation Authority to receive the Final Grant Installment of \$25,000 for the Federation of Canadian Municipalities **5**

### D. REPORTS SUBMITTED BY THE COMMISSIONER OF FINANCE

#### **1 2013 Operating and Capital Budgets **21****

January 2, 2013, recommending that:

1. Approve the 2013 budget and 2014 outlook, as amended by this report and as summarized in *Attachments 1 and 2*.
2. Approve reallocation of capital budget from 2012 to 2013 Capital Spending Authority as summarized in *Attachment 3*.

3. Approve the 2013 Capital Spending Authority and incremental 2014 Capital Spending Authority outlook, as amended by this report and as summarized in *Attachments 4 and 5*.
4. Approve a policy to increase the annual contribution to the Capital Asset Replacement reserve by a further 0.2% per year until it reaches 2% of the annual tax levy.
5. Approve the debt authority required for the 2013 Capital Spending Authority as specified in *Attachment 6*;
6. Authorize the Commissioner of Finance and Treasurer to:
  - a) Issue long-term debt financing for the projects up to the amounts specified in *Attachment 6* in accordance with the Capital Financing and Debt Policy;
  - b) Enter into bond forward agreements to reduce interest rate exposure for up to 75% of the debt financing identified above where, in the opinion of the Treasurer, economic benefits could be achieved;
  - c) Fund projects that have been previously approved for tax levy debt financing from debt reduction funds where, in the opinion of the Treasurer, it is prudent to do so; and
  - d) Make any necessary adjustments within the total approved budget to reflect organizational changes, adjustments and any other reallocation of costs.
7. Adopt the Long-Term Debt Management Plan that forms *Attachment 7* of this report.
8. Endorse *Attachment 8* as required under Ontario Regulation 284/09

## **2 Property Taxes on Leased Properties**

**65**

December 6, 2012, recommending that:

1. Council authorize staff to negotiate Municipal Capital Facilities Agreements (MCFA) for all leased administrative sites with property taxes greater than \$10,000.
2. The Commissioner of Corporate Services or his designate be authorized to sign the MCFAs with the Region's landlords.

**3 2013 Interim Tax Levy**

**71**

November 21, 2012, recommending that:

1. The 2013 interim tax levy for local municipalities shown in Table 1 be approved.
2. The interim tax levy be payable in two equal installments, the first of which will be due on or before April 30, 2013 and the second due on or before June 28, 2013, as shown in *Council Attachment 1*.
3. The Regional Solicitor be authorized to prepare the necessary bylaw to give effect to these recommendations.

**4 Sinking and Retirement Fund Requirements for 2013**

**77**

December 6, 2012, recommending that:

1. Council approve the \$100,887,118 included in the 2013 Budget for the purpose of meeting the Region's sinking and retirement fund obligations.
2. The Regional Solicitor be authorized to prepare amending bylaws to reflect the increases in annual contributions required for those debentures shown in Table 2 of this report.
3. The Township of King and the City of Vaughan be notified of the changes to the contributions required as it pertains to their debentures under the pertinent bylaws.
4. The Township of King be notified of a contribution shortfall of approximately \$10,000 in 2012 with respect to debenture bylaw #D-0188-2007-049.

**5 York.ca Website Technical Implementation Procurement**

**85**

December 13, 2012, recommending that:

1. Council authorize the retention of the consulting firm of Partho Technologies Inc. to undertake the technical implementation of York Region's public facing external website (York.ca), at a cost not to exceed \$510,368.40, exclusive of HST.
2. Council authorize the execution of the contract, subject to terms and conditions acceptable to the Commissioner of Finance and approval of Legal Services.

**REPORTS SUBMITTED BY THE  
COMMISSIONER OF CORPORATE SERVICES**

**6 Abandonment of Expropriated Land 91**  
**Township of King**

December 6, 2012, recommending that:

1. Subject to the former owners executing the required election to take back the hereinafter described lands, Council abandon a portion of the fee simple interest, described as Part 1 on Expropriation Plan YR1856888, subsequently described as Part 1 on Reference Plan 65R-33846 and retain a fee simple interest in the 1,130.25 square feet of land described as Part 2 on Reference Plan 65R-33846, in the Township of King, in accordance with Section 41 of the *Expropriations Act* (the “*Act*”).
2. Authority be granted for the execution of the Notice of Abandonment and the Declaration of Abandonment pursuant to Section 41 of the *Act* and the introduction of the necessary bill in Council to give effect to the foregoing.
3. The appropriate Regional Officials perform all acts necessary to give effect to the foregoing.

**7 Expropriation Settlement 97**  
**425 and 431 Davis Drive, VIVA Project 90991**  
**Town of Newmarket**

December 14, 2012, recommending that:

1. Council authorize the following expropriation settlement for land expropriated for the vivaNext Davis Drive project, in the Town of Newmarket, on the terms set out in this report, subject to the approval of Metrolinx.
2. The Commissioner of Corporate Services be authorized to complete the transaction in accordance with the terms of the agreement upon receipt of approval of the agreement from Metrolinx.

**8 Retainer of External Legal Services (2013-2015) 105**

December 14, 2012, recommending that:

1. The firms Borden Ladner Gervais LLP, WeirFoulds LLP and Rueter Scargall Bennett LLP be approved to provide legal services on a fee for service basis through a retainer agreement for the period of January 1, 2013 to December 31, 2015.
2. The Regional Solicitor be authorized to execute retainer agreements and related documents necessary to implement the retainer.

**REPORT SUBMITTED BY THE  
EXECUTIVE DIRECTOR, CORPORATE AND STRATEGIC PLANNING**

**9 Emergency Management Program Annual Review and Bylaw Revision - 2012 109**

November 26, 2012, recommending that:

1. Council receive this report as confirmation that York Region has completed all of the necessary compliance elements required by the *Emergency Management and Civil Protection Act* and Ontario Regulation 380/04 for 2012.
2. The Regional Solicitor update the current Emergency Management Program Bylaw to reflect changes to the emergency plan and annexes.
3. The Regional Clerk forward the list of the Annual Statement of Completion and the Annual Maintenance Checklist (*Council Attachment # 1*) to the assigned Field Officer, Emergency Management Ontario.
4. The Regional Clerk forward a copy of this report to the clerks of the local municipalities.

**OTHER BUSINESS**

**MOTION TO RESOLVE INTO PRIVATE SESSION  
TO CONSIDER THE FOLLOWING MATTERS:**

1. Private Report of the Commissioner of Finance – Development Charge Complaint, Olympian School of Swimming/Fitness – Potential Litigation
2. Private Attachment to Agenda Item D7 – Report of the Commissioner of Corporate Services – Expropriation Settlement 425 and 431 Davis Drive, Viva Project 90991, Town of Newmarket – Land Acquisition
3. Private Attachment to Agenda Item D8 – Report of the Commissioner of Corporate Services – Retainer of External Legal Services (2013–2015) – Solicitor-Client

**ADJOURNMENT**

Note: There may be additional items considered that do not appear on this Agenda. Please refer to the Committee Report to Council, found in Agendas, Minutes and Reports under Regional Government at: [www.york.ca](http://www.york.ca), for all items considered at this meeting.